

## OUTLINE FOR A CURRICULUM VITAE

**Name**

**Address**

**Telephone**

**e-mail address**

### EDUCATION

Oregon Health & Science University, Portland, Oregon, M.D., degree anticipated  
June (*year*)

**Graduate School (if applicable)**, degree, major and year

**College** (same format as above)

### HONORS AND AWARDS

Academic honors in college and medical school – Phi Beta Kappa, AOA, awards  
of achievement with description of awards if unclear by name alone

### PROFESSIONAL SOCIETY MEMBERSHIPS (include offices held, committee memberships, National/State meetings attended)

e.g., American Academy of Family Physicians, 2004- present

Attended National Conference , Kansas City, July 2009

### RESEARCH AND PUBLICATIONS

Position held, where, subject of research, name of supervisor and date

Publication must be accepted to be included. List author(s), title, journal, date.

### WORK EXPERIENCE

### VOLUNTEER/COMMUNITY SERVICE

### SCHOOL ACTIVITIES

Interest Group activities, student representative positions, and school service, such  
as class fund raising, yearbook.

### INTERESTS AND SKILLS

Be specific: “hiking” rather than “outdoor activities.” Include language fluency.  
Can include personal information: marital status, name of spouse, age of children

Put information in reverse chronological order, with most recent first. Put dates of participation either  
indented on the left or following the item.