Dear Volunteer/Contractor:

Occupational Health is OHSU’s centralized resource for ensuring that you are able to perform your job duties safely in the workplace. We use a variety of Health Assessment Surveys to identify potential risks and the appropriate tests, immunizations and other procedures to keep you safe. Please follow the instructions below to complete the Health Assessment Surveys appropriate to your role.

1. **To access your secure and private My Health webpage, use the web address below:**
   - [https://ohsu.readysetsecure.com/rs/](https://ohsu.readysetsecure.com/rs/)
   - Click “create a new account” and follow the instructions.
     - Enter the Organizational 4-digit Code: **1508**
     - Select the Program that best describes what you do in your role:
       - *Annual Volunteer/Contractor – Direct Patient Contact* (works face to face with patients or human research subjects)
     - Select the Population type that matches your role:
       - Volunteer

2. **Complete the Health Assessment Surveys.**
   - All surveys will have a green checkmark under Status when you are finished.

3. **When all surveys are complete...**
   - Contact Occupational Health at 503-494-5271 or [occhealth@ohsu.edu](mailto:occhealth@ohsu.edu) to schedule your Health Assessment with one of our staff. Note that you must complete all surveys prior to scheduling your appointment.

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**Parent/Guardian signature :**

(If minor under 18 years old) Consent for any services (TST, immunizations, blood draw, chest x-ray, etc.) if required of minor.