Surgery Research Elective Instructions
For First and Second Year Students

The Surgery Research elective is an opportunity for you to participate in a research project that you may have interest in. In order to receive credit, there are some things we will need from you to process your paperwork.

I. Approval of Rotation:
   a. You will need to fill obtain a request form from the Dean’s office and get the appropriate signatures.
   b. Once you have signed and your preceptor has signed, you will need to turn it on to the surgery Medical Student Coordinator along with a brief summary and your preceptor’s name, phone number, and email address. Your summary should include what the expected outcome you are looking for and what the project will include.
   c. The Medical Student Coordinator will submit it to the Clerkship Director for approval.
   d. The Medical Student Coordinator will send it to the Dean’s office for approval.
   e. The Medical Student Coordinator will contact you to let you know your request has been accepted, needs more information, or not approved.
   f. Once approved and signed by all parties, the Medical Student Coordinator will send you a copy of your completed signed form.

II. Completion of Rotation:
   a. You will need to submit a 2-4 page report to include the following topics and information:
      i. Attendings name and contact information.
      ii. Hours worked.
      iii. Background of the process you are studying and the question you are trying to answer.
      iv. Description of your actual research experience.
         1. Were charts reviewed?
         2. Were patients enrolled?
         3. What information did you examine?
         4. Did you undertake a statistical analysis?
         5. Which methods were utilized?
   b. If you have preliminary data, you should try to write an abstract.
   c. Submit a plan for eventual submission and presentation of your work.