

## Program Director Position Description: Advanced Practice Nursing\*

**Position Summary:** The program director is an academically qualified and specialty certified faculty member who meets state and national standards for licensure and excellence in an advanced practice nursing specialty at OHSU School of Nursing. The individual in this leadership role has responsibility and authority for program structure, functions, practices, budget, and clinical oversight such that the program adheres to accreditation and state nurse practice act standards. The program director ensures that curricular and program requirements are established according to Academic Council norms and that operations are standardized to ensure comparable educational outcomes are met across graduate programs. The program director ensures active engagement of all faculty in program recruitment, curricular development, course and program goal attainment, student engagement, and cohesive program functioning. Reports to the Associate Dean for Practice Graduate and Clinical Programs.

Key Results Areas:

### *Leadership and Administration*

- Provides leadership in the selection of qualified faculty for identified programs by serving on search committees and assisting with recruitment functions
- Establishes program norms that meet national accrediting standards and adheres to the effective standardization of the program within the SON
- Participates in the budgeting process, policy and procedure development, clinical site selection, course and program evaluation
- Uses course and program evaluation results for continuous and systematic program improvement
- Maintains responsibility for ongoing development and regular evaluation of faculty
- Maintains responsibility for program administration, including faculty workload assignments and course scheduling in consultation with other program directors and associate deans
- Engages faculty in activities related to recruitment, admission, and progression of students
- Functions as an active member of an Integrated Learning Community and advises and ensures that faculty within the program are also engaged
- Engages external and internal stakeholders in a manner to expand the program reach, advances the school's reputation, secures funding, and meets emerging clinical needs
- Serves on both school and university committees for accreditation, service, and other functions

### *Curriculum Advancement*

- Builds curriculum from a foundation of core graduate courses that scaffold into increasing depth and breadth of clinical functioning
- Ensures, through active practice engagement, that emerging and current knowledge and clinical practices are addressed in the curriculum

- Ensures that professional formation occurs among program students. Ensures and is involved in annual review of the program by trainees
- Oversees student advising is conducted in accordance with SON academic policies.

*Academic and Community Service*

- Maintains a network of national, regional, and local professional contacts that informs the direction and functioning of the program
- Serves on select committees and seeks consultative and scholarly opportunities to advance and disseminate knowledge in specialty area and that enhances the program's reputation
- Advances self through the APT process to the maximum area of personal and professional development

Qualifications:

Doctoral preparation desired; PhD, DNP or other related doctorate. Master's acceptable with an active program of doctoral education and targeted completion date.

Relevant national and state level certifications and licensure Specialty preparation, active engagement, and a minimum of 5 years progressive clinical and academic experience

Ability to teach using multiple pedagogical approaches, including online technologies

Defined area of scholarly development, with evidence of how the area contributes to/relates to the program and SON priorities

Demonstrated history of developing a cohesive team and positive outcomes with external constituents/stakeholders

\*Includes Family Nurse Practitioner, Nurse Anesthesia, Nurse Midwifery, and Psychiatric Nurse Practitioner

11/23/PW