

Background Check Disclosure Statement

Notice

Per OHSU policy No. 03-10-011 all admitted students are required to pass a background check prior to enrolling at the institution. Criminal history on a background check may be cause for denial of admission, may impede student progression and placement in clinical sites, and/or may be cause for a student to be denied nursing licensure following graduation. Applicants are required to provide accurate and sufficient information related to their criminal history on the application and when necessary authorize additional or expanded background checks. Failure to provide this information or knowingly providing false or misleading information is grounds for denying or revoking admission or enrollment.

Nursing Licensure and Prescriptive Rights in Oregon

Some individuals may be denied licensure based on their criminal or disciplinary histories. Providing details of your criminal history (if any) or previous disciplinary actions taken against your license or certificate by another state's board of nursing (if any) is part of the application process and must be completed before your license will be issued. The board has a list of specific offenses that will prohibit someone from getting licensed. They can be found in OAR 851-045-0080 at www.oregon.gov/OSBN/pdfs/npa/Div45.pdf. You will be required to work with an Oregon State Board of Nursing (OSBN) investigator/advisor if you have a criminal record and are seeking licensure or prescriptive rights in Oregon.

The board of nursing can deny an application for prescriptive authority based upon criminal history. The details of these offenses include impairment, conduct derogatory to the standards of nursing, and physical conditions and are found in ORS 678.111(1). Conduct derogatory to prescribing is found in OAR 851-056-0016 and includes prescribing to oneself, selling drugs, administering drugs while functionally impaired

Applicants who do not meet OSBN criteria for prescriptive authority are ineligible for nurse practitioner licensure in Oregon. Criminal conviction or censure by a licensing board or other federal or state agency may result in ineligibility to obtain licensure in Oregon in accordance with ORS 678.111(1) and OAR 851-056-0016. Applicants are encouraged to review licensing criteria before admission confirmation.

While our intent is to admit only students who will be eligible for licensing, you should know that admission and completion of a nursing program does not ensure licensure. Applicants are encouraged to review the criminal history and background check information required for the Oregon State Board of Nursing at: www.oregon.gov/OSBN/index.shtml or may contact the School of Nursing Student Affairs Office by calling 503 494-7725 or at proginfo@ohsu.edu.

Disqualification Based on Background Checks

Background checks are maintained and reviewed by the School of Nursing Office of Student Affairs. All Applicants whose background checks reveal potentially disqualifying information will be reviewed individually by the OHSU Public Safety Office and a recommendation about admission/progression will be made to the associate dean for academic affairs. The associate dean for academic affairs will make a final determination related to denial of admission in conjunction with the appropriate program/campus director and will notify the applicant if admission is denied. The guiding principle used in review of such information will be the safety and security of the OHSU community and the protection of OHSU property and information.

The OHSU Public Safety Office uses the following guidelines to review criminal history and make recommendations about revoking student status to our institution:

A. Criminal convictions: The conviction of a crime will not necessarily disqualify an applicant from a position or access. Failure to provide this information or knowingly providing false or misleading information is grounds for denying the position or access. Factors used to assist decision makers in determining

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whether or not a specific applicant should be disqualified will include, but not be limited, to:

1. The seriousness of the crime (e.g., felony or misdemeanor, violent crime or sex crime);
2. The applicability of the crime to the position/access applied for (e.g., theft conviction and position with fiscal authority);
3. The elapsed time since the date of conviction (e.g., the more recent a conviction the more likely it will disqualify an applicant) and efforts at rehabilitation.

B. Arrests: Arrest records that have not resulted in a conviction will not be used to automatically deny an applicant from a position or access, but may be considered in limited circumstances when the applicant's alleged behavior is job-related and can be confirmed, and/or when the criminal matter is pending adjudication. In these situations, OHSU legal counsel will be consulted prior to any disqualification or other adverse action being taken based on arrest record.

C. Exclusion or debarment: Exclusion from participation in federal health care programs or debarment from other federal programs disqualifies an applicant from being an employee. Any current employee found to be excluded or debarred will be reviewed individually with the OHSU Legal Department.

D. Other potentially disqualifying background information: Other background information that may disqualify an applicant includes, but is not limited to, the following:

1. Intentional failure to disclose requested or relevant background information;
2. History of conduct contradictory to the mission and goals of OHSU;
3. History of conduct contrary to generally accepted codes of conduct and behavior pertinent to the position or access sought.

Questions/Comments

Contact the OHSU School of Nursing Office of Student Affairs at 503 494-7725 or at proginfo@ohsu.edu.

Background Check Disclosure Statement

The OHSU School of Nursing (SoN) *Background Disclosure Statement* outlines how criminal history may impact the admission, progression and licensure of incoming and current nursing students. Incoming students are expected to truthfully and accurately share any information related to their criminal record as part of the admission and enrollment process. Current students are expected to notify the SoN Office of Student Affairs if an event impacting the status of their criminal history occurs while enrolled at OHSU.

Please review the attached disclosure statement and sign below indicating that you:

1. Have truthfully and accurately reported your criminal record (if any) to the SoN Student Affairs Office.
2. Understand that your criminal history may impact your nursing admission, progression and/or future nursing licensure status.
3. Agree to notify the School of Nursing Student Affairs Office if a change in your criminal record occurs while attending the School of Nursing.

I (print name), _____ have read and understand the *Background Disclosure Statement*.

Signature: _____ Date: _____

Please submit this signed form to American Data Bank via fax or email.

Fax number: 303 630-1825

Email address: immunization@americandatabank.com

Or contact the School of Nursing Student Affairs Office at 503 494-7725 or sn-affairs@ohsu.edu.