Policy on Application Fee Refunds & Waivers

Approved by SOM Graduate Council January 11, 2011

Application Fee Refunds

Graduate Studies approves application fee refunds for students who have participated in the following:

- Murdock Scholar
- OHSU Summer Equity Program
- Annual Biomedical Research Conference for Minority Students (ABRCMS)
- Society for Advancement of Chicanos & Native Americans in Science (SACNAS)
- American Indian Science & Engineering Society (AISES)

Process:

The applicant must request the fee refund.

1. Applicant should list which conference or program and year of participation (see above) on the on-line application in the 'Name Information' section where the applicant is asked "How did you hear about OHSU programs?"
2. To request the refund the applicant contacts Graduate Studies via email at somgrad@ohsu.edu , after submitting the application.
3. After all application materials (transcripts, test scores, reference letters) are received in Graduate Studies, a request for refund will be processed.

Fee Waivers

Graduate Studies approves application fee waivers for economically disadvantaged applicants upon request of the applicant.

Process:

1. The applicant must note Economically Disadvantaged on their application and contact Graduate Studies somgrad@ohsu.edu prior to submitting the on-line application to receive the waiver.
2. Graduate Studies will instruct the applicant how to proceed with the application.
3. Requests for application fee waivers made after application submission will be handled as a Fee Refund.

Fee Refunds/Requests by Graduate Programs

Graduate Programs who request Fee Refunds or Waivers for applicants not meeting the above criteria will be charged the application fee via Journal Entry. These requests must be in writing to somgrad@ohsu.edu .