



**Commencement Ceremony Instructions for Graduates
Oregon Health & Science University
2010**

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OHSU's Commencement Exercises for 2010 will be held at the **Arlene Schnitzer Concert Hall, 1000 SW Broadway Avenue**, in downtown Portland on Tuesday, June 1, at 9:00a.m. for the School of Medicine, and at 2:00p.m. for the School of Nursing. The School of Dentistry Commencement Ceremony will be held on Friday, June 18th at 10:00a.m. in the OHSU Auditorium on the Marquam Hill campus. This outlines the OHSU requirements for participation in the 2010 Commencement Ceremonies, assists you in ordering and collecting regalia and announcements, and will serve as a guide for you and your relatives on the day of the events. Please read it carefully and keep it handy until the ceremony.

Commencement Check List

- ___ Cap, gown and hood orders submitted on-line or hard copy to Royal-T Papers. See page 3 for date and location if you wish to order in person.
- ___ Graduation announcement form completed and submitted to Royal-T Papers
- ___ Pick up Cap, Gown and Hood. See page 3 for distribution date and location

We look forward to your participation which is an important celebration and time for reflection both in your own life and in the life of the University. If you have questions about the thirty-fifth Oregon Health & Science University Commencement Ceremonies, see page 10 for school/department contacts.

Important Dates

ORDER DATES:

Order caps, gowns, hoods.

School of Medicine: M.D., Medical Graduate, Division of Management, Allied Health Students
Old Library Building, Great Hall
Friday, March 5th, 2010
11:30 a.m. - 1:15 p.m.

School of Medicine - West Campus
(West Campus Students order online)
<http://royaltpapers.com>

School of Dentistry Students
School of Dentistry, 2nd floor Student Lounge
Tuesday, March 9th, 2010
10:00 a.m. - 2:00 p.m.

School of Nursing Students
(SoN Students order online)
<http://royaltpapers.com>

OSU/OHSU School of Pharmacy
(Oregon State University)
Commencement only
Order caps, gowns and announcements at:
www.oregonstate.edu/events/commencement

FINAL ORDER DATES:

Thursday, April 15th, 2010
(No orders will be accepted after this date.)

DISTRIBUTION DATES for Caps, Gowns and Hoods:

School of Nursing Students and Faculty
Friday, May 21st, 2010 @ Grad Fair
10:00 a.m. - 2:00 p.m.
SoN 602

School of Medicine Students and Faculty
Thursday, May 27th, 2010
10:00 a.m. - 2:00 p.m.

Department of Science & Engineering Students and Faculty
Wednesday & Thursday, May 26th and 27th Anytime *between* 8:00 a.m. - 4:30 p.m.

Paul Clayton Building, Suite 405 West Campus

Old Library Building, Great Hall School of Dentistry Students and Faculty
Friday, June 4th, 2010
10:00 a.m. - 2:00 p.m.
Room B28, SoD Basement

If you are not able to make the above dates, you can place your order for Caps, gowns and announcements on-line at:

<http://royaltpapers.com>

OHSU degrees are conferred at the OHSU Commencement ceremonies, celebrating the distinctiveness of their academic disciplines. You will find information about each of the ceremonies below.

School of Medicine and School of Nursing Schedule - Tuesday, June 1

9:00 a.m. - School of Medicine Commencement Ceremony

Arlene Schnitzer Concert Hall

Students enter from Park Ave. entrance at 8:15 a.m.

Doors open to guests at 8:30 a.m.

Contact Shelley Engle at 503-494-5708 for further information about this event.

(For directions to the Arlene Schnitzer Concert Hall and parking information go to www.pcpa.com/information/parking.php)

2:00 p.m. - School of Nursing Commencement Ceremony

Arlene Schnitzer Concert Hall

Students enter from Park Ave. entrance at 1:15 p.m.

Doors open to guests at 1:30 p.m.

Contact Maureen Moncada at 503-494-2624 for further information about this event.

<http://www.ohsu.edu/son/student/gradinfo.shtml>

(For directions to the Arlene Schnitzer Concert Hall and parking information go to www.pcpa.com/information/parking.php)

School of Dentistry Commencement Schedule – Friday, June 18th

10:00 a.m. - *OHSU Auditorium with a reception to follow on the Mackenzie Hall Lawn.*

Students enter north end of Old Library Building (Great Hall) at 9:00 a.m.

Please contact Jenna Wilkinson or Andrea Williams at 503-494-8825 for further information about this event.

College of Pharmacy

(Oregon State University, College of Pharmacy only)

Friday, June 11th – 1:00 p.m.

LaSells Austin Center Auditorium, Corvallis, OR

http://pharmacy.oregonstate.edu/grad_info

Commencement Participation Policy

You may participate in the 2010 Commencement exercises if you have fulfilled item # 1 and one of conditions a - d:

1. You are recommended by the dean and faculty of your school for graduation and:
 - a) You completed the requirements for your degree in August or December 2009 or March 2010 and have completed and filed an Application for Degree form by the appropriate deadline.
 - b) You will complete your degree requirements in Spring Quarter, June 2010 and have completed and filed an Application for Degree form by the appropriate deadline.
 - c) You are enrolled in the Clinical Laboratory Science, Radiation Therapy, Physician Assistant, OHSU/VAMC Dietetic Internship, Doctor of Pharmacy or Paramedic Education program, will complete your degree requirements by December 31, 2010, and have completed and filed an Application for Degree form, if required, by the appropriate deadline.
 - d) You will complete your degree requirements during the Summer Term 2010.
(To walk in the June 2010 Commencement ceremonies and to be listed in the programs, graduates in this category must complete the application for degree by April 15, 2010.)

School of Medicine, Master & PhD Students, have different requirements. Please review the information located in the Student Information section of the Graduate Studies website

<http://www.ohsu.edu/xd/education/schools/school-of-medicine/academic-programs/graduate-studies/students/index.cfm>

Diplomas

Diplomas are available to students once the degree verification has been completed. Students receive diploma covers during the commencement ceremony. Graduates with degree requirements still to be satisfied should contact the registrar following completion of these requirements. The OHSU Campus Store (503-494-7708) stocks customized OHSU frames for OHSU diplomas. **Please bear in mind that only an official transcript can confirm your degree or certificate. Official transcripts will not be released until degree requirements are met in full and all academic and financial obligations to OHSU are satisfied.**

Degree Hoods and Colors

Gowns and hoods differ in color and style according to the degree received. All hoods bear the white, sky blue and forest green colors of OHSU. The color of the trim indicates the degree being received. Please ensure that you know exactly which degree you are receiving, and from which school within OHSU you are receiving it.

School of Dentistry

Doctor of Dental Medicine

Lilac-trimmed hood and short gold tassel

Graduate Certificate

Lilac-trimmed hood and short gold tassel

Master of Science

Lilac-trimmed hood and short gold tassel

Oral & Maxillofacial Surgery

Lilac hood & green hood and short gold tassel

School of Medicine

Bachelor of Science

Green tassel

Graduate Certificate

Gold tassel

Master of Clinical Dietetics

Green-trimmed hood and green tassel

Master of Clinical Research

Green-trimmed hood and green tassel

Master of Public Health

Salmon Pink-trimmed hood and tassel

Master of Physician Assistant Studies

Green-trimmed hood and green tassel

Master of Biomedical Informatics

Green-trimmed hood and green tassel

Master of Science

Gold-trimmed hood and tassel

Doctor of Medicine

Green-trimmed hood and gold tassel

Doctor of Philosophy

Sapphire blue-trimmed hood and gold tassel

School of Nursing

Bachelor of Science

Gold tassel

Master of Nursing

Apricot-trimmed hood and tassel

Post Masters Certificate

Apricot-trimmed hood and tassel

Master of Public Health

Salmon Pink-trimmed hood and tassel

Master of Science

Gold-trimmed hood and tassel

Doctor of Nursing Practice

Apricot-trimmed hood and gold tassel

Doctor of Philosophy

Sapphire blue-trimmed hood and gold tassel

OSU/OHSU School of Pharmacy

Doctor of Pharmacy

Olive green-trimmed hood and tassel

Cap and Gown Information

Ordering Regalia

Participants are required to order and wear the appropriate academic costume at the OHSU 2010 Commencement Ceremonies. Representatives from Royal-T Papers (1-800-442-4696) will be available to take orders for caps, gowns, hoods on campus. (See page 3 of this guide for dates and locations.) **Graduates and Faculty that are not able to meet the scheduled time will need to order their regalia online at:**

<http://royaltpapers.com>

Rental Fees

Cash, personal checks or Visa/MasterCard are accepted. Fees are to be paid in full at the time of placing the order unless your program covers regalia fees. (Regalia for the School of Medicine – Master’s, Master of Science and PhD degrees will be paid for by the Office of Graduate Studies.) (Regalia for the School of Medicine – Doctor of Medicine (MD), will be paid for by the medical student activity fee.)

Cap and Gown (B.S.)	\$ 27.00
Cap, Gown and Hood (Masters)	\$ 49.95
Cap, Gown and Hood (Doctoral)	\$ 54.95

Announcements

Announcements for the 2010 Commencement Ceremonies can be ordered on line by clicking on the above link to Royal T.

When ordering, consider sending an invitation to a member of the faculty who has been especially influential to you during your time at OHSU.

Cap and Gown Distribution

Please see page 3 of this guide for dates and times of distribution. **These are the only distribution dates and times.** Orders not collected at these times will not be brought down to the Arlene Schnitzer Concert Hall, and no refunds can be issued.

Return of Gown

Representatives from Royal-T Papers will be collecting rental gowns following each event June 1st and June 18th. On June 1st, please deposit gowns in the collection boxes along Main Street on the south side of the Arlene Schnitzer Concert Hall and on June 18th, in the OHSU Auditorium Great Hall (for SoD Ceremony) or as instructed in case of inclement weather.

Honors Cords

Bachelor’s degree candidates graduating with honors should contact their school coordinator (see page 10) to make arrangements for the purchase of honors cords. The SON supplies honor cords to recipients at no cost during the Graduation Fair 5/21.

Regalia and Etiquette

The academic cap is worn level at all times. The tassel should hang on the right of the cap at entrance into the auditorium until the president has conferred the degrees. At that point, the tassel may be switched to hang from the left side.

It is expected that graduates' behavior throughout the ceremonies will exemplify the professional standards of their calling. Alcoholic beverages, balloons, pressurized cans and explosive devices are strictly forbidden. Schools will be charged for any additional cleaning costs incurred during the ceremony. The Arlene Schnitzer Concert Hall and the OHSU Auditorium are non-smoking facilities.

Commencement Ceremony Directions

Because there will be no rehearsals, graduates are requested to follow the directions of the Faculty Marshals before, during and after the ceremony.

Please note that participating in the ceremony processional requires standing, walking and climbing and descending stairs. If you have any special needs please speak with your commencement coordinator to make arrangements as necessary. (See page 9)

Please leave purses, coats and other valuables with family and friends before you enter the building, as there will be no secured area in which to leave them during the ceremony; anything left in the room will be removed prior to the end of the ceremony. There will be volunteers and signage indicating where your group will assemble for the procession.

Parking

For ceremonies conducted at the Arlene Schnitzer Concert Hall, parking is available for a charge at facilities located on S.W. Main Street between 9th and 10th Avenues, or on the corner of S.W. 5th Avenue and S.W. Salmon Street. The nearest Smart Park garage is located at S.W. 10th Avenue and S.W. Yamhill Street. Graduates and their guests should leave ample time for parking and the walk to the Arlene Schnitzer Concert Hall. Those attending ceremonies on June 1st should allow for delays due to the raising and lowering of bridges across the Willamette River.

Parking for the School of Dentistry Ceremony will be on the Marquam Hill campus. Students will be notified of the location in a future announcement.

Visitor Accommodations

For information on lodging and dining:

Portland Oregon Visitors Association

www.pova.com 503-275-9750 or 1-800-962-3700

Many hotels offer rates for OHSU bookings. Please be sure to inquire when booking your accommodations.

School/Department Contacts for Commencement Ceremonies

Allied Health Programs

Clinical Lab Science – Marian Ewell, ewellm@ohsu.edu - 503-494-8698

Dietetic Intern & MCD – Chandra Nautiyal, nautiyal@ohsu.edu - 503-494-7596

Paramedic Program – Suzann Schmele, schmeles@ohsu.edu - 503-625-4721

Radiation Technology - Anne Maddeford, maddefoa@ohsu.edu - 503-494-6708

School of Dentistry

Jenna Wilkinson, wilkinje@ohsu.edu - 503-494-8825

Andrea Williams, williaan@ohsu.edu - 503-494-8825

Mark Mitchell, mitchema@ohsu.edu - 503-494-8825

School of Medicine - Doctor of Medicine Program

Shelley Engle, engles@ohsu.edu - 503-494-5708

School of Medicine - Master's and Ph.D. Programs

Rita Rand, somgrad@ohsu.edu - 503-494-6222

Brenda Donin, somgrad@ohsu.edu - 503-494-6222

Lorie Gookin, gookinl@ohsu.edu – 503-748-1137(West Campus)

Physician Assistant – Katie Jones, jonekati@ohsu.edu - 503-494-7439

School of Nursing

Maureen Moncada, moncadam@ohsu.edu - 503-494-2624

OSU/OHSU School of Pharmacy (for Oregon State University ceremony only)

Angie Mettie, mettiea@ohsu.edu - 503-494-4782