APPLYING TO THE HEALTH SYSTEMS AND ORGANIZATIONAL LEADERSHIP (HSOL) PROGRAM

Master of Nursing

The Health Systems and Organizational Leadership program prepares nurses for roles in a variety of organizational settings from acute care, to long term care, community care, and beyond. Skills gained will allow nurses to lead in formal executive and front-line positions, quality improvement, project management, or other positions where systems-level management and leadership is needed. Nurses will learn about complex dynamic healthcare delivery systems, creating sustainable organizations, how to leverage the legislative and regulatory environment, and steward financial and human resources through effective care delivery models. Complexity and Quality science will be a central program focus.

Students study alongside faculty with expertise in complexity and quality science, systems innovations, and outcome data analysis. Students will be paired with faculty in leadership positions as they develop skills in leadership, team building, and sustaining, analysis of system wide initiatives and data based decision making. The program will provide opportunities for inter-professional education, collaboration, and practice. The OHSU curriculum is based on the national competencies for American Organization of Nurse Executives, the Council on Graduate Education for Administration in Nursing, and the ANA standards for Nursing Administration.

Course Delivery

The Health Systems & Organizational Leadership program is available full time and part time as a distance program for those in Oregon and beyond. OHSU uses distance friendly, online technology enhanced methods to bring the program to all areas of the state.

Application Deadlines & Decisions

Applications open each September for a fall term entry with established application deadlines that can be found at: http://www.ohsu.edu/xd/education/schools/school-of-nursing/admissions/applying/deadlines.cfm. All materials must be submitted by the identified deadline in order to receive priority* consideration.

- (*)Late applications may be accepted after the priority deadline if seats are still available but this is not guaranteed. Applicants wanting to receive full consideration should submit all materials by the identified deadline(s).
- Note: Applications close at midnight on the designated deadline date Eastern Standard Time (EST).
Admissions decisions are strongly based on the following criteria:

- Cumulative GPA
- Essay response and Interview

**Admission Requirements & Eligibility**

Applicants must have the following materials in order to apply. If you are an international student please see the international applicant web page for additional requirements if you are a resident of a country other than the United States.

**Prior Degree**

Applicants need a B.S. with a major in nursing or B.S.N. degree from a program accredited by the National League for Nursing Accrediting Commission or the Commission of Collegiate Nursing Education.

**R.N. Status**

- Must have or be eligible for an Oregon registered nurse license upon application.
- Must be licensed in the state of Oregon or in the state where clinical coursework will occur prior to matriculation.

**Grade Point Average**

- Minimum cumulative GPA of 3.0.

**Statistics**

Applicants must have successfully passed a basic statistics course with a grade of "B" or better within five years prior to entry into the master's program. Post Master Certificate Option applicants are not required to complete statistics.

**Letters of Recommendation**

Applicants must submit three letters of reference as part of their application. Electronic reference forms are located and sent out via the online Nursing CAS application system. It is preferable that applicants submit references from the following:

- A supervisor, an instructor, and a co-worker or other

**Entrance Essay Question**

- You will be asked to provide a written essay(s) as part of your application. Please see the link to the essay instructions for this program located on this page:
  [http://www.ohsu.edu/xd/education/schools/school-of-nursing/admissions/applying/index.cfm](http://www.ohsu.edu/xd/education/schools/school-of-nursing/admissions/applying/index.cfm)
Sample of Scholarly Work
Applicants to the Health Systems & Organizational Leadership program are required to submit a sample of scholarly writing. This can include a professional work sample that is evidence based, with citations and references, an article you have authored (and if co-authored highlight the sections that you contributed to) or, a paper from your undergraduate program that synthesizes evidence, using citations and references (this should not be a reflection type paper).

- Note: If you do not have this type of work to submit, please let us know; we can arrange for you to write an article analysis in response to an article that we provide you.

The Graduate Record Examination (GRE): The GRE is not required to apply to the HSOL program.

Applying to OHSU School of Nursing Via Nursing CAS (NCAS)

<table>
<thead>
<tr>
<th>STEP 1: Set up a Nursing CAS account and start your application for the program/campus to which you are applying.</th>
<th>All students applying to any of the OHSU Nursing programs must submit an application through Nursing CAS by the stipulated deadline date.</th>
</tr>
</thead>
<tbody>
<tr>
<td>All students applying to any of the OHSU Nursing programs must submit an application through Nursing CAS by the stipulated deadline date.</td>
<td>The NCAS application fee is $65.00.</td>
</tr>
<tr>
<td>NCAS runs on Eastern Standard Time and applications will close on the designated date at 12:00 PM EST.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>STEP 2: Upload all required items into your Nursing CAS account and select the designated OHSU program to which you would like to apply. Note: TOEFL scores are sent directly to OHSU code: 4900</th>
<th>All application materials (official transcripts, essay responses, vitae, &amp; letters of reference) must be received by Nursing CAS by the designated application deadline in order to have your application considered. See the full list and instructions below.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nursing CAS will not forward incomplete files for review. Please make sure to check your Nursing CAS account to ensure that you have provided all required materials.</td>
<td></td>
</tr>
</tbody>
</table>

| STEP 3: Done. Check back to your NCAS account often as we will e-mail you with status updates and additional information requests. | You will be notified when admission decisions have been made. |

Materials that will be submitted as part of your Nursing CAS Application
- You will be asked to submit an essay response as part of your application. Between September 15 and your application deadline, you will be able to find the essay question(s) for your program at the following link: http://www.ohsu.edu/xd/education/schools/school-of-nursing/admissions/applying/index.cfm. Complete the essay question and upload your essay response to your Nursing CAS application. After uploading your personal statement, go to “Designations” on the home page of your Nursing CAS account, select “designated schools” then Oregon Health & Science University and ATTACH the personal statement to your designated program.
You will be asked to submit 3 letters of reference as part of your application. You will be able to send the electronic reference form your Nursing CAS account.

You will be asked to submit a resume or vitae as part of your application. Please PDF this item(s) and upload them to your Nursing CAS account.

You will be asked to submit official transcripts from ALL institutions that you have ever attended as part of your application to NCAS. Follow the instructions provided in your NursingCAS application to submit your official transcripts to Nursing CAS directly.

1. Note: Order 2-3 copies of your transcripts to keep for your records for later use if needed upon matriculation.

Please send questions about your NCAS application to NCAS directly and questions about our program materials and application requirements to OHSU at proginfo@ohsu.edu.

Additional Resources

A sample program of study for each program can be found online:
http://www.ohsu.edu/xd/education/schools/school-of-nursing/programs/programs-of-study-page.cfm

Application Deadlines: http://www.ohsu.edu/xd/education/schools/school-of-nursing/admissions/applying/graduate_deadlines.cfm

Financing your education: Start planning to finance your nursing education now. Review the tuition and fees and potential limitations for receiving federal aid here:
http://www.ohsu.edu/xd/education/schools/school-of-nursing/admissions/tuition-fees/index.cfm

Scholarship information: http://www.ohsu.edu/xd/education/schools/school-of-nursing/admissions/tuition-fees/scholarships.cfm

This document is a guide; final decisions regarding the acceptance of prerequisite course work is made by the OHSU Registrar's Office. The OHSU School of Nursing reserves the right to make changes to the academic program structure.

FAQs

How long does it take to complete this program?

The estimated length of time to complete the master's degree is two years.

Can I take classes part time?

Yes, students can indicate on their application if they wish to attend classes full or part time.

Do most students work during the HSOL program?

Yes, many students are able to work while taking courses in the HSOL program.

**When are the courses offered?**

Courses are offered online.

**Are there courses required prior to admission?**

Yes. Master’s students must have successfully passed a statistics course within five years prior to entry into the program. If this requirement has not been met at the time of application, the student will be required to take a statistics course prior to the first quarter of the program. Check your local community college or university for course offerings, or review the course equivalency guide page for courses that will meet this requirement.

**Can I take courses without being admitted into the graduate nursing program?**

Yes. You may take up to nine (9) credits total as a non-degree student on the OHSU main campuses if you are a registered nurse with a bachelor's degree, with the permission of the course faculty. Close communication with a faculty advisor is recommended prior to enrolling as a non-degree student.

**Is there a matriculation (enrollment) deposit?**

Yes, once you have received a letter of acceptance to the program, you will be asked to submit a deposit of $200.00 to the OHSU School of Nursing in order to hold your place in the cohort. Failure to do so in the time allotted may forfeit your place and an alternate will be selected. The matriculation fee is applied towards payment of tuition for the first term of the program.

**How much are Tuition and Fees?**

The estimated tuition and fees sheet can be found online and will vary by specialty and does not include living expenses or books, [http://www.ohsu.edu/xd/education/schools/school-of-nursing/admissions/tuition-fees/index.cfm](http://www.ohsu.edu/xd/education/schools/school-of-nursing/admissions/tuition-fees/index.cfm)

**Equal Opportunity/Non-Discrimination Policy**

Title IX of the Education Amendments Act of 1972 protects individuals from discrimination on the basis of sex in any educational program or activity operated by recipients of federal aid. OHSU complies with Title IX and 34 CFR Part 106 by prohibiting sex and gender discrimination in education programs, activities, employment, and admissions. Inquiries about Title IX compliance or sex/gender discrimination may be directed to the OHSU Title IX Coordinator: Michael Tom, Director of the Affirmative Action and Equal Opportunity (AAEO) Dept., 503-494-5148, tomm@ohsu.edu. Mailing address: OHSU, Mail code MP240, 3181 SW Sam Jackson Park Road, Portland, OR 97239. Office: Marquam Plaza