Dissertation Advisory Committee Meeting Summary

Student name: _____

Meeting date: _____

	Present	Absent
Committee members: _____		
_____		
_____		
(Mentor) _____		
(Chair) _____		

1. Summary of goals established at the previous DAC meeting.

2. Summary of student's progress since the previous DAC meeting (provided by student)

3. Summary of any significant problems or issues that need to be addressed by the student and/or mentor

4. Summary of what the student should attempt to accomplish in the next 6 months

5. Summary of the student's future plans/career goals (as appropriate)

6. Recommended date for next DAC meeting (or approximate dissertation defense date, as appropriate)