

## OREGON HEALTH & SCIENCE UNIVERSITY PAYROLL CONTACT LIST

Questions Regarding	Contact	Phone	E-Mail
Accruals Questions/Adjustments	Deborah Burch	494-1504	burchd
Adjustments, Retro Pay	Deborah Burch	494-1504	burchd
Direct Deposit	Deborah Burch	494-1504	burchd
Check Delivery changes	Margaret Davis	494-3169	davimarg
Discoverer questions	AIS Help Desk	494-4524	
Earning Statement Reprints	David Lippert	494-1503	lippertd
Employment Verifications	David Lippert	494-1503	lippertd
Fitness Center Fees	David Lippert	494-1503	lippertd
Garnishments/Legal Writs	Angela Awe Colburn	494-6012	hillawe
KRONOS Password Issues	E-mail only to ----->	----->	krnhelp
KRONOS Scheduling	Angel Oh	494-6050	oha
KRONOS Timekeeping	Angel Oh	494-6050	oha
Labor Distribution	Sanela Besic	494-4763	vrucaks
	James King	418-0872	kingj
Leave Accrual Questions/Adjust	Deborah Burch	494-1504	burchd
Non-Resident Alien Issues	Colette Reed	494-1272	reedco
Overpayments	Deborah Burch	494-1504	burchd
Parking Fees	David Lippert	494-1503	lippertd
Paycheck Help	E-mail only to ----->	----->	paycheck
Reprinting Forms & Statements	David Lippert	494-1503	lippertd
TTE Problems	ITG Help Desk	494-2222	
Terminations/Layoffs - Final Paychecks and Vac Cashouts	Margaret Davis	494-3169	davimarg
Union Dues	David Lippert	494-1503	lippertd
Voluntary Vacation Cashouts	Deborah Burch	494-1504	burchd
W-2	Colette Reed	494-1272	reedco
W-4	David Lippert	494-1503	lippertd

If you don't know whom to call, our main line at **494-8103** will direct you to the appropriate person.

Our office hours are 8:00 AM to 5:00 PM, Monday thru Friday.

**Payroll Front Desk Phone**                    **503-494-8103**  
**Faxline**    **503-346-6839** (24 hour)  
**Payroll Email**                                 **paycheck@ohsu.edu**  
**Kronos Email**                                 **krnhelp@ohsu.edu**  
**Payroll Website**     <http://www.ohsu.edu/xd/about/services/financial-services/payroll/index.cfm>