Persons Affected
This policy applies to all OHSU workforce members covered under OHSU’s Worker’s Compensation Program.

Introduction
The OHSU Ergonomics Program is designed to support a healthy work environment and prevent musculoskeletal disorders (MSDs). OHSU recognizes that good ergonomic design helps reduce work injuries, increase job satisfaction, and improve productivity. The program provides the means to identify ergonomic risk factors that could lead to injuries and implement recommendations through engineering controls, administrative controls, and best work practices.

Responsibilities

Hazard Assessment and Prevention
Ergonomic assessments will be performed as requested by employee supervisors and strategically to areas as needs are identified. It is expected that the employee and supervisor will carry out the recommendations to reduce the risk of injury, to the best of their ability. Education and training information is maintained on the OHSU Ergonomics Webpage.

The OHSU Approved Ergonomic Product List is maintained to provide guidance in product purchases. If desired products are not on the OHSU Approved Ergonomic Product List, a request for deviation from the OHSU Approved Ergonomic List Form must be completed and signed by the responsible authority noted on the form. The form (referenced below) will be routed to the Ergonomic Council for review and approval.

Work areas and practices should be designed to minimize risk factors for injury. Ergonomic Design Guidelines and self-adjustment guidance on the OHSU Ergonomics Webpage were created to guide these efforts.

Recordkeeping
EHRS maintains records of ergonomic assessments and Ergonomic Council meeting minutes.

Related Documents
Ergonomic Council Charter
Ergonomic Design Guidelines
OHSU Approved Ergonomic Product List
Request for Deviation from the OHSU Approved Ergonomic Product List Form
ERHR Ergonomics Website

Responsible Office
Environmental Health & Radiation Safety