

SOM Student Senate Guidelines for Approval of Funding
Amended May 1, 2007

1. Applicant must be a student in the SOM, including joint degree programs, at the time of the event.
2. Applicant must be passing all classes.
3. One must apply when the Senate is in Session from October-May.
 - When the Senate is out of session, Kathleen Hollosy or Dr. Molly Osborne in the Dean's Office will address funding requests.
4. Maximum of \$500 distributed per student per fiscal year (July 1-June 30)
5. Maximum of \$750 per GROUP of students per research project.
 - If more than one group of SOM students is attending the same conference, but presenting different research, each group will be considered separately for the \$750 group maximum.
6. Students presenting their original research at a conference or attending a conference for which they hold a national leadership position may receive up to \$500 maximum for transport (airfare and gas/miles), lodging and registration fees. Food will NOT be considered for reimbursement.
 - If a student has received \$500 in the fiscal year and needs additional funds to attend an event for which they hold a national leadership position, (s)he should contact Kathleen Hollosy in the Dean's Office.
7. Students who wish to attend a conference but are not presenting original research may receive up to \$50 for the registration fee only.
8. You cannot receive funds retroactively. You must always apply before the date of the event.
 - Senate meetings are held the first Tuesday of each month at 6 pm. Contact a Senator for the specific meeting location (usually OL or BSC aka RJH). Your presence is not required, but it is recommended.
9. To receive reimbursement: After the Senate approves your application and after you have traveled, bring your original receipts, of the value you have been approved, to Kathleen Hollosy in the Dean's Office. Senators do not disburse funds. A check will be mailed to your home.
10. Examples of other projects that have been approved and may be funded at the discretion and budget constraints of the current Senate:
 - Students doing professional work, not for required credit, domestically or abroad, are eligible for a once-per-year mini grant for travel expenses.
 - Student led outreach programs in the community
 - Student led conferences, open and advertised to the community both on and off the hill at OHSU.