

OUTLINE FOR A CURRICULUM VITAE

Name

Address

Telephone

e-mail address

EDUCATION

Oregon Health & Science University, Portland, Oregon, M.D., degree anticipated
June (*year*)

Graduate School (if applicable), degree, major and year

College (same format as above)

HONORS AND AWARDS

Academic honors in college and medical school – Phi Beta Kappa, AOA, awards
of achievement with description of awards if unclear by name alone

PROFESSIONAL SOCIETY MEMBERSHIPS (include offices held, committee memberships, National/State meetings attended)

e.g., American Academy of Family Physicians, 2004- present

Attended National Conference , Kansas City, July 2009

RESEARCH AND PUBLICATIONS

Position held, where, subject of research, name of supervisor and date

Publication must be accepted to be included. List author(s), title, journal, date.

WORK EXPERIENCE

VOLUNTEER/COMMUNITY SERVICE

SCHOOL ACTIVITIES

Interest Group activities, student representative positions, and school service, such
as class fund raising, yearbook.

INTERESTS AND SKILLS

Be specific: “hiking” rather than “outdoor activities.” Include language fluency.
Can include personal information: marital status, name of spouse, age of children

Put information in reverse chronological order, with most recent first. Put dates of participation either
indented on the left or following the item.