

# IBC Notice

## Updating to current forms when modifying RDRQ or IAQ

As indicated on the [Annual Renewal/Protocol Modification](#) form, for some changes to existing IBC protocols, the [Recombinant DNA Research Questionnaire](#) (RDRQ) or [Infectious Agent/Toxin Questionnaire](#) (IAQ) must also be updated. If modifying the RDRQ or IAQ, these changes are to be submitted on **the most current version of the questionnaire** (with new information highlighted). This change is to assure that all of the pertinent and most current information related to the safe handling of recombinant or infectious agents or toxins is obtained for review by the IBC.

In order to make sure that investigators have appropriate time to complete an updated questionnaire when needed, the reminder email to submit your annual renewal paperwork will now be sent out 45 days before the existing IBC approval expires instead of 28 days, as is currently in place.

As always, the current versions of the RDRQ & IAQ, approved policies, guidance documents, and other forms are posted on the [IBC Policy Page](#) for use by the research community. Please contact us if you have any questions about these documents. We appreciate your contribution to achieve the highest standards in research safety.

Thank you,

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