safety focus

Employee Injury and Illness Reporting and The Workers Compensation Team

The OHSU Risk Management Department has made some positive changes in recent months to streamline the process of helping injured employees recover and get back to work. The Workers Compensation Team is available to help you! Managers are also available as a resource to assist employees.

EMPLOYEE RESPONSIBILITLY

Employees who have a job-related injury or illness must follow the procedures required by the Risk Management Department in filing a Workers Compensation Claim.

MANAGEMENT RESPONSIBLITY

The employee's manager or supervisor is responsible for making sure that employees follow the proper procedures:

- Completing the OHSU Incident Report
- Assisting workers with completion of the employee's section of the 801 form
- Completing manager/supervisor's section of the 801
- Communicating with the OHSU Workers Compensation Team
- Assisting with return to work efforts when the doctor prescribes modified duty
- Staying in contact with the injured employee while they are recovering
- Using the resources of the Workers Compensation Team!

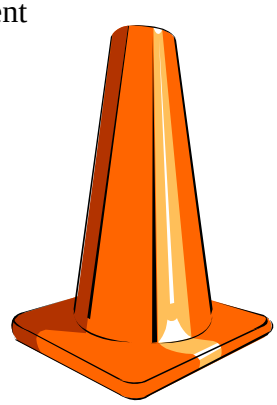
The OHSU WORKERS COMPENSATION TEAM is here to:

- Assist employees with workers compensation claims
- Assist supervisors/managers with workers compensation claims
- Facilitate early return to work for employees
- Process claim forms
- Expedite benefits when appropriate
- Serve as liaison between OHSU, SAIF (or LNW), the employee department and medical providers.

CONTACT

You can find out more information about the OHSU Risk Management Department (503 494-7189) and Workers Compensation at:

http://www.ohsu.edu/risk



This information is a service of the OHSU Safety Committee (503 494-7795).
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