To the person providing the reference:
We are interested in any of your comments that will assist us to evaluate the applicant. Please consider the following:

• Research experiences and potential for future research
• Intellectual abilities including creativity and analytical skills
• Motivation and enthusiasm
• Ability to communicate orally and in writing
• Maturity and ability to work with others
• Ability to commit to the program

Trainees must commit to 2 hours of class time weekly plus 4 hours weekly to complete class assignments. Class is held one day each week, 4:30 – 6:30, fall through spring term. Trainees wishing to acquire a certificate or masters degree will also need time to work on an academic product to be completed by the end of the second year. We ask that you remain committed to protecting time for this applicant to attend classes for the duration of the program. Protected time may require rescheduling of clinical time or a reduction in clinical, teaching and administrative responsibilities.

Applicants should provide a copy of this form to the person providing the reference. Preferably, the recommender may attach the letter in an email to hip@ohsu.edu. Alternatively, the letter of recommendation may be sent directly to the program office at:

Human Investigations Program, MAIL CODE: BICC Oregon Clinical and Translational Research Institute  Oregon Health & Science University 3181 SW Sam Jackson Park Road  Portland, OR  97239-3098

If the letter is delivered by the applicant, the recommender should return the completed letter to you in a sealed envelope with their signature across the flap.