

# OHSU Center for Women's Health



## Circle of Giving Cycle: Five-page Proposal Due January 20, 2017

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### Program and Application Information

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### Overview

The OHSU Center for Women's Health Circle of Giving is now accepting submissions for its 2017 Women's Health Research Funding Opportunity. Circle of Giving funding is intended to support new or established investigators interested in developing innovative directions in women's health research. Applications will be accepted from faculty at the rank of Lecturer, Assistant, Associate or Full Professor. The Circle expects to award \$125,000 to support one project for one year. There *may* be an opportunity for a second award this year.

The Circle of Giving brings together a community of leading women who are passionate in their support of the OHSU Center for Women's Health and its commitment to advancing research programs that address the health needs of women. Established in 2006, the Circle of Giving is designed to (1) meet the OHSU Center for Women's Health's need for annual support for key programs, and (2) donors' need to efficiently have impact and meaningful involvement in the Center and women's health research.

This Circle of Giving Women's Health Research Program is designed to invest in research that will lead to improvements in women's health. Applications may be in basic science, clinical investigation, population health or behavioral research. The pilot project conducted using these seed funds is expected to lead to additional research fundable by federal and non-federal sources; the proposed research must be intended to produce a tangible improvement in women's health. Funds are unrestricted and may be used for equipment, salary or travel (no indirect cost allocation allowed).

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### Submission and Review Process

#### Required Submissions

**1) Letter of Intent: Due Friday, January 6, 2017**

*Notify us that you are considering submission of a proposal (short email or letter sufficient) and does not commit you to submitting an application. Notification permits us to identify appropriate reviewers.*

**2) Application: Due Friday, January 20, 2017**

### The application must include:

1. Executive Summary (300 words): **Write this section in non-scientific language, for a lay audience** (e.g. *how you might describe your research to a family member*). As the cover page in 300 words or less, explain the overall intent of your project with the following headings: Pilot Project; Principal Investigator; Problem/Need; Goal; Method.
  2. Main Application (3 pages): **Write this section in non-scientific language, for a lay audience** (e.g. *how you might describe your research to a family member*). This section consists of three parts: Background/Significance; Methods (brief overview); Outcomes.
  3. Budget (1 page or less): Funds are unrestricted and may be used for equipment, salary, and travel (no indirect cost allocation allowed). Budget should reflect estimated allocation in these categories.
  4. Research Appendix (2 pages): **This section is key for the investigator peer-review process.** Specific Aims; Preliminary Studies (if applicable); Research Design and Methods; References (Note: References not counted in 2 page limit).
  5. [NIH Biosketch](#) Appendix (May not exceed 5 pages): Include all applicable ongoing or completed research projects (federal and non-federal support).
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### Selection Criteria

- OHSU faculty at the rank of Lecturer, Assistant, Associate, or Full Professor
  - Faculty member's qualifications and commitment to women's health
  - Scientific and technical merit of proposed research
  - Demonstrated and/or anticipated capability in the conduct and dissemination of research
  - Likelihood of fundability to continue investigator's research based upon Circle of Giving-supported findings
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### Selection Process

- **Letter of Intent** due by **5:00 p.m., Friday, January 6, 2017**
- **Applications** due by **5:00 p.m., Friday, January 20, 2017**
- Applications reviewed for compliance with format, faculty appointment and qualifications; submissions not in compliance returned without further review (M. Berlin)
- Applications submitted to investigator reviewers for peer review (applications will be evaluated by investigators with content expertise in proposed research area); reviewers rate proposals and return documentation (M. Berlin)
- Scientific Review Team ranks applications from among applications with best reviews [Team composed of key women's health OHSU researchers and faculty, including Aaron Caughey, MD, PhD., Professor & Chair, Dept. of Ob/Gyn.; Michelle Berlin, MD, MPH, Co-Director, OHSU Center for Women's Health; Renee Edwards, MD, MBA, Co-Director, OHSU Center for Women's Health; Jeanne- Marie Guise, MD, MPH, Director, Oregon Building Interdisciplinary Research Careers in Women's Health (Oregon BIRCWH); Jeffrey Jensen, MD, MPH, Director, OHSU Women's Health Research Unit; Susan Smith, Ph.D., Senior Scientist/Chair, Medical Research Foundation, ONPRC; Lisa Coussens, Ph.D., Associate Director for Basic Research, Knight Cancer Institute; Nabil Alkayed, MD, Ph.D., Director, OHSU Research Center for Gender-Based Medicine].
- Selected applications to Circle of Giving Finalist Selection Committee. This Committee is composed of interested Circle of Giving members; finalist

applications are chosen for presentation at the Circle of Giving Granting Meeting.

- Circle of Giving Granting Meeting: May 17, 2017. Each Circle of Giving member has the opportunity to vote on the proposals presented. Each member has one vote, in person or by proxy. The proposal with the most votes is awarded funding. Investigator notified of funding at close of meeting.

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## Responsibilities of Grantee

In addition to the conduct of research outlined in the proposal funded, the grantee will:

- Deliver a presentation updating Circle members on research progress at the Circle of Giving Annual Impact meeting (typically held in the fall),
- Deliver a lecture on the research project at one or more academic venues (e.g. pertinent Grand Rounds) during or after award year
- Acknowledge the Circle of Giving and the OHSU Center for Women's Health as supporters of the funded research project during national and local presentations, lectures and in publications, and
- Inform the co-Directors of the Center for Women's Health when lecturing, presenting or publishing information concerning the funded research project.

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## Contact Information

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## Circle of Giving 2016 Award Cycle Deadlines

**(Updated 12/1/2016)**

Letter of Intent: January 6, 2017 by 5:00 p.m. PT

Applications Due: January 20, 2017 by 5:00 p.m. PT

Applications to Reviewers: February 3, 2017

Reviewers' Comments Due: February 17, 2017

Scientific Review Committee: February 24, 2017

Final Applications sent to Circle Members: April 7, 2017

Circle Granting Meeting: May 17, 2017

OHSU Center for Women's Health and Department of Obstetrics & Gynecology

*Last revised December 1, 2016*

*Please send comments, questions, and report problems to [cwh@ohsu.edu](mailto:cwh@ohsu.edu)*