2016-2017 PhD and Postdoctoral Student Expectations

All: Students are required to present at least once each year at BMI 505F/605F (weekly PhD/Postdoc meetings). This presentation should include either a critique of medical literature or background slides for the student’s current research.

In-person attendance is required at:
1. 80% of weekly PhD/Postdoc meetings
2. Informatics conferences
3. Thesis and dissertation proposal defenses and final defenses
4. Annual NLM Fellowship Training meeting (For those on NLM, NIDCR/Dental, and VA Fellowships)
5. Fall Open House
6. Strongly Encouraged: One professional meeting (AMIA, ISMB or an approved equivalent) most years.

Year 1 Expectations – PhDs and Postdocs

Encouraged to present either a poster or a talk at one of the following
1. Informatics conference
2. Annual Open House (Fall)
3. AMIA submission (due: March)
4. Annual NLM Training meeting submission
   (Abstract due: March; Open Mic due: May)
5. Oregon HIMSS meeting (April)
6. OHSU Research Week submission (due: March)
7. Other national meetings

PhD students:
1. Complete all first year required courses.
2. Pass Comp Examination (Clinical track only)

Mentoring
1. Complete Individual Development Plan (IDP) with Virginia Lankes, Career Development Specialist, every winter. Schedule follow-up meeting with Virginia.
2. PhD Candidates: Begin work with mentor after passing qualifying exam (if not before)
3. Postdocs: Identify faculty mentor to work with before Annual Review

Academic Progress
1. Student must maintain good academic standing (3.0 or higher GPA)
2. PhD students must complete at least 30.0 credits in the first academic year

Research Rotations
New PhD students must complete 2 Research Rotations (1 quarter each) during the first year. (Register for 1-9 credits of BMI 601 per rotation.)

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<th>Submission Deadlines</th>
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<tr>
<td>AMIA Fall Meeting</td>
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<tr>
<td>Paper due - March</td>
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<td>Panel due - March</td>
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<td>Abstracts due - March</td>
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<td>Meeting - November</td>
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<td>ISMB or equivalent</td>
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<td>Proceedings - January</td>
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<td>Highlights - February</td>
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<td>Meeting - July</td>
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<td>AMIA Translational Meeting</td>
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<td>Paper - August</td>
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<td>Panel - October</td>
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<td>Abstracts - December</td>
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<td>Meeting - March</td>
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<td>NLM Training Meeting</td>
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<td>Paper - March</td>
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<td>Panel - March</td>
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<td>Meeting - June</td>
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<td>OHSU Research Week</td>
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<td>Abstracts due – March</td>
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<td>Meeting – May</td>
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Year 2 Expectations – PhDs and Postdocs

All: Present either a poster or a talk at one of the following
1. Informatics conference
2. Annual Open House
3. AMIA submission (abstract due: March)
4. Annual NLM Training meeting submission (abstract due: March; Open Mic: May)
5. Oregon HIMSS meeting (abstract due: April)
6. OHSU Research Week submission (abstract due: March)
7. Other national meetings

PhD students:
1. Complete all required, Advanced Research Methods and Cognate courses and be in good academic standing to sit for the qualifying examination.
2. Pass Qualifying Examination (PhDs only)
3. Convene Dissertation Advisory Committee (DAC) within one term after passing Qualifying Exam. Meet with DAC every six months.

Postdocs:
1. Submit abstract to a national or local meeting (see above), OR
2. Submit manuscript to a peer-reviewed journal
3. Develop plan to apply for future funding during the 3rd year

Year 3 Expectations – PhDs and Postdocs

Present either a poster or a talk at one of the following
1. Informatics conference
2. Fall Open House
3. Annual AMIA submission (abstract due: March)
4. NLM Training meeting submission (Abstract due: March; Open Mic due: May)
5. Oregon HIMSS meeting (April)
6. OHSU Research Week submission (abstract due: March)
7. Other national meetings

Submit one of the following:
1. Abstract to a national or local meeting (see above)
2. Manuscript to a peer-reviewed journal

PhD students:
1. Present Symposium
2. Defend dissertation proposal

Postdocs:
1. Apply for funding (e.g., K-award)
2. Plan next steps
Year 4+ Expectations – PhDs

Present either a poster or a talk at one of the following
1. Informatics conference
2. Fall Open House
3. AMIA submission (abstract due: March)
4. Annual NLM Training meeting submission (abstract due: March; Open Mic: May)
5. Oregon HIMSS meeting (abstract due: April)
6. OHSU Research Week submission (abstract due: March)
7. Other national meetings

Submit one of the following:
1. Abstract to a national or local meeting (see above)
2. Manuscript to a peer-reviewed journal

PhD students:
Defend and submit dissertation