

Faculty Senate Awards

Call for Nominations Form Remote Access

You can access OHSU's SharePoint environment (Bridge) remotely using either of the following methods:

Via Citrix

Citrix allows you to securely access many OHSU applications including Bridge. The advantage of using Citrix is that since you are logging into an internal service, you only have to login once and you will have access to Bridge, O2, and other internal websites. The disadvantage is that since you are using a remote session you cannot download anything from Bridge to your desktop, nor can you upload anything from your desktop to Bridge. If you need to do this, you will need to use the direct access instructions below.

Citrix Instructions:

1. Login to [Citrix Application](#), Open Internet Explorer
2. Login using your OHSU username and password
3. Click on the "Internet Explorer" application
4. Go to www.ohsu.edu/faculty-senate to access the Faculty Senate Awards Nomination Form and information

Direct Remote Access

You can also directly access the Faculty Senate Nomination Form by just typing in the site URL into any browser. The disadvantage of this method is the login requirements are different for each type of browser, and that you will often be prompted for your credentials more than one time. And how you access the site is a little different depending on whether you are using an OHSU laptop or your personal computer.

Non-OHSU computer, Direct Remote Access Internet Explorer Instructions:

1. Open internet explorer, type in the direct Faculty Senate Awards Nomination Form Bridge URL
<https://bridge.ohsu.edu/edu/provost/faculty-senate/fac-sen-awards/layouts/FormServer.aspx?XsnLocation=https://bridge.ohsu.edu/edu/provost/faculty-senate/fac-sen-awards/Faculty%20Senate%20Award%20Nominations/Forms/template.xsn&DefaultItemOpen=1>
2. Enter your Username and Password
You need to add the domain (ohsum01\) to your username.
Example: if your username is **jdoe**, then enter **ohsum01\jdoe** as your username.
3. Enter your OHSU password
4. You might be prompted for your username and password again
5. The Bridge site should now load.

OHSU laptop, Direct Remote Access Internet Explorer Instructions:

1. Open internet explorer, type in www.ohsu.edu/faculty-senate
2. Click on the Faculty Awards Nomination Form button and enter your OHSU username and password (you don't need the domain).
3. The form should now load.

Direct Remote Access for Chrome, Firefox or Safari:

1. Open internet explorer, type in www.ohsu.edu/faculty-senate
2. Click on the Faculty Awards Nomination Form button and enter your OHSU username and password (you don't need the domain).
3. You might be prompted for your username and password again
4. The form should now load.