

# Oregon Library Passport Program

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Anyone with a valid library card from a participating public or academic library in Oregon may borrow physical materials from the OHSU Library. If a user's library is not participating, they will need to pay an annual fee. For a full list of participating libraries go to <http://www.olaweb.org/passport-directory>.

## Oregon Passport patrons agree to

- Obtain a "Home" library card to present at other participating Libraries as his/her passport to the OLP Program
- Oregon residents who live outside a public library service area may purchase a card at a neighboring library (this becomes patron's Home Library) as passport to other participating Libraries
- Comply with registration, circulation and other use policies determined by each participating Library
- Be responsible for any fines and fees associated with his/her use of any participating Library
- Promptly notify Home Library and any OLP Program libraries of changes in address, phone, or email

## OHSU Passport Borrowing Policies

- Users must apply for a card in person
- Users may request items through the catalog to be paged and held
- Users may check out circulating books, print journals and multimedia with the usual circulation and renewal privileges (see below)
- User may access our online resources in the library only -- no off-campus access
- Users do not have ILL privileges beyond our usual non-OHSU services
- Users do not have Summit or other consortium borrowing privileges
- Users must return their items directly to OHSU Library

### Books

- Circulate for 28 days
- Generally, may be renewed up to 3 times

### Journals

- Circulate for 7 days
- No renewals allowed

### Renew materials

- Online via catalog
- In person at the Library
- Call 503-494-3460
- Email [circdesk@ohsu.edu](mailto:circdesk@ohsu.edu)

### Library Fines

- 50¢ per day per overdue item
- Return overdue items to the Service Desk to prevent additional fine accrual.

Library users will receive courtesy reminders by email in advance of the due date. The notices contain information on how to renew materials online or by phone. When fines totaling \$20 are reached, circulation privileges will be suspended.



## OHSU Library

Access Services  
503-494-3460  
[www.ohsu.edu/library](http://www.ohsu.edu/library)