

## OHSU Transportation and Parking Options for Residents

Each year, Graduate Medical Education provides a list to the OHSU Transportation and Parking Office of all House Officers that are eligible to participate in any of the transportation and parking options available. While parking may be the most commonly selected option, others may wish to obtain a subsidized transit pass or participate in the bicycle incentive program. Information about these options can be found on the Transportation and Parking website at [www.ohsu.edu/parking](http://www.ohsu.edu/parking).

Parking at OHSU's Central Campus facilities (Marquam Hill and South Waterfront) is available for residents/fellows through three options:

- Annual 2-Diamond parking permit through a monthly payroll deduction is convenient for residents/fellows who will spend significant time at OHSU throughout the coming year.
- Monthly or quarterly 2-Diamond parking permit through cash, check or debit/credit payment is convenient for residents/fellows who will have intermittent rotations at OHSU during the coming year.
- Daily passes - 2, 4 or 8 hour options are available - pre-purchased from the GME Office are convenient for residents/fellows who will not normally need to park at OHSU's Central Campus facilities during the coming year.

Please review your rotation schedules, if possible prior to signing up for parking so you are able to select the option that will best meet your needs. Transportation and Parking will allow each resident who has an annual parking sticker to stop and restart, if necessary, the payroll deduction once per year due to rotations that are not at OHSU. To stop the deduction, bring in your sticker or hang tag. To restart parking, bring in your vehicle registration form to the parking office.

### **Parking Options Details:**

Annual Parking Permit through Payroll Deduction: Residents/fellows who select an annual permit must pay for the cost of the parking permit through a pre-tax payroll deduction. **The current rate is \$87/month, or \$43.50/pay period. Annual parking permits expire each year on June 30th.** If you select this option:

- the charges for parking will begin immediately and the payroll deductions will appear on your next paycheck, and
- you may stop and, if you wish, restart the payroll deduction program once before the end of the Academic Year.

You may register up to two vehicles. You can request permits for two vehicles or hangtags are available if preferred. If you need to replace a permit (e.g. you sell your car), you must peel off the old permit and bring it into Parking Customer Service Center (even if it is in pieces) in order to get a new permit. If the permit is not returned, a \$30 replacement fee will be charged. The Transportation and Parking Office can assist with the removal of your old permit if needed.

Monthly or Quarterly Permit through Cash, Check or Debit/Credit Card Payment: Residents/fellows who do not need an annual permit may purchase parking on a monthly or quarterly basis. The rate starting July 1, 2011 is \$87/month. The Transportation and Parking Office issues a hangtag for monthly or quarterly parking and you may register a maximum of two vehicles. Please visit the Customer Service Center in the Physical Plant building prior to the first day of any Marquam Hill rotation to purchase a hangtag.

Daily Passes: Residents/fellows who will be on Marquam Hill for short durations can purchase in advance from the GME Office 2 hour, 4 hour and all day passes. These can be used if you need to park on campus prior to the time the Parking Office opens.

If you have any questions, please contact Graduation Medical Education at 4-8652.

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### **I select the following parking option for Academic Year 2011-2012:**

- I do not need parking at OHSU.
- I will utilize the monthly/quarterly or daily pass options for my parking needs.
- I currently have an annual permit paid for through a payroll deduction and wish to cancel it as of June 30, 2011.
- I currently have an annual permit and wish to renew it for 7/1/2011-6/30/2012. I agree that the fees for this permit will be a pre-tax deduction from my paycheck and that I cannot stop this deduction more than once before June 30, 2012. (Be sure to fill out the registration form!)
- I want to sign up for a new annual permit. I agree that the fees for this permit will be a pre-tax deduction from my paycheck and that I can stop this deduction one time, before June 30, 2012. (Be sure to fill out the registration form!)

**Print Full Name** \_\_\_\_\_ **Signature** \_\_\_\_\_

Employee ID or SS# \_\_\_\_\_