



SOP: Monthly Expedited Review Reports

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1. PURPOSE

- 1.1. This procedure establishes the process to conduct monthly tasks related to the HRPP.
- 1.2. This procedure begins the first business date of each month.
- 1.3. This procedure ends when evaluations and corrective actions are completed.

2. POLICY

- 2.1. None

3. RESPONSIBILITY

- 3.1. HRPP staff members carry out these procedures.

4. PROCEDURE

- 4.1. Provide IRB members with a list of approvals using the expedited procedure from the previous month.

5. REFERENCES

- 5.1. None