

Directions for OHSU Undergraduate Nursing Students (Portland campus and RNBS programs only):

Go to <http://tcps-smc.org/>

1. Click on "**Nursing Students**" at the bottom of the page.
2. Enter Username & Password (both are case specific):

Username = SMC2015

Password = clinicalSMC
3. Select: "Step 1: Go to General Orientation for Nursing Students, Nurses, MDs and PAs" in the blue menu on the left (Navigation Links) and read instructions.
4. Complete the five Safety and Professional Health care Practice Modules (5 tabs):
 1. Emergency Preparedness
 2. Infection Control
 3. Safety
 4. Confidentiality
 5. Diversity
5. Select: "6. Take the Quiz" **Tab, download and read** instructions on how to create username/password.
6. **Select: "Take the Quiz"** a new page will open, login with previously created (from last year) username/password, or click "create new account" link at bottom of window, follow instructions from TCPS. (**6_school_ID = Initials plus last 4 digits of your social security number)
7. Login to newly created account
8. Select the "Quiz Catalog" Button
9. Select "1. FERPA Release", complete quiz
10. Select "3. General Orientation Quiz for Nursing Students, Nurses, MDs & PAs", Passing score is 92% Once Quiz is complete stay in the Maestro 5.0 online learning system, click the "Print Certificate" Button on the General orientation Quiz Page (will be present once quiz is passed). **SAVE** a copy of this certificate, you should see your name populated in the PDF. It should say the course name.
11. Upload PDF Certificate to your ADB Immunization Tracking Account, enter date completed and provider (TCPS).