

**OREGON HEALTH & SCIENCE UNIVERSITY**  
**STANDARD PURCHASING TERMS AND CONDITIONS**

1. **DEFINITIONS:**

- 1.1. The term "Contract" means the entire written agreement between the parties, including but not limited to the Invitation to Bid or Request for Proposal and its specifications, terms and conditions; solicitation instructions; solicitation addenda and contract amendments, if any; and the purchase order or price agreement document.
- 1.2. "Contractor" means a person or organization with which the Oregon Health & Science University has contracted for the purchase of goods. The terms "Contractor" and "Seller" as used in the Uniform Commercial Code (ORS Chapter 72) are synonymous; "ORS" means the Oregon Revised Statutes.

2. **CONFLICTING PROVISIONS:** This Contract and all of the exhibits, schedules, and documents attached hereto are intended to be read and construed in harmony with each other, but in the event any provisions in any attachment conflict with the provisions of this Contract, then this Contract shall control, and such conflicting provision shall be deemed removed and replaced with the governing provision herein.

3. **STANDARD AND SPECIAL TERMS AND CONDITIONS.** The terms and conditions printed on this page are standard to Oregon Health & Science University contracts for the purchase of goods. **OHSU ENTERS INTO THIS CONTRACT CONDITIONED UPON ITS TERMS AND CONDITIONS CONTROLLING THE TRANSACTION CONTEMPLATED BY THE PARTIES AND SUPERCEDING ANY AND ALL OTHER TERMS AND CONDITIONS THAT MAY BE ATTACHED TO THIS CONTRACT. BY ACCEPTING PAYMENT FROM OHSU, CONTRACTOR AGREES AND UNDERSTANDS THAT OHSU'S TERMS AND CONDITIONS CONTROL THE TRANSACTION AND SUPERCEDES ANY AND ALL OTHER TERMS AND CONDITIONS CONTRACTOR MAY PUT FORTH. There may also be special terms and conditions in an Invitation to Bid or Request for Proposal which apply only to those Contracts.**

4. **WORKER'S COMPENSATION:** Contractor shall maintain in force at its own expense Workers' Compensation insurance in compliance with ORS 656.017, which requires subject employers to provide Oregon workers' compensation coverage for all their subject workers (contractors with one or more employees, and as defined by ORS 656.027).

5. **DELIVERY:** All deliveries shall be F.O.B. destination with all transportation and handling charges paid by Contractor, unless specified otherwise in the solicitation documents. Responsibility and liability for loss or damage shall remain with Contractor until final inspection and acceptance by OHSU, at which time responsibility shall pass to OHSU except as to latent defects, fraud and Contractor's warranty obligations.

6. **INSPECTIONS:** Goods furnished under this Contract shall be subject to inspection and test by OHSU at times and places as determined by OHSU. If OHSU finds goods furnished to be incomplete or not in compliance with solicitation specifications, OHSU may reject the goods and require Contractor to either correct them without charge or deliver them at a reduced price, whichever is equitable under the circumstances. If Contractor is unable or refuses to cure any defects within a time deemed reasonable by OHSU, OHSU may reject the goods and cancel the Contract in whole or in part. Nothing in this Section shall in any way affect or limit OHSU's rights as a buyer, including, without limitation, the rights and remedies related to rejection under ORS 72.6020 and revocation of acceptance under ORS 72.6080.

7. **EXPORT COMPLIANCE.** Contractor represents and warrants that no information, goods or technology shared with OHSU, including the potential principal investigator, pursuant to this Contract shall be considered export controlled goods or technology subject to any of the following:

- 7.1. Trade embargoes administered by the U.S. Treasury Department's Office of Foreign Assets Control and codified at 31 C.F.R. Part 500 *et seq.*; or
- 7.2. The Export Administration Regulations administered by the U.S. Commerce Department's Bureau of Industry and Security and codified at 15 C.F.R. Part 730 *et seq.*; or

7.3. The International Traffic in Arms Regulations administered by the U.S. State Department's Directorate of Defense Trade Controls and codified at 22 C.F.R. Part 120 *et seq.*

8. **SAFETY AND HEALTH REQUIREMENTS:** Goods and services provided under this Contract shall comply with all federal Occupational Safety and Health Administration (OSHA) requirements and with all Oregon safety and health requirements, including those of the State Worker's Compensation Division.
9. **EXPIRED PRODUCTS:** For consignment inventory, legal title to products maintained in OHSU's stocking area and under OHSU's control shall remain with Provider until removed from OHSU's stocking area for use by OHSU. Legal title to a product will transfer to OHSU at the time the product inner package is opened. Expired product will not be considered as used by OHSU under this Agreement. If OHSU discovers expired product under its control, it will immediately pull and quarantine that product and contact a Provider Representative for replacement product at no cost to OHSU.
10. **HAZARD COMMUNICATION:** In the course of rendering services under this Contract, Contractor shall notify OHSU prior to using products containing hazardous chemicals to which OHSU employees or members of the public may be exposed. Contractor shall provide OHSU with a Material Safety Data Sheet for any goods or services provided under this Contract that may release, or otherwise result in exposure to, a hazardous chemical under normal conditions of use. In addition, Contractor must label, tag or otherwise mark such goods. Products containing hazardous chemicals are those products defined by Oregon Administrative Rules, Chapter 437. Upon request of OHSU or a member of the public, Contractor shall immediately provide Material Safety Data Sheets for the products subject to this provision.
11. **REPRESENTATIONS AND WARRANTIES:** Contractor represents and warrants to OHSU, on a continuing basis during the term, the following: (a) if a corporation, Contractor validly exists, is in good standing in the jurisdiction of incorporation and is duly authorized to transact business in the state of Oregon; (b) entering into this Contract and performance hereunder are fully authorized by all necessary corporate action (if applicable), requires no further authorization or consent, and does not violate the terms of any agreement with any third party; (c) this Contract, when executed and delivered, shall be a valid and binding obligation of Contractor enforceable in accordance with its terms; (d) Contractor is the legal and rightful owner of the products or that it is legally licensed and/or authorized to sell and/or distribute the products. All products delivered under this Contract will be free and clear of any and all encumbrances of any kind. Contractor will pass through to OHSU any applicable manufacturer warranties, to the extent transferrable.  
  
Unless otherwise stated, all goods shall be new and the current model and shall carry full manufacturer warranties. Contractor warrants all goods delivered to be free from defects in labor, material, and manufacture and to be in compliance with solicitation specifications. All implied and express warranty provisions of the Uniform Commercial Code (ORS Chapter 72) are hereby incorporated into this Contract. All warranties shall run to OHSU. This Section shall survive termination, cancellation or expiration of this Contract.
12. **CASH DISCOUNT:** If OHSU is entitled to a cash discount, the period of computation shall commence on the date the entire order is delivered or the date the invoice is received, whichever is later.
13. **PAYMENTS REQUIRED:** For all goods provided under this Contract, Contractor shall: (a) pay promptly, as due, all persons supplying labor or material; (b) not permit any lien or claim to be filed or prosecuted against OHSU; and (c) pay to the Department of Revenue all sums required to be withheld from employees pursuant to ORS 316.167.
14. **PAYMENT OF CONTRACTOR CLAIMS:** If Contractor fails, neglects or refuses to pay promptly, as due, any claim for labor or services furnished to the Contractor or any subcontractor by any person in connection with the goods provided under this Contract, OHSU may pay such claim and charge the amount of the payment against funds due or to become due the Contractor under this Contract. The payment of a claim by OHSU pursuant to this Section 13 shall not relieve the Contractor or its surety, if any, from its obligation with respect to any unpaid claims.

15. **FALSE CLAIMS ACT.** If Contractor is providing services used in the furnishing of Medicaid health services to OHSU in this Contract, Contractor acknowledges that Contractor is aware of the requirements of the False Claims Act ("FCA") and OHSU's policies and procedures for detecting and preventing fraud, waste and abuse. In connection with the work Contractor is performing under this Contract, to the extent required by law, Contractor shall comply with and abide by the FCA and the OHSU policies and procedures related to the FCA.
16. **TAX COMPLIANCE CERTIFICATION:** Contractor hereby affirms, under penalty of perjury, as provided in ORS 305.385(6), which to the best of Contractor's knowledge Contractor is not in violation of any of the tax laws described in ORS 305.380(4).
17. **PAYMENT:** Payment is normally made within thirty (30) days following the date the entire order is delivered and accepted or the date the invoice is received, whichever is later. Interest on any overdue payment may only be charged for non-payment after 45 days and is limited to two-thirds of one percent per month (8% APR) on the outstanding balance. Any payments by OHSU are subject to reduction by any applicable withholding required under law.
18. **TERMINATION:** This Contract may be terminated by mutual consent of both parties or by OHSU at its discretion upon 30 days written notice. OHSU may cancel an order for goods, in whole or in part, at any time with written notice to Contractor, stating the extent and effective date of termination. Upon receipt of this written notice, Contractor shall stop performance under this Contract as directed by OHSU. If this Contract is so terminated, Contractor shall be paid in accordance with the terms of the Contract for goods delivered and accepted if Contractor's damages arising out of return of goods cannot be mitigated by the resale as provided in the Uniform Commercial Code (ORS 72.7060).
19. **FORCE MAJEURE:** Neither OHSU nor Contractor shall be held responsible for delay or default caused by fire, riot, strike, acts of God or war which is beyond the affected party's reasonable control. The affected party shall, however, make all reasonable efforts to remove or eliminate such a cause of delay or default and shall, upon cessation of the cause, diligently pursue performance of its obligations under the Contract. Notwithstanding any other termination provision, either party may terminate this Contract upon written notice to the other party after determining such delay or failure is beyond the control of the party and will reasonably prevent successful performance in accordance with the terms of the Contract. OHSU may terminate this Contract upon written notice after determining such delay or default will reasonably prevent successful performance of this Contract.
20. **BREACH OF CONTRACT:** Should Contractor breach any of the provisions of this Contract, OHSU reserves the right, in addition to other remedies, to cancel this Contract upon written notice to Contractor. Contractor shall be liable for any and all damages suffered by OHSU as the result of Contractor's breach of Contract, including but not limited to incidental and consequential damages, as provided in ORS 72.7110 to 72.7170.
21. **INDEMNITY:** Contractor shall indemnify, defend (with counsel acceptable to OHSU), and hold harmless OHSU and its Board of Directors, officers, employees, and agents from all claims, suits, and actions of any nature arising out of or related to the activities or omissions of Contractor or its subcontractors, officers, employees or agents acting under or in connection with this Contract.

Contractor shall hold harmless, indemnify and defend any third party claim(s) brought against OHSU relating to infringement of any trademark, copyright, patent, or trade secret or other intellectual property right by the an item purchased under this Contract ("Product"), and to indemnify OHSU against all damages and costs assessed against OHSU under any such claim or action. In the event (a) a Product is found or believed by Contractor to infringe such a claim or (b) OHSU has been enjoined from using the Product pursuant to an injunction issued by a court of competent jurisdiction, Contractor may, at its option, (i) procure the right for OHSU to use the Product, (ii) replace or modify the Product to avoid infringement; provided, however, that the replacement or modified product performs substantially in compliance with the original specifications at the time of purchase for such product, or, if options (i) or (ii) are not commercially reasonable, then (iii) refund to OHSU the product purchase price upon the return of the original Product. Contractor shall have no obligation for any claim of infringement arising from: OHSU's use of the Product other than in accordance with the product specifications or applicable written Product instructions; use of the Product with products not manufactured or approved by Contractor; or use of the Product

after Contractor has offered OHSU one of the options described herein. The foregoing states the entire liability of Contractor with respect to claims of infringement.

**22. INSURANCE:**

22.1. If marked on the face of the Contract, Contractor shall maintain in force at its own expense each of the insurances listed below:

(a) Commercial General Liability insurance with a minimum limit of not less than \$1,000,000 per occurrence and \$2,000,000 annual aggregate for Bodily Injury and Property Damage. It shall include contractual liability coverage for the indemnity provided under this Contract.

(b) Automobile Liability insurance with a minimum limit of not less than \$1,000,000 per occurrence and \$2,000,000 annual aggregate for Bodily Injury and Property Damage, including coverage for owned, hired or non-owned vehicles, as applicable.

(c) Professional Liability insurance with a combined single limit of not less than \$1,000,000 per occurrence and \$2,000,000 annual aggregate for damages caused by error, omission or negligent acts related to any professional services to be provided under this Contract. Any self-insured retention or deductible shall not exceed \$25,000 each claim, incident or occurrence.

These insurance policies are to be issued by an insurance company authorized to do business in the State of Oregon, and must also have an A.M. Best rating of A or better. If written on a claims made basis, the commercial general and professional liability insurance shall be maintained for a period of not less than two (2) years following the expiration or termination of this Contract. OHSU and its officers and employees shall be included as an additional insured in these insurance policies. All self-insured retentions or deductibles above \$25,000 must be disclosed and are subject to approval by OHSU.

22.2. Contractor shall maintain in force at its own expense Workers' Compensation insurance in compliance with ORS 656.017, which requires subject employers to provide Oregon workers' compensation coverage for all their subject workers (contractors with one or more employees, and as defined by ORS 656.027).

22.3. Before work under this Contract is commenced, Contractor shall furnish acceptable certificates of insurance as evidence of insurance coverage required by this Contract to OHSU. The certificate(s) will specify all of the parties who are additional insureds. If requested, Contractor, or its insurer(s) shall provide complete policy copies to OHSU within five (5) business days of the request. The Contractor shall be financially responsible for all pertinent deductibles, self-insured retentions and/or self-insurance.

22.4. There shall be no cancellation, material change, reduction of limits or intent not to renew the insurance coverage(s) required by this Contract without thirty (30) days written notice from the Contractor or its insurer(s) to OHSU.

23. **CONFIDENTIALITY:** Contractor acknowledges that OHSU is a public corporation and is subject to the Oregon Public Records Law (ORS 192). Without limiting the foregoing, Contractor acknowledges that the pricing, discounts, other terms of the purchase and other terms and conditions of this Contract and any of information given by Contractor to OHSU is a public record subject to disclosure under the Oregon Public Records Law.

24. **GOVERNING LAW/VENUE: THIS CONTRACT SHALL BE GOVERNED AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF OREGON WITHOUT REGARD TO ITS RULES OF CONFLICT OF LAWS.** ANY CLAIM, ACTION, OR SUIT BETWEEN OHSU AND CONTRACTOR THAT ARISES OUT OF OR RELATES TO PERFORMANCE OF THIS CONTRACT SHALL BE BROUGHT AND CONDUCTED SOLELY AND EXCLUSIVELY WITHIN THE CIRCUIT COURT FOR MULTNOMAH COUNTY, OREGON. PROVIDED, HOWEVER, THAT IF ANY SUCH CLAIM, ACTION OR SUIT MAY BE BROUGHT ONLY IN A FEDERAL FORUM, IT SHALL BE BROUGHT AND CONDUCTED SOLELY AND EXCLUSIVELY WITHIN THE UNITED STATES DISTRICT COURT OF OREGON. CONTRACTOR, BY EXECUTION OF THIS CONTRACT, HEREBY CONSENTS TO THE IN PERSONAM JURISDICTION OF SAID COURTS.

25. **COMPLIANCE WITH APPLICABLE LAW:** Contractor agrees to comply with all federal, state, county and local laws, ordinances and regulations applicable to the work to be done under this Contract. The Contractor agrees to comply with all federal and state laws prohibiting discrimination on the basis of race, sex, national origin, religion, age, or handicap. Failure or neglect on the part of the Contractor to comply with any or all such laws, ordinances, rules and regulations shall not relieve the Contractor of these obligations nor of the requirements of this Contract. Contractor warrants that it has verified the employment eligibility of all its employees to work in the United States

in accordance with applicable governmental standards including, but not limited to, E-Verify (if applicable to this Contract).

**26. OFFICE OF FEDERAL CONTRACT COMPLIANCE PROGRAMS (OFCCP)**

If applicable to this Contract, the requirements of Executive Orders 13496 and 11246 and 41 CFR part 60 are hereby incorporated by reference. Information about EO 11246 can be found at:  
<http://www.dol.gov/compliance/guide/discrim.htm>.

**27. FEDERAL AND STATE PROGRAM ELIGIBILITY:** Contractor represents and warrants to OHSU that neither it nor any of its employees or affiliates (a) are excluded from participation or otherwise ineligible to participate in a "federal health care program," as defined in 42 U.S.C. Section 1320a-7b(f) or in any other government payment program ("Excluded") and (b) have arranged or contracted (by employment or otherwise) with any employee, contractor, or agent that Contractor or its affiliate knows or should know is Excluded to provide items or services hereunder. In the event Contractor or one of its employees or affiliates is Excluded during the term of this Contract, Contractor will notify OHSU in writing within three (3) days after such event. Whether or not such notice is given to OHSU, OHSU may immediately terminate this Contract upon written notice to Contractor and OHSU shall have no responsibility to pay for any services from the date Contractor was Excluded or ineligible from participation.

**28. NO REQUIREMENTS OR INDUCEMENTS TO REFER.** It is not a purpose of this Contract to induce the referral of patients. The parties acknowledge and agree that there is no requirement under this Contract or any other agreement or arrangement between OHSU and Contractor that either party refer any patient to the other party for products or services. The parties acknowledge and agree that no payment under this Contract is in return for the referral of patients or for the purchasing, leasing or ordering of any products or supplies. The terms and conditions of this Contract represent the result of arms-length negotiations between unaffiliated parties and no terms or payments have been determined in a manner which takes into account the volume or value or business generated or to be generated between the parties. The parties acknowledge and agree that the relationship and arrangement between OHSU and Contractor does not involve the counseling or promotion of a business arrangement or other activity that violates any federal, state or local law, including but not limited to state and federal anti-kickback laws and laws relating to physician self-referrals, and the activities to be performed under this Contract do not and will not exceed those that are reasonably necessary to accomplish the commercially reasonable business purposes and the legitimate educational/research purposes of this arrangement.

**29. ANTICKICKBACK DISCLAIMER** For purposes of this Contract, and unless otherwise specifically provided herein, Contractor acknowledges and agrees that (i) the Hospital Logistics Department at OHSU is the only authorized purchaser with which Contractor may contact and negotiate sales for its product(s) at OHSU ; (ii) OHSU employees not part of and not working under the Hospital Logistics Department are not agents of OHSU and do not have the authority to authorize or bind OHSU in any way for any purchase of Contractor's product(s). Contractor shall contact the Hospital Logistics Department at OHSU for any sale or purchase of its product(s), and Contractor acknowledges and agrees the foregoing is a material term of this contract and a condition precedent to OHSU's performance obligations under this Contract with respect to any sale or purchase that does not comply with the foregoing. If Contractor breaches this material term, OHSU may, in addition to all other remedies available to it and without waiving any rights thereto, elect to have no liability to pay for such product that fails to comply with the foregoing. If OHSU elects not to pay for new product that did not get prior approval from the Hospital Logistics Department, then OHSU agrees it shall not seek reimbursement from Medicare or Medicaid for that product.

**30. PARKING AND TRANSPORTATION:** If Contractor, its agents, employees, or approved subcontractors shall be performing this Contract on OHSU property, Contractor shall contact OHSU's Parking and Transportation Services Department to arrange for proper parking permits and shall be responsible for all fees incurred, unless otherwise provided for in this Contract. Contractor and its agents, employees and approved subcontractors shall adhere to OHSU policies related to parking on OHSU's campus and Contractor is liable for, and shall promptly pay, all parking costs, including any parking permit fees, fines or any other parking related costs. In no event shall OHSU be responsible for any parking related costs.

31. **CONTRACTOR STAFF AND USE OF OHSU FACILITIES.** If applicable, Contractor agrees that all Contractor staff performing any services at any OHSU facility shall comply with all applicable OHSU policies, including but not limited to, requirements regarding background, criminal history checks, and complete any training required by OHSU. Contractor and its employees or agents shall have the right to use only those facilities of OHSU that are necessary to perform the services under this Contract and shall have no right of access to any other facility of OHSU without prior approval of OHSU management. OHSU shall have no responsibility for the loss, theft, disappearance of, or damage to, equipment, tools, materials, supplies, and other personal property of Contractor or its employees, subcontractors, or agents that may be stored or located on OHSU premises.
32. **DISPUTE RESOLUTION:** OHSU and Contractor agree to first enter into negotiations to resolve any controversy, claim or dispute (“dispute”) arising under or related to this Contract. The parties agree to negotiate in good faith to reach a mutually agreeable resolution of such dispute within a reasonable period of time. If good faith negotiations are unsuccessful, then such dispute will be mediated by a mutually-acceptable mediator to be chosen by the parties within fifteen (15) business days after written notice by one of the parties demanding mediation. Neither party may unreasonably withhold consent to the selection of the mediator. The parties agree to share the cost of the mediation equally. Such mediation will take place in Portland, Oregon. If the dispute cannot be resolved by the parties through negotiation or mediation within forty-five (45) days of the date of the initial demand for mediation by one of the parties, then either party may seek resolution of the dispute as otherwise provided in this Contract and by law.
33. **ATTORNEY FEES.** In the event any litigation or dispute between OHSU and Contractor arises out of or in connection with this Contract, each party shall pay their own attorneys fees associated with any such proceeding.
34. **TIME IS OF THE ESSENCE.** Time is of the essence in Contractor’s performance of each and every obligation under this Contract. If no milestones are specified in this Contract, Contractor shall perform its obligations hereunder as if time is of the essence.
35. **ASSIGNMENT; SUCCESSORS IN INTEREST:** Contractor shall not assign or transfer any of its interests or rights nor delegate its obligations under this Contract, in whole or in part, without the prior written consent of an authorized representative of OHSU. No such written approval shall relieve Contractor of any obligations of this Contract, and any transferee or assignee shall be considered the agent of the Contractor. Contractor shall remain liable to OHSU under the Contract as if no such assignment or transfer has occurred. The provisions of this Contract shall be binding upon and shall inure to the benefit of the parties to the Contractor and their respective successors and assigns.
36. **SUBCONTRACTORS.** Contractor shall not assign or transfer any of its interests or rights nor delegate its obligations under this Contract, in whole or in part, without the prior written consent of an authorized representative of OHSU. No such written approval shall relieve Contractor of any obligations of this Contract and Contractor shall remain liable to OHSU under the Contract as if no such subcontract has occurred. Contractor may not request OHSU’s approval of any subcontractor without first ensuring that such subcontractor is not Excluded from participation as set forth in Section 26. Any approved subcontractor shall be considered the agent of Contractor and Contractor shall ensure any such subcontractor’s compliance with any and all of the terms and conditions of this Contract.
37. **HIPAA / Business Associate Requirements.** The parties agree that to the extent Contractor is functioning as a Business Associate of OHSU, a Covered Entity, the provisions of this Section 37 shall apply. All capitalized terms used in this Section 37 without definition have the meanings assigned to them in the Health Insurance Portability and Accountability Act and regulations promulgated pursuant thereto (“HIPAA”) and the Health Information Technology for Economic and Clinical Health Act (“HITECH Act”), Title XIII of Division A of the American Recovery and Reinvestment Act of 2009 (“ARRA”). For purposes of this Section 37, Contractor shall be called “Business Associate” and OHSU shall be called “Covered Entity”.
- 37.1. Business Associate will comply with the HIPAA and HITECH Business Associate Provisions, as they are amended from time to time, and with the obligations of a Business Associate as proscribed by HIPAA and its

regulations, as amended from time to time, and the HITECH Act and its regulations, as amended from time to time, commencing on the Applicable Effective Date of each such provision.

- 37.2. Business Associate will use and disclose Individually Identifiable Health Information received from, or created or received by Business Associate on behalf of, Covered Entity in the course of its performance under this Contract ("PHI") only as required for such performance, as permitted herein or as required by law, and Business Associate will use all appropriate safeguards to prevent any use or disclosure of PHI other than as allowed in this Contract. All PHI (in whatever form) is the exclusive property of Covered Entity.
- 37.3. Business Associate shall not, and shall ensure that its directors, officers, employees, contractors and agents (collectively, "Business Associate Representatives") do not, use or disclose PHI in any manner constituting a violation of 45 CFR §160 and 164 ("Privacy Standards") if done by Covered Entity.
- 37.4. Business Associate agrees that any request to Covered Entity for disclosure of PHI shall be limited to the minimum necessary to accomplish Business Associate's purpose under this Contract, in accordance with HITECH Act §13405(b).
- 37.5. Business Associate shall ensure that each of the Business Associate Representatives having access to PHI, agree to comply with the restrictions and conditions of this Section 37.
- 37.6. If Business Associate maintains Records for Covered Entity that are a part of Covered Entity's Designated Record Set ("DRS"), Business Associate will: (i) within ten (10) days of a request from Covered Entity for access to an individual's PHI contained in the DRS, provide copies of such PHI to Covered Entity; (ii) within ten (10) days of a request from Covered Entity for an amendment of an identified individual's PHI in a DRS, make available the PHI for amendment and incorporate such amendment into PHI maintained by Business Associate as required by the Privacy Standards; and (iii) within five (5) days of Business Associate's receipt from an individual of a request for access to PHI or for an amendment of PHI, forward that request to Covered Entity in writing. If Business Associate maintains an electronic health record containing PHI created for or obtained from Covered Entity that is part of Covered Entity's Designated Record Set, Business Associate shall provide Covered Entity a copy of such information in an electronic format, as provided for in HITECH Act §13405(e), when an individual has made such a request of the Covered Entity that would apply to PHI maintained by Business Associate.
- 37.7. Within ten (10) days of notice from Covered Entity that Covered Entity has received a request for an accounting of disclosures of an individual's PHI, Business Associate shall make available to Covered Entity such information in Business Associate's possession and as necessary for Covered Entity to make the accounting required by 45 CFR §164.528, including: (i) the date of the disclosure occurring after April 16, 2003, but no more than six (6) years prior to the date of the request, (ii) the name and if known the address of the entity or person who received the PHI, (iii) a brief description of the PHI disclosed, and (iv) a brief statement of the purpose and basis of the disclosure, (collectively, "Disclosure Information"). If the request for an accounting of disclosures of PHI is delivered to Business Associate, then Business Associate shall within five (5) business days of receipt, forward such request to Covered Entity. Business Associate hereby agrees to implement an appropriate record keeping process to enable it to comply with the requirements of this subsection 37.7 and shall maintain a record of Disclosure Information for a period of six (6) years from the date of each disclosure. Business Associate may elect to satisfy its obligations under this subsection 37.7. by entering the information required by this subsection 36.7 directly into an Covered Entity web-based accounting-of-disclosures tool ("Accounting of Disclosures System"). To so elect, Business Associate must contact the Covered Entity Privacy Officer at (503-494-8849), obtain access to the Accounting of Disclosures System and thereafter input into that system, all information required under this subsection 37.7 in conformance with instructions provided by Covered Entity.
- 37.8. Business Associate shall make its internal practices, books and records relating to the use and disclosure of PHI available to the Secretary for purposes of determining Covered Entity's compliance with the Privacy Standards.
- 37.9. Compliance with Security Regulations. With respect to any electronic PHI that Business Associate creates, receives, maintains, or transmits, Business Associate shall:
  - 37.9.1. Implement Administrative Safeguards, Physical Safeguards and Technical Safeguards that reasonably and appropriately protect the confidentiality, integrity and availability of the electronic PHI, as required by the Security Standards;
  - 37.9.2. Ensure that any agent, including a subcontractor, to whom it provides such electronic PHI agrees to implement reasonable and appropriate safeguards to protect it;

- 37.9.3. Report to Covered Entity any attempted or successful unauthorized access, use, disclosure, modification, or destruction of electronic PHI, or interference with system operations in an Information System, of which it becomes aware; and
- 37.9.4. Authorize termination of the Existing Agreements, if Covered Entity determines that Business Associate has violated a material term of this Contract.
- 37.9.5. Comply with provisions of the HIPAA Security Rule, defined in HITECH Act §13401(a);
- 37.10. Breach Notification Requirements. Business Associate shall report any Breach of Unsecured PHI (as those terms are defined in 45 C.F.R. §164.402, including all of its subsections) to Covered Entity immediately after the first day on which such breach is known to Business Associate or Business Associate's employee, officer, or other agent (excepting the individual committing the breach) or, by exercising reasonable diligence, would have been known to the Business Associate, Business Associate's employee, officer, or other agent (excepting the individual committing the breach). Business Associate shall not contact any individuals suspected to be effected by the Breach without prior written approval of Covered Entity.
  - 37.10.1. Such notice shall be sent to: Information, Security and Privacy Office, Oregon Health & Science University, 2525 SW 1<sup>st</sup> Ave, Suite 140, Portland, OR 97201-4753.
  - 37.10.2. Within fifteen (15) calendar days, Business Associate shall provide the following to Covered Entity in writing, to the extent such information is known to the Business Associate acting with reasonable due diligence:
    - 37.10.2.1. The identification of each individual whose Unsecured PHI has been, or is reasonably believed by Business Associate to have been, accessed, acquired, used, or disclosed during the Breach;
    - 37.10.2.2. A brief description of what happened, including the date of the Breach and the date of the discovery of the Breach, if known;
    - 37.10.2.3. A description of the types of Unsecured PHI that were involved in the Breach (e.g., full name, social security number, date of birth, home address, account number, diagnosis, disability code, or other types of information that was involved);
    - 37.10.2.4. Any steps the individual should take to protect themselves from potential harm resulting from the Breach; and
    - 37.10.2.5. A brief description of what Business Associate is doing to investigate the Breach, to mitigate harm to individuals, and to protect against further Breaches.
  - 37.10.3. If any of the information in Section 37.10.2 is not available, Business Associate shall provide such information to Covered Entity as promptly thereafter as information becomes available.
  - 37.10.4. If a Law Enforcement Official (as that term is defined in 45 C.F.R. §164.103) states to the Business Associate that any notification required under 45 CFR §§164.404 to 164.410 would impede a criminal investigation or cause damage to national security, the Business Associate shall:
    - 37.10.4.1. If the statement from the Law Enforcement Official is in writing and specified the time for which a delay is required, delay such notification, notice, or posting for the time period specified by the Law Enforcement Official; or
    - 37.10.4.2. If the statement from the Law Enforcement Official is made orally, document the statement, including the identity of the Law Enforcement Official making the statement, and delay the notification, notice or posting temporarily and no longer than thirty (30) days from the date of the oral statement, unless a written statement is submitted during that time (in which case Section 36.10.3) shall apply).
  - 37.10.5. For any notification regarding the Breach of Unsecured PHI caused by Business Associate that Covered Entity is required to provide pursuant to 45 C.F.R. §§ 164.404 – 164.408, Business Associate shall reimburse Covered Entity for all costs associated with Covered Entity's obligation of notifying patients, the government, and the media of a breach where the PHI was maintained, used, or disclosed by the Business Associate when the breach occurred.
- 37.11. Business Associate shall comply with the following:
  - 37.11.1. Requests for restrictions on use or disclosure to health plans for payment or health care operations purposes when the provider has been paid out of pocket in full consistent with HITECH Act §13405(a);
  - 37.11.2. The prohibition on receiving remuneration for certain communications that fall within the exceptions to Marketing (as defined in 45 C.F.R. §164.501) unless permitted by the Agreement, HIPAA, and HITECH Act §13406.

- 37.12. Business Associate shall not directly or indirectly receive remuneration in exchange for any PHI of an individual, unless:
- 37.12.1. Covered Entity obtained in accordance with 45 C.F.R. §164.508, a valid authorization from the individual that includes a specification of whether the PHI can be further exchanged for remuneration by the entity receiving the PHI of that individual; or
  - 37.12.2. Any of the exceptions listed in HITECH Act §13405(d)(2) apply.
  - 37.12.3. The parties agree any of the regulations promulgated by the Secretary pursuant to HITECH Act §13405(d)(3) shall automatically be incorporated into, and apply as of the Applicable Effective Date, to this Section 37.
- 37.13. If Business Associate obtains or creates PHI pursuant to a written contract (or other written arrangement) described in 45 C.F.R. §164.502(e)(2) with Covered Entity, Business Associate may use and disclose such PHI only if such use or disclosure, respectively, is in compliance with each applicable requirement of 45 C.F.R. §164.501(e). The additional HIPAA requirements that relate to privacy and that are made applicable with respect to covered entities shall also be applicable to Business Associate; provide, however, that in applying 45 C.F.R. §164.504(e)(1)(ii) each reference to Business Associate, with respect to such contract, shall be treated as a reference to Covered Entity.
- 37.14. Covered Entity may terminate this contract upon ten (10) days written notice to Business Associate if Covered Entity determines, in its sole discretion that Business Associate has violated a material term of this Section 36 and such breach is not cured within such ten (10) day period. Upon termination of this contract for any reason, Business Associate shall either return or destroy all PHI maintained by Business Associate in any form retaining no copies. If the return or destruction is not feasible, Business Associate shall extend the protections of this Section 37 to such PHI and such PHI shall be used or disclosed solely for such purpose(s) that make the return or destruction of such PHI infeasible.
- 37.15. Notwithstanding any limitation on damages contained herein, Business Associate shall indemnify and hold Covered Entity, its directors, officers, employees, agents, and subcontractors (“Indemnified Party”) harmless from and against any and all actual losses, liabilities, fines, penalties, costs and expenses (including reasonable attorneys’ fees) arising out of or related to a breach of this Section 37 that is directly attributable to Business Associate. The obligation to indemnify any Indemnified Party shall survive the expiration or termination of this Section 37 for any reason.
- 37.16. Business Associate shall be responsible for the full cost of all civil and criminal penalties assessed upon Business Associate or upon Covered Entity as a result of the failure of Business Associate, its officers, directors, employees, or agents to comply with this Section 37 or any requirement imposed upon Business Associate through HIPAA, HITECH, or ARRA, as amended from time to time, and including any regulations to those laws, as amended from time to time. This obligation shall survive the expiration or termination of this Contract for any reason.
- 37.17. Business Associate agrees to amend this Agreement as necessary to allow each party to comply with (i) the Privacy Standards, (ii) the Standards for Electronic Transactions (45 CFR parts 160 and 162) and (iii) the Security Standards, (collectively, the “Standards”), as they are amended from time to time by the Secretary. Specifically, Business Associate agrees that Title XIII of the American Recovery and Reinvestment Act of 2009 (“ARRA”), called the Health Information Technology for Economic and Clinical Health (“HITECH”) Act, which codifies and expands on many of the requirements promulgated by the Department of Health & Humans Services pursuant to HIPAA, shall automatically apply to Business Associate and this Contract as applicable upon becoming effective without requiring an amendment to this Contract, notwithstanding any other provision requiring such amendment herein.
- 37.18. The terms and conditions of this Section 37 shall supersede any conflicting or inconsistent terms in this Contract.
38. **THIRD PARTY BENEFICIARIES.** OHSU and Contractor are the only parties to this Contract and are the only parties entitled to enforce its terms. Nothing in this Contract gives, is intended to give, or shall be construed to give or provide any benefit or right, directly or indirectly, to third persons unless such third persons are individually identified by name herein and expressly described as intended beneficiaries of the terms of this Contract.
39. **PUBLICITY.** Contractor shall not advertise, market, or use other promotional efforts that include any data, pictures, or other representations of OHSU, including any object which OHSU considers a service mark, trademark, or landmark of OHSU, without the prior written permission of an authorized representative of OHSU.

40. **NOTICES AND REPRESENTATIVES.** All notices or other communications given hereunder shall be in writing, shall be signed by an officer of the Party sending such notice or other communication, and shall be delivered by hand, by overnight courier, by electronic mail or by facsimile with all delivery charges prepaid and addressed to the respective parties at their respective places of business as identified in the signature block of this Contract or to such another location as designated by notice given in accordance with this Section. Notice shall be considered given and effective (i) upon delivery if personally delivered, (ii) if sent by registered or certified mail or overnight courier as described above, upon the date the return receipt or courier documentation shows the notice or communication was accepted, refused or returned undeliverable, or (iii) if sent via electronic mail or facsimile, as of the date stamp of that notice or communication.
41. **DIVERSITY:** Contractor acknowledges that OHSU represents it: (i) is committed to diversity within OHSU and within our community, (ii) is committed to developing business relationships that encourage affirmative action and the participation of emerging small businesses and businesses owned by women and minorities, and (iii) encourages and supports the development of minority business enterprises, women business enterprises, and emerging small businesses that meet high quality standards by offering business opportunities available through OHSU contracts. In order to show that OHSU values and supports diversity efforts in its contracting partners, OHSU may request information from Contractor about its diversity related efforts and programs. If possible, when requested, Contractor shall provide such information to OHSU.
42. **RECYCLABLE PRODUCTS:** Contractor shall use recyclable products to the maximum extent economically feasible in the performance of this Contract. Contractor shall specify the minimum percentage of recycled product in the goods provided.
43. **CONFLICT OF INTEREST:** Contractor acknowledges that OHSU uses ethical business practices in its vendor selection and other contracting practices and that OHSU does not take into account any gifts or sponsorship provided by Contractor or vendors. Contractor certifies that neither it nor its employees or agents have, with and intent to establish or maintain a business relationship with OHSU, provided any gift or sponsorship having more than minimal value: (i) to any person working on behalf of OHSU involved in the negotiation of the Contract; (ii) to any OHSU Department or unit procuring items or services under this Contract; or (iii) to any person with authority on behalf of OHSU to enter into the Contract.
44. **AMENDMENTS:** The terms of this Contract shall not be waived, altered, modified, supplemented or amended in any manner whatsoever without prior written approval by an authorized representative of OHSU.
45. **SEVERABILITY:** In the event that any provision of this Contract is rendered invalid or unenforceable by any law or regulation, or declared null and void by any court of competent jurisdiction, that part shall be reformed, if possible, to conform to law and if reformation is not possible, that part shall be deleted, the remainder of the provisions of this Contract shall, subject to this Section, remain in full force and effect.
46. **WAIVER:** The failure of OHSU to enforce any provision of this Contract shall not constitute a waiver by OHSU of that or any other provision.
47. **SURVIVAL OF TERMS:** Termination of this Contract and/or the passage of the Contract expiration date (as recorded on the face of the Contract) shall not extinguish or prejudice OHSU's right to enforce this Contract with respect to any default or defect in performance that has not been cured, any rights or remedies under any warranties, or OHSU's right to indemnity under this Contract.
48. **EXECUTION AND COUNTERPARTS:** This Contract may be executed in several counterparts, each of which shall be an original, all of which shall constitute one and the same instrument.

---

Intentionally left blank

## SUPPLEMENTAL TERMS AND CONDITIONS FOR THE PURCHASE OF MEDICAL DEVICES

---

1. DEFINITIONS:
  - a. A "medical device" is an instrument, apparatus, implement, machine, contrivance, implant, in vitro reagent, or other similar or related article, including a component part, or accessory which is:
    - i. recognized in the official National Formulary, or the United States Pharmacopoeia, or any supplement to them,
    - ii. intended for use in the diagnosis of disease or other conditions, or in the cure, mitigation, treatment, or prevention of disease, in man or other animals, or
    - iii. intended to affect the structure or any function of the body of man or other animals, and which does not achieve any of its primary intended purposes through chemical action within or on the body of man or other animals and which is not dependent upon being metabolized for the achievement of any of its primary intended purposes.
2. OREGON ELECTRICAL REQUIREMENTS. All applicable equipment provided to OHSU must be listed by a Nationally Recognized Testing Laboratory (NRTL) or be inspected and approved by a testing laboratory approved by the State of Oregon Electrical and Elevator Board as meeting the requirements for electrical safety as required by Oregon Revised Statutes 479.510 through 479.855 and Oregon Administrative Rules. Upon request by OHSU, documentation of this listing will be provided with such equipment's quote and/or upon delivery.
3. SERVICE AND MAINTENANCE DOCUMENTS. Any and all documents available and/or required for service and maintenance of equipment provided to OHSU will be included with such equipment at delivery at no additional cost or requirement. Reference NFPA 99, 2005 edition, section 10.2.8.1. Electronic copies are preferred.
4. SPECIALIZED TRAINING REQUIRED. OHSU understands that additional or specialized training above and beyond normal safety and operational in-service training may be required for physicians, technical, or nursing staff. Unless the parties have agreed otherwise, this specialized training will be provided at no charge to OHSU either before or at the time of installation. Training must be complete before the equipment will be clinically accepted by OHSU. If there will be a fee for specialized training, Contractor will provide an itemized breakdown of all costs and expenses associated with the training program. The itemized breakdown should include any honorariums paid to physicians, cost of supplies provided, expenses and salaries of staff needed for the training program, cost of facilities, and any other anticipated costs. The itemized breakdown of costs must be provided as part of the final purchase order.
5. BIOMEDICAL ENGINEERING TRAINING. With this purchase, Contractor will provide comprehensive training on preventative maintenance, repair and troubleshooting of the equipment. Training for a minimum of two (2) individuals will be provided at no charge to OHSU. Contractor will provide manuals, schematics, diagnostic software and other necessary materials for all training participants. Upon installation of enhancements or upgrades, Contractor will provide additional training at no charge to OHSU.
6. RESPONSE TIME GUARANTEE. Due to the clinical nature of this product, response time to service problems is an important factor in our choice of product. Therefore, OHSU requires that the Contractor provide the following information:
  - a. Service phone number
  - b. Whether this is a national service dispatcher or local office.
  - c. Hours the number will be in service for Pacific Standard Time.
  - d. Average phone and on-site response time to OHSU.
  - e. Guaranteed phone and on-site response time to OHSU.
7. DIAGNOSTIC SOFTWARE. This condition applies only if the equipment is computer-based with disk or tape loading capabilities. The Contractor agrees that equipment purchased by OHSU for which a software license agreement is required for proprietary computer programs, the license will include diagnostic maintenance software as well as the routine operating software. This is to allow OHSU to verify actual equipment failure and components involved before service is performed. The capability to use diagnostic programs will reduce the number of unnecessary service calls due to operator error and protect OHSU's investment in cases where Contractor is no longer available to service the equipment.