**DUTY HOUR POLICY:** Duty hours must be limited to 80 hours per week on the clinical hospital services and/or in clinics, including required clerkship lectures, conferences and exams. Medical students should have at least one full day off per week, averaged over a month.

**EMR (Electronic Medical Record) GUIDELINE:** Students are expected to be integrated in the healthcare team. They are expected to be fully engaged in the electronic health record system in both the inpatient and outpatient settings.

Students are permitted to:
- write progress notes;
- pend orders;
- enter information into all components of the patient database, including past medical, family, social history (PFSH) and the review of systems (ROS);
- access and view data from the EHR;
- access the problem list, medication list, history and allergies which are reviewed;
- develop a student “in basket” for purposes of receiving feedback about the documentation;
- initiate the discharge summary—in this case, after a review of the student note, faculty and residents must use the “addend” function to edit the medical student note. This results in the faculty/resident becoming the author of the note as well.

Students are not permitted to:
- cut, paste or duplicate any part of another person’s note;
- sign order (students may pend and should notify the supervising physician to sign);
- students are discouraged from using pre-established completed note templates.

**Expectations for supervising residents and/or attendings:** review the student notes and orders and provide the student with feedback (can use the in basket for this); must approve and sign the orders that are pended by a medical student; physicians must write their OWN primary note in every situation, but may refer to a medical student’s previously documented PFSH and ROS for the purposes of billing, documenting additions or addendums when necessary; students are not to be used as scribes.

**Patient Care and Procedure Skills:** Demonstrate compassionate, appropriate, and effective care for the treatment of health problems and the promotion of health.

**Medical Knowledge:** Demonstrate knowledge of established and evolving biomedical, clinical, epidemiological, social and behavioral sciences, and the application of this knowledge to patient care.

**Problem-Based Learning and Improvement:** Demonstrate the ability to investigate and evaluate one’s own patient care, appraisal and assimilation of scientific evidence, and improvements in patient care.

**Interpersonal and Communication Skills:** Demonstrate effective information exchange and teaming with patients, their families, and other health professionals.

**Professionalism:** Demonstrate a commitment to carrying out professional responsibilities, adherence to ethical principles, and sensitivity to a diverse patient population.

**System-Based Practice:** Demonstrate an awareness of and responsiveness to the larger context and system of health care, and the ability to effectively call on system resources to provide care that is of optimal value.

View the complete UME Program Objectives at www.ohsu.edu/xd/education/schools/school-of-medicine/students/index.cfm

**MISTREATMENT:** The OHSU School of Medicine has zero tolerance with regard to harassment or belittlement of students. Negative/disrespectful comments regarding patients, patients’ family, other students, residents or any member of the healthcare team is a violation of OHSU policy and will not be tolerated. Students, residents and faculty are strongly encouraged to report such incidents to the Clerkship Director, Ombudsperson or the Associate Dean for Student Affairs.

**FEEDBACK:** Faculty/residents are expected to provide students with routine feedback on their performance and are required to provide a face-to-face midterm formal feedback meeting. Both critical and positive feedback for improvement must be provide to the student by week 3 of the rotation (week 5 for Medicine Clerkship).
Family Medicine Clerkship

Core Competencies

Understand the principles of Family Medicine including a commitment to:

- The person rather than to a specific disease, patient characteristic or special setting or procedure.
- Understanding the context of an illness, including the psychological, social, and economic aspects.
- Disease prevention and health education.
- Being a part of a community-wide network of support and health care agencies.

Gain experience in the delivery of health care as provided by family physicians including:

- Evaluation of undifferentiated problems in the context of a continuing personal relationship with individuals and families.
- Use of preventive skills and identification of health risks.
- Assessment and management of acute and chronic medical problems frequently encountered in the community.
- Performance of procedures commonly utilized in an ambulatory setting.
- Appropriate use and coordination of resources in the community and the health care system.

Clerkship Procedure Experiences

Type of Visits:
3 Continuity visits, 3 New onset complaints, 3 Chronic diseases management, 3 Preventive care/wellness

Type of Patients:
3 Pediatric or adolescent patients

Coordination:
3 Coordination of care-consult, social or care agencies or transfer of care (Examples: communication note review from a nursing facility, follow up after a hospitalization)

Health Problems:
3 General complaints, 1 Ear-related issue, 1 Blood disorder, 3 Endocrine problems, 3 Abdominal issues, 3 Cardiac diseases, 3 Musculoskeletal issues, 3 Psychosocial issues, 3 Respiratory issues, 3 Skin Problems, 1 Urological problem, 3 Women’s health issues, 3

Family Medicine Contact Information

Clerkship Director: Dr. William Toffler toffler@ohsu.edu 4-5322
Associate Director: Kathy Chappelle chappell@ohsu.edu 4-6948
Coordinator: Marti Mendenhall mendenhm@ohsu.edu 4-5715