



Affiliate & Joint Faculty Appointment¹

Domain/Division:	Administrative / Personnel	Index	10-09.06
Responsible Unit(s)²:	Office of Academic Affairs	Page:	1 of 2
		Attachments:	0

Authorization Date: 8-19-1985

If checked, policy requires Faculty Council Approval. Most recent approval date: _____

Review History: Includes Effective Date, Review and Revision History:

2/18/97: Reviewed by Administrative Council
 November 2007: Revised by Office of Academic Affairs
 March 2008: Reviewed by Appointment, Promotion, & Tenure Committee and Sr. Assoc. Dean for Research and Faculty Affairs
 April 29, 2008: Sent to School of Nursing Council Subcommittee on Policy for review
 May 29, 2008: Reviewed by Sr. Assoc. Dean for Research & Faculty Affairs
 July 1, 2008: Changes Effective
 August 1, 2010: Requested edits by chair of APT Committee.
 August 2, 2010: APT Committee Approval

POLICY STATEMENT:

AFFILIATE APPOINTMENTS:

Affiliate faculty appointments are unranked, unpaid faculty appointments given to selected qualified professionals in the community to recognize their commitment and service to the School of Nursing. Affiliate faculty appointments are for two year terms and are renewable. School of Nursing students are not eligible for affiliate faculty appointments.

Affiliate faculty appointments can be requested by individual faculty, administrative directors, Associate Deans, or the Dean. These appointments are managed by the School of Nursing Office of Academic Affairs and Letters of Offer are extended by the School of Nursing Senior Associate Dean for Academic Affairs. Requests for an affiliate faculty appointment come to the Office of Academic Affairs in writing using the Affiliate & Joint Faculty Appointment Request form (see Appendix A).

RANKED JOINT APPOINTMENTS

A ranked joint appointment may be requested if the individual seeking this designation has a paid OHSU faculty appointment in another unit The SON will determine rank based on the individuals current rank and criteria for their primary appointment within OHSU. Ranks may differ among the OHSU schools and/or units.

¹ Formerly titled Adjunct Faculty Appointment

² The Chair of the Faculty Committee/Council or Official Administrative Unit responsible for oversight

The School of Nursing Appointment, Promotion, and Tenure Committee must approve ranked appointments at the rank of Associate Professor or above

IMPLEMENTING PROCEDURES:	
Responsible Party:	Action:
Person requesting appointment	Completes <i>Affiliate & Joint Faculty Appointment Request</i> form available at and submits to SON Office of Academic Affairs
Office of Academic Affairs	Manages initial offering of Affiliate of Joint Faculty appointments and renewal process

RELATED REFERENCES (if applicable):
OHSU 30-10-020: Academic & Research Institute Faculty Appointments OHSU 03-10-025: Faculty Employment Contracts/Appointments SON Affiliate and Joint Faculty Request Form (10-09.06a)

NOTES (if applicable):
Supersedes SON Policy 10-09.10 Joint Faculty Appointments

SIGNATURE AUTHORITY Original Signed Copies Stored in Office of Academic Affairs	
Signature Muriel Shaul, PhD, RN APT Chairperson	Date
Printed Name	

SIGNATURE AUTHORITY Original Signed Copies Stored in Office of Academic Affairs	
Signature Peggy Wros, PhD, RN	Date
Printed Name	