



COMMUNITY HEALTH IMPROVEMENT PARTNERSHIP

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CHIP Meeting Minutes

Date: Thursday, September 6, 2012

Time: 12:00-1:30pm (lunch provided)

Place: Grant County Regional Airport meeting room

Submitted by: Linda Watson, CHIP Coordinator

Guest Speaker: Troy Soenen, Office of Rural Health (ORH), Field Director

I. Call to order – 12:05pm by CHIP Coordinator/Introductions

Partnership members in attendance: Jan Ensign, Linda Starbuck, Ruthie Moore, Daryl Ann Waltenburg, Jenny Shaw, Dr. Charles Caughlin, Sue Philo, Thad Labhart, Gary Delaney, Rayne Houser, Veanne Weddle, Katrina Randleas, Amy Charette, Devin Moan, Glen Palmer, Tracey Watson, Troy Soenen, and Linda Watson.

Linda began the meeting by thanking everyone for attending and agreeing to be involved with the CHIP partnership process.

II. Quick Six – led by Linda Watson

Each member answered six questions in “rapid fire” style with Linda recording the expectations of each person answering the question: “What I expect from the Community Health Improvement Partnership experience is...”

Responses varied as follows: productivity, community involvement/networking, help improve the community, help out where needed, benefit to Grant County, enhance partnerships/accreditation with the public health department, community needs, identify needs and implement solutions, realistic outcomes, learn more about CHIP and the community, to be involved with the process, meeting others and assessing needs, to explore ways to help with medical costs and meet people’s needs.

III. Presentation of the CHIP process – led by Troy Soenen

Troy began his presentation of the Community Health Improvement Partnership process by giving his background and involvement in rural health assessment. After traveling in the rural areas throughout Oregon, Troy identified employment opportunities as most prominent community health need; expressing his increased concern for Grant County residents prompted by the recent news of the mill closing. This closure will heavily impact a majority of residents in the Grant County area. Troy indicated that the CHIP Partnership can help to mitigate these types of community

issues. He went on to describe the partnership and presented a power point outlining the Community Health Needs Assessment process (contact Linda Watson to request a copy of this presentation). The discussion included the following:

- CHIP partnership members are responsible for where money is spent and the outcomes of the data findings.
- The first step to the CHIP process is forming the partnership, which Linda has successfully completed.
- The second step in CHIP is assessing the community health needs. This will be accomplished in a number of ways including: CHIP members conducting one-on-one personal interviews with five people in their local communities.
- A health assessment survey funded and distributed by the Office of Rural Health, will be mailed to Grant County residents.
- Partnership members are needed to help raise awareness throughout the communities regarding the importance in completing and returning the health assessment survey. This should be ready to mail out within the next couple of weeks.
- Troy confirmed that the survey questions will be different than the interview questions.
- There will be a second mailing a couple weeks after the first so people will have a second chance to reply if they miss the first one. Troy added that we are hoping to send the survey out to all Grant County residents, and not just a random selection.
- Linda will contact the partnership members with the survey name and will create flyers for display. Local media will also be notified.
- The one-on-one interviews and the mail out survey will coincide with each other.
- Partnership members will be involved with a community public meeting where residents will provide input regarding health needs.
- Troy explained that the physical attendance of residents to the public meeting will be necessary to attain needs assessment information from the residents. Troy added that we will work to provide transportation to help people attend the public meeting.
- Health assessment data will also be included that has already been acquired through hospital reports, public health reports, census and etc.
- The health needs assessment process, including identifying and implementation usually takes 6-9 months.
- The health assessment information will provide benefits to the Public Health Department, Community Care Organization (CCO), local schools, and Grant County economic development as well as residents.

- Blue Mountain Hospital District and the Office of Rural Health are sponsoring this Community Health Improvement Partnership (CHIP) project. The CHIP coordinator will be responsible to prepare reports and keep communications of CHIP activity with the Partnership and to the Grant County residents.

IV. Organizational Structure of the CHIP

The partnership agreed to the following:

- CHIP voting will be done by simple majority with on-line (email) voting by CHIP members being acceptable when meeting attendance is not possible.
- CHIP Chair – Carol Waggoner, OSU Grant County Extension 4-H/SNAP Director
- CHIP Vice Chair – Dr. Charlie Caughlin

Linda pointed out that as the CHIP partnership progresses; members will break into sub groups or committees to approach issues for research and decision making. Experts will be asked to be involved who are not a part of the partnership team. Partnership members can volunteer to work on committees that are looking at issues that coincide with their interests or expertise. This will allow the partnership to be able to consider issues to be reviewed simultaneously in order to expedite the process.

V. Set CHIP meeting schedule – establish dates

The partnership agreed to meet the 2nd Thursday of each month for the next 6-9 months at the Grant County Regional Airport meeting room, from 12-1:30pm. Troy stressed to the members that all CHIP meetings will be organized and they will begin and end at their scheduled times.

VI. Next CHIP meeting – Thursday, October 11, 2012

Linda will email/mail interview information to partnership members prior to next month's meeting. Be thinking about the five people you will be interviewing and we will discuss at the meeting how we can interview as many community sectors as possible. Linda mentioned the need to include and involve all the communities in Grant County with our needs assessment process. Organization of the public meeting will also be discussed.

VII. Adjourn – the CHIP meeting adjourned at 1:18pm