

**Master of Biomedical Informatics - Capstone Guidelines**

Student:

Advisor:

Resource

S = Student

A = Advisor

Quarter	Task	Resource	Done	Due on or Before
<b>Prep</b>				
<b>Summer</b>	Determine Advisor Talk with a variety of faculty members regarding possible topic areas to see who fits with project Meet with advisor to determine a project topic and possible research question	S		9/15/10
	Approve outline of project	A		9/15/10
	Submit Advisor Assignment Form	S		9/15/10
	Register for Fall Term Capstone Credits (1.0) BMI 581	S		
<b>Qtr 1 - Background and Research - Capstone Prep</b>				
<b>Fall</b>	Advisor Meeting (Bi-Weekly)	S/A		
	Ensure IRB Process started	S/A		11/13/10
	Submit draft of write-up to advisor	S		12/4/10
	Submit signed Proposal Approval Form with write-up to Diane	S		12/11/10
	Register for Winter Term Capstone Credits (3.0) BMI 581	S		12/28/10
<b>Winter</b>	Advisor Meeting (Bi-Weekly)	S/A		Term
	Develop project	S		Term
	Submit Application for Degree to Office of Graduate Studies for spring term graduation	S		3/19/11
	Register for Spring Term Capstone Credits (2.0) BMI 581	S		3/22/11
<b>Qtr 2 - Data Collection and Capstone Project Write-Up</b>				
<b>Spring</b>	Advisor Meeting (Bi-Weekly)	S/A		Term
	Submit final draft of write-up to advisor	S		4/30/11
	Final write-up to library for binding	S		5/18/11
	Submit final paperwork to Diane: Exit Photo Request Form Exit Contact Information Form Thesis Binding Submission Form Permission for Electronic Publication Electronic copy of final write-up in PDF	S		5/18/11