

HIPAA Education, Respect at the University, Influenza Training New Student Instructions

1. You must complete the OHSU “HIPAA – Privacy and You” education training, the “Respect at the University” training and the “Influence Education for Students” before **you matriculate on August 15, 2011. You will need to print these certificates to obtain an ID Badge. Bring them with you.**

2. Go to the following link:

https://www.ohsu.edu/bigbrain/index.php?module=Register&action=Register&user_type_id=4

Once you are there, follow the instructions on the screen. You should list Vicki Fields as your “Supervisor/Advisor Name.” Please make a note of your login name and password; you will need it to login to the course.

3. After you have registered, go to the following login screen and enter your login name and password:

<http://bigbrain.ohsu.edu>

4. Click on the “HIPAA – Privacy and You” training.
5. That’s it. Estimated time of completion is approximately 1 hour and 15 minutes for the course.
6. Repeat process for “Respect at the University Training” using your same login name and password information.
7. Repeat process for “Influenza Training for Students” using your same login name and password information.
8. Completion of this course will be automatically logged in a tracking database.
9. If you have any questions or problems, contact the OHSU Help Desk at 503-494-2222, or send an email to hipaaed@ohsu.edu . You can also see our Frequently Asked Questions (FAQs) at http://www.ohsu.edu/xd/about/services/integrity/training/bigbrain/faq.cfm#hipaa_ed_faqs