

Diversity Advisory Council
Monday, September 22, 2008
1:15 – 3:15 p.m.
Hatfield Research Center, 14D03

Attendees: Jennifer Boyd, Sima Desai, Rachel Dresbeck, Leslie Garcia, Denise Ingram, Kirsten Jagne, Norm Kalbfleisch, Jilma Meneses, Valerie Palmer, Renee Rice, Maria Elena Ruiz, Samia Saad, Linda Strahm, Robert Vieira, Sean Woodard, Xuemei Wu

Absent: Phyllis Beemsterboer, Ella Booth, Lois Davis, Vanessa Green, Mariann Hyland, Iris Johnson, Joy McCammon, Steven Scott

Visitors/Guests: Mike Tom (AAEO, representing Mariann Hyland), Alyson Evans (Special Projects Coordinator, DAC)

Meeting Minutes: Verian Wedeking

Next Meeting: Monday, October 27, 2008, 1:15 – 3:15 p.m., Hatfield Research Center, 14D03

AGENDA TOPICS

Introductions, Announcements and Approval of Minutes

Presenter

Meeting was called to order at 1:28 p.m. Members and guests introduced themselves followed by several announcements including: Mike Tom will be representing Mariann Hyland on the Council while she is on personal leave; notification of a recent research article by Dr. David Lieberman published in the Sept. 24th issue of JAMA indicating the increasing importance of Black Americans getting screened for colon cancer; request for items for the CeDMA Diversity Calendar; notification of the upcoming Oregon Native American Chamber 4th Annual Gathering on October 11th; update to Equal Opportunity policy (No. 03-05-030) adopting the Diversity Definition & Business Case and “Person First” language; and an announcement regarding the ADA Amendments Act.

The August 25th meeting minutes were reviewed and approved with minor revisions. Please see the attached, *DAC_Meeting_Minutes_8-25-08*.

Diversity Web Site

Verian Wedeking

Verian provided the Council with a review of the diversity web site and stated that the site is scheduled to launch on October 21st. The initial development of the site will be completed by September 30th, and will then be reviewed for quality assurance by Web Strategies over a three week period. Several recommended additions to the resource lists included: providing a link to AFSCME on the Faculty & Staff Resource page; providing a link to the Central Service Recruitment Toolkit; and Fellowship recruitment opportunities on the Additional Student Resources page.

Strategic Plan & Bylaws

Leslie Garcia, Mike Tom & Alyson Evans

Alyson provided the Council with a review of the most recent revisions to the strategic plan and a provided a preview of the revised format. Discussed was the addition of glossary of key terms to be included in the plan.

Leslie then led the Council through a review of objectives five and six. Discussion and comments included: need to clarify and develop consistency in language within the strategic plan; need to develop additional on-line material for diversity recruitment; need to develop detailed action plans for each tactic; and addition of an acknowledgment page.

Due to time limitations it was agreed that an electronic copy of the strategic plan will be sent to the Council members for additional comments and revisions. The deadline to provide additional comments and revisions will be September 26th.

The Committee then continued with a discussion and review of the bylaws which included discussion on: the objectives of the preamble; meeting processes; reordering of responsibilities in the Section 7 and moving this section to the beginning of the document; and clarification of the objectives of the bylaws. Due to time limitations an electronic copy of the bylaws will be distributed and comments to be returned by October 3rd.

Next Steps

Council members will review both the strategic plan and bylaws and provided comments and suggestions by the deadlines established above.