Surgery electives are an opportunity for you to participate in a research project or participate at a community site or elective we do not offer. In order to receive credit, there are some things we will need from you to process your paperwork.

Approval of Rotation:
- You will need to fill obtain a request form from the Dean’s office and get the appropriate signatures.
- Once you have signed and your preceptor has signed, you will need to turn it on to the surgery Medical Student Coordinator along with a brief summary (use the Teaching Plan as a guide):
  - Preceptor/Community Elective: Your summary should say what you will be doing and how it will fulfill your surgery requirements.
  - Research Elective: Your summary should include what the expected outcome you are looking for and what the project will include.
- The Medical Student Coordinator will submit it to the Clerkship Director for approval.
- The Medical Student Coordinator will send it to the Dean’s office for approval.
- The Medical Student Coordinator will contact you to let you know your request has been accepted, needs more information, or not approved.

Completion of Rotation:
- Preceptor/Community Elective: You will need to submit a 1-2 page report along with your skills card. Your report should include the following topics and information:
  - Preceptor/Attendings name and contact information
  - Hours worked
  - Patient Care
  - History and Physicals you did
  - Presentations
  - OR Time
  - Call
- Research Elective: You will need to submit a 2-4 page report to include the following topics and information:
  - Attendings name and contact information.
  - Hours worked.
  - Background of the process you are studying and the question you are trying to answer.
  - Description of your actual research experience.
    - Were charts reviewed?
    - Were patients enrolled?
    - What information did you examine?
    - Did you undertake a statistical analysis?
    - Which methods were utilized?
  - If you have preliminary data, you should try to write an abstract.
  - Submit a plan for eventual submission and presentation of your work.