Guide to the Oregon Health Sciences University Hospital Control Records
2006-003

Resource record in Archivist Toolkit created by Crystal Rodgers, student assistant.

This finding aid was produced using the Archivists’ Toolkit
July 30, 2013
Describing Archives: A Content Standard
**Table of Contents**

- **Summary Information** ................................................................................................................................. 3
- **Administrative History** ................................................................................................................................. 5
- **Scope and Contents** ....................................................................................................................................... 5
- **Arrangement** ................................................................................................................................................... 6
- **Administrative Information** .............................................................................................................................. 6
- **Related Materials** ........................................................................................................................................ 7
- **Controlled Access Headings** .......................................................................................................................... 7
- **Technical Access** .......................................................................................................................................... 8
- **Collection Inventory** .................................................................................................................................... 9
Summary Information

Repository          Oregon Health & Science University Historical Collections & Archives
Creator            Department of Public Health & Preventative Medicine
Creator            Oregon Health Sciences University
Title              Oregon Health Sciences University Hospital Control Records
Date [bulk]        Bulk, 1980-1987
Date [inclusive]   1980-1989
Extent             0.5 Linear feet 1 box, 7 folders
Location           Archives, Room 440, Old Library, Marquam Hill Campus
Language           English
Language of Materials English
Abstract           According to available records, infection control did not become an area in need of special attention until 1968. From 1968-1972, the Infection Committee oversaw issues relating to infection control. The name changed in 1972 to the Hospital Infections Control Committee, the Department of Hospital Infection Control in 1981, and the Infection Control Program in 2006. The records span years 1980 through 1989, containing materials on the policies and protocols of hospital departments regarding various communicable diseases, including Acquired Immunodeficiency Syndrome (AIDS), Hepatitis, Herpes Simplex, and Methicillin-Resistant Staphylococcus aureus (MRSA). Also included are minutes from one
committee meeting, correspondence, and miscellaneous instructional reports.

**Preferred Citation**

Oregon Health Sciences University Hospital Infection Control Records, Accession No. 2006-003, Oregon Health & Science University Historical Collections & Archives
Administrative History

Prior to 1963, the clinical staff directory of the University of Oregon Medical School made no mention of needing to report infections. However, from 1963-1967, staff members were required to report all infections to the hospital medical director.

According to available records, infection control did not become an area in need of special attention until 1968, most likely resulting from the leadership of Michael D. Baird, Medical Director of Hospitals and Clinics and son of former UOMS Dean, David W.E. Baird. From 1968-1972, the Infection Committee oversaw issues relating to infection control. The name changed in 1972 to the Hospital Infections Control Committee and again, in 1981 to the Department of Hospital Infection Control.

Members of the Department of Hospital Infection Control Committee are selected by the hospital's medical board and composed of representatives from the hospital administration, medical staff, nursing service, housekeeping department, clinical laboratory, and pharmacy. The policies promulgated by the group apply to all hospitals and clinics on campus, encompassing patient care, environmental surveillance, and employee screenings for communicable diseases. The group is also responsible for reporting communicable diseases to county and state agencies.

Beginning in 2006, the group became the Infection Control Program. According to the mission statement, the program focuses on "the prevention and control of transmission of infections to patients, visitors and staff at OHSU Hospitals and Clinics" through "education on methods for recognition and control of infections; focused surveillance of healthcare associated infections in high risk areas and surgical procedures; and surveillance for organisms of epidemiologic importance, consultation on both patient-specific and on system-wide issues, and functioning as an infection control liaison to and a resource for the community."

The OHSU Oral History Project contains an interview with Michael Baird and most likely discusses the rise of the Infection Control Committee. This is not, however, reflected in the interview index compiled by Linda Weimer, former OHSU oral historian: http://www.ohsu.edu/library/ohmindex/interviewee.cfm?token=83.

Scope and Contents

The records span years 1980 through 1989, containing materials on the policies and protocols of hospital departments regarding various communicable diseases, including Acquired Immunodeficiency Syndrome (AIDS), Hepatitis, Herpes Simplex, and Methicillin-Resistant Staphylococcus aureus (MRSA). Also included are minutes from one committee meeting, correspondence, and miscellaneous instructional reports.
Arrangement

Series I: Departments: Infection Control Policies
Series II: Correspondence
Series III: Meeting Minutes
Series IV: Reports
Series V: Specific Disease Policies
Series VI: Miscellaneous Instructions

Administrative Information

Publication Information

Oregon Health & Science University Historical Collections & Archives 2013-7-9

Restrictions on Access

The records are open to the public.

Conditions Governing Reproduction and Use

The OHSU Historical Collections & Archives is the owner of the materials and makes available reproductions for research, publication, and other uses. Written permission must be obtained from the OHSU HC&A before any reproduction use. The OHSU HC&A does not necessarily hold copyright to all of the materials in the collections. In some cases, permission for use may require seeking additional authorization from the copyright owners.

Acquisition Information

Katherine Riley, Ed.D. of the OHSU Department of Public Health & Preventive Medicine, transferred the records from the Department of Public Health & Preventive Medicine to the OHSU Historical Collections and Archives on February 21, 2006.
Related Materials

Related Archival Materials
- Oral History with Michael David Baird http://www.ohsu.edu/library/hom/oralhist.shtml
- Staff Guide: University of Oregon Medical School, Hospitals and Clinics. WX28.AO7 U58s, PNW Archives
- Hospitals and Clinics Hospital Infection Control Manual. WX28.AO7 U58h 1981, PNW Archives

Separated Materials
None

Controlled Access Headings

Personal Name(s)
- Riley, Katherine J., Ed.D.

Subject(s)
- Acquired Immunodeficiency Syndrome
- Clinical Protocols
- Communicable Diseases
- Hepatitis
- Herpes Simplex
- Hospitals
- Infection Control
- Medicine and Health
- Methicillin-Resistant Staphylococcus aureus
- Oregon
- Policy
Technical Access

No special equipment is needed to access the materials.
## Collection Inventory

<table>
<thead>
<tr>
<th>Box 1</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>F 1-2 Departments : Infection Control Policies</strong></td>
</tr>
<tr>
<td><strong>Aphersis – 4/1987</strong></td>
</tr>
<tr>
<td><strong>Ambulatory Care Surgical Services – ND</strong></td>
</tr>
<tr>
<td><strong>Anatomical Pathology – ND</strong></td>
</tr>
<tr>
<td><strong>Bronchoscopy Laboratory – 4/1987</strong></td>
</tr>
<tr>
<td><strong>Cardiac Catheterization Laboratory – 9/1982</strong></td>
</tr>
<tr>
<td><strong>Central Service – 5/1987</strong></td>
</tr>
<tr>
<td><strong>Emergency Service – 6/1986</strong></td>
</tr>
<tr>
<td>Department</td>
</tr>
<tr>
<td>-----------------------------------</td>
</tr>
<tr>
<td>Engineering and Maintenance - ND</td>
</tr>
<tr>
<td>Family Practice Center – 4/1987</td>
</tr>
<tr>
<td>Food Service – 10/1986</td>
</tr>
<tr>
<td>Gastroenterology Diagnostic Unit - 5/1986</td>
</tr>
<tr>
<td>Hemodialysis Unit - 10/1982</td>
</tr>
<tr>
<td>Hospital and Clinics - ND</td>
</tr>
<tr>
<td>Hospital and Clinics Proposed Manual Revisions - 1982; 1987</td>
</tr>
<tr>
<td>Intermediate Neonatal Care Unit (4NE Nursery) - 5/1986, 7/1987</td>
</tr>
<tr>
<td>Isolation - 4/30/1980</td>
</tr>
<tr>
<td>Nursing Division - 5/1986</td>
</tr>
<tr>
<td>Nursing, Department of - ND</td>
</tr>
<tr>
<td>Department</td>
</tr>
<tr>
<td>------------------------------------------------</td>
</tr>
<tr>
<td>Occupational Therapy</td>
</tr>
<tr>
<td>Pacific NW Transplant Bank/Procurement Program</td>
</tr>
<tr>
<td>Pacific NW Transplant Bank/Renal Transplant Program</td>
</tr>
<tr>
<td>Patient Transportation Service</td>
</tr>
<tr>
<td>Physical Therapy</td>
</tr>
<tr>
<td>Pulmonary Function Laboratory</td>
</tr>
<tr>
<td>Radiation Therapy</td>
</tr>
<tr>
<td>Radiology</td>
</tr>
<tr>
<td>Surgical Intensive Care Unit</td>
</tr>
<tr>
<td>Transfusion Service (Hospital Blood Bank)</td>
</tr>
<tr>
<td>Volunteer Services</td>
</tr>
</tbody>
</table>
F 3 Correspondence

Medical Board to all Clinical Faculty and House staff, Re: Methicillin-Resistant Staphylococcus Aureus - 1/27/1983

Frank Parker, M.D., Chairman, Medical Board to all Clinical Faculty and House staff, Re: Methicillin-Resistant Staphylococcus Aureus - 2/28/1983

I. Hartstein, M.D., to Pete Seidel - 6/6/1982

Donald G. Kassebaum, M.D., to Peter Seidel - 6/15/1982

I. Hartstein, M.D., to Peter Seidel - 6/15/1982

I.V. Irrigating Solution Sub-Committee to Hospital Infection Control Committee members - 10/8/1982

F 4 Meeting minutes

Minutes - 11/11/1985

F 5 Reports

Annual Report to the Hospital Infection Control Committee - 1986

Monthly report - ND

F 6 Specific Disease Policies

Change in MRSA Policy - 2/1989

Acquired Immune Deficiency Syndrome Precautions - 12 / 1986

MRSA - 3 / 1981

MRSA Room Cleaning Protocol - ND

Herpes Simplex - ND

F 7 Miscellaneous Instructions

General Guidelines - 1989

General Infection Control Guidelines - 4 / 1987
Communicable Disease Reporting - 1986

Enteric Isolation (brown card) - 1985

Recommendations for Cleaning, Disinfection, and Sterilization - 1982

Sterilization Standards - 1982

Methods of Sterilization and Disinfection : CDC Recommendations - 1982


Employee Screening and Immunization Programs - 4/1980

Needlestick Injury Protocol - ND

Do’s and Do Not’s - ND

Hepatitis Isolation Technique for Hospital Dental Service - ND

Recommendations : Intravascular Monitoring Systems - ND

Procedure for disinfecting transducer head - ND