



Faculty Enrollment in Degree/Certificate Programs

Domain/Division:	Faculty / Education	Index	60-04.01¹
Responsible Unit(s)²:	Faculty Affairs Committee	Page:	1 of 2
		Attachments:	0

Authorization Date: 07/24/1984

If checked, policy requires Faculty Council Approval. Most recent approval date: _____

Review History: Includes Effective Date, Review and Revision History:

11/21/2000; 12/2003: Revised:
 2/2/2004: Approved by Faculty:
 1/8/2008: Revised & Approved by Faculty Affairs Committee
 2/20/2008: Sent to SON Council Subcommittee on Policy for Review & Approval
 3/7/2008: Sent to SON community for comment. No comments received.
 3/28/2008: Policy updates effective
 09/27/2011: Faculty Affairs Committee Review
 10/28/2011 : Faculty Affairs Committee Review & Approval

POLICY STATEMENT:

It is desirable for OHSU School of Nursing (SON) faculty to advance their learning and obtain additional academic degree(s) or specialty credential(s). Therefore, SON faculty, defined as a full- or part-time SON employee who holds faculty rank of lecturer, instructor, assistant professor, associate professor, or professor may apply for admission to SON degree/certificate programs.

If accepted for admission, individual faculty, his/her supervising faculty, and the director of the program in which the faculty plans to matriculate must agree that there are no apparent conflicts of interest or work load commitments. A documented management plan must be developed if a conflict(s) is identified.

- While enrolled in a SON degree/certificate program: Faculty members may not be faculty of record for courses, provide clinical supervision, or act as a formal academic advisor to students in the program in which the faculty member is enrolled; and
- Faculty members may attend faculty governance council and committee meetings; however, s/he must resign any faculty governance committee or council memberships and related voting rights. Eligibility and voting rights will be re-granted when the faculty member completes the degree/certificate program requirements or is no longer enrolled in the program. Exceptions to this policy can be appealed to the School of Nursing Dean.

¹ Previously numbered SON Policy 10-06.01

² The Chair of the Faculty Committee/Council or Official Administrative Unit responsible for oversight

IMPLEMENTING PROCEDURES:

Responsible Party:

Action:

SON Faculty Member Enrolled in a SON Degree/Certificate Program

- Responsible for coordination of faculty assignments/responsibilities with appropriate Program Director.
- Responsible for informing the Faculty Executive Committee of matriculation in a SON degree/certificate program

SON Faculty Executive Committee

- Removes identified SON faculty voting rights and faculty member from future Council/Committee ballots through their enrollment in SON degree/certificate program
- Works with appropriate committee(s) if a Council/Committees resignation is warranted

SON Faculty Member Enrolled in a SON Degree/Certificate Program

- Informs SON Faculty Executive Committee when completed or no longer enrolled in SON academic program

DEFINITIONS, RELATED REFERENCES, & NOTES (if applicable):

Committee/Council Chair or Official Administrative Approval required for new policies Original Signed Copies Stored in Office of Academic Affairs

Signature

Kathie Lasater, EdD, RN

Date

Printed Name