

# Universal Parking Request

The Universal Parking Permit is designed for extremely rare circumstances when employees who currently have an annual parking permit have a compelling and/or emergent clinical need to park at more than one location in excess of three hours and work outside of the regular operating hours of the Tram.

All approved Universal Parking Permits are provisional and are subject to annual review. If approved, the employee receiving a Universal Parking Permit is responsible for paying a monthly fee equivalent to the current Priority Parking rate. This fee is in addition to the cost of the annual parking permit and must be paid in full by the employee.

If you feel you meet the above criteria and agree to pay the monthly fee, complete the Universal Parking request form and forward to the approving authority for your division. If your request is approved, bring the completed request form to the Customer Service Center on Marquam Hill.

Parker \_\_\_\_\_ Date \_\_\_\_\_

Title of Parker \_\_\_\_\_ Employee ID # \_\_\_\_\_

Signature of Parker \_\_\_\_\_

Work Location \_\_\_\_\_ Department \_\_\_\_\_

## Justification for Universal Parking Request

## Current Parking Zone

Marquam Hill:                      1 Diamond                      2 Diamond                      3 Diamond  
South Waterfront:                      Schnitzer (3D)                      030 Moody (3D)  
..... CHH (4D)                      Whitaker (8L)                      CLSB (4D)

Approving Authority \_\_\_\_\_

Signature of Approving Authority \_\_\_\_\_

Approved

Denied