

## 2012 Graduation Checklist

Please use the checklist below to help with your graduation planning. Updated information will be posted online at [www.ohsu.edu/son/graduation](http://www.ohsu.edu/son/graduation). The Office of Student Affairs will use your OHSU email as the primary form of communication for graduation information, reminders, and deadlines. Please ensure you are checking your OHSU account regularly to avoid missing any important announcements.

### Required Items:

Application for Degree form: Due: March 23, 2012

An OHSU Application for Degree form is required of all graduates in order to receive a diploma. This form should be turned in directly to the registrar's office. Graduates of Fall, Winter, or Summer terms please contact the registrar's office as your deadlines will vary slightly.

Commencement RSVP: Due: March 23, 2012

All students who intend to walk in the ceremony need to RSVP. The School of Nursing Commencement ceremony will be Monday, June 4, 2012 from 2:00– 4:00 p.m at the Arlene Schnitzer Concert Hall in Portland, Ore. No tickets are required for guests.

Caps & Gowns Due: April 12, 2012

Graduation regalia may be rented through Royal-T Regalia. All graduates are required to wear regalia to participate in commencement. Please follow the Student Regalia Ordering Instructions at [www.royaltpapers.com](http://www.royaltpapers.com) for step by step instructions. **Late orders will not be accepted.**

Graduation Fair:

Portland and Virtual students: May 18, 2012. OHSU Portland Campus. Pick-up rental regalia, preordered nursing pins, and undergraduate honor cords (if applicable).

Monmouth Students only: May 21, 2012. A separate Graduation Fair will be held on the Monmouth campus for these students to pick-up regalia, preordered nursing pins, and undergraduate honor cords (if applicable).

Class Roster Photography Sessions

Several sessions will be made available to take photos for our class rosters on both the Portland and Monmouth campuses. Please check the website at [www.ohsu.edu/son/graduation](http://www.ohsu.edu/son/graduation) for information on scheduled photography sessions.

### Optional Items:

Nursing Pins: Order by: March 23, 2012

An order form is available online at [www.ohsu.edu/son/graduation](http://www.ohsu.edu/son/graduation) for undergraduate students who wish to receive an OHSU nursing pin during the ceremony.

Announcements: Due: April 12, 2012

Graduation announcements are available from Royal-T Papers at [www.royaltpapers.com](http://www.royaltpapers.com). Please order with your cap & gown.