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 Hospital
 University

Feb-12						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			 1   HFS and FPP/SoM begin to meet with Departments to review volume projections	 2 Admin Meeting Follow-up to discuss Admits, Surgical Cases & Discharges	 3	 4
 5	 6	 7	 8  Operating forms & resources available	 9	 10	 11
 12	 13	  Collectively review Department growth projections and Ambulatory/Visits	 15  Clinical Resource Management Committee review of throughput	 16  Operating budget training begins	 17  Operating Budget System Go-Live  ALL volume assumptions finalized  FPP Visits back to HFS from Ambulatory  PBB Data Completed	 18
 19	President's Day Holiday 	 20  CTS final capital replacement list to HFS	 22	 23	 24	 25
 26 <i>Finance & Audit Committee meeting</i>	 27	 28	 29		Notes:	

Consolidated Budget Calendar - Fiscal Year 2013

 Hospital
 University


Mar-12						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6  Operating budget targets issued to ELT members  HFS presents Budget Assumptions at MMM	7	8	9  DRAFT Hospital Internal Arrangement communication sent to Departments	10
11	12  HFS sends out budgets to Department Directors for input	13 <i>Board of Directors mailing</i>	14	15  Hospital capital requests & ROI due to HFS  University capital requests and ROI due to CFS	16	17
18	19  Capital list due to Facilities, ITG, and Clinical Engineering for review  HFS to begin review capital with Departments and AHA's	20 <i>Board of Directors meeting</i>	21	22	23	24
25	26  First draft of the OHSF budget to be complete Spring Break	27 Spring Break	28 Spring Break	29  Department Director review ends for Operating budget Spring Break	30 Spring Break	31
					Notes:	









Consolidated Budget Calendar - Fiscal Year 2013

■	Hospital
■	University

Apr-12										
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday				
1	<div style="display: flex; flex-direction: column; gap: 5px;"> <div style="display: flex; align-items: flex-start;">■ Capital list review back from Facilities, ITG, and Clinical Engineering</div> <div style="display: flex; align-items: flex-start;">■ Operating drop in sessions begin</div> <div style="display: flex; align-items: flex-start;">■ OHSF budget delivered to Allan and Constance for their review</div> </div>	2	<div style="display: flex; flex-direction: column; gap: 5px;"> <div style="display: flex; align-items: flex-start;">■ Working Capital Group (WCG) meetings begin</div> <div style="display: flex; align-items: flex-start;">■ CFS to deliver Capital Packets to WCG</div> <div style="display: flex; align-items: flex-start;">■ OHSF to deliver draft budget to CFS</div> </div>	3	<div style="display: flex; align-items: flex-start;">■ AHA Review of Operating budgets begin</div>	4	5	<div style="display: flex; align-items: flex-start;">■ Operating budget training ends</div>	6	7
8	9	10	11	12	<div style="display: flex; align-items: flex-start;">■ Hospital to University communication on Final IA changes</div>	13	14			
15	<div style="display: flex; align-items: flex-start;">■ Review sessions with Finance Officers begin</div>	16	<div style="display: flex; align-items: flex-start;">■ HFS Capital Binder assembly begins</div>	17	18	19	<div style="display: flex; align-items: flex-start;">■ University operating budgets due from depts to ELT members</div>	20	21	
22	<div style="display: flex; align-items: flex-start;">■ HFS delivers packets to Capital Council</div>	23	24	25	26	<div style="display: flex; align-items: flex-start;">■ Capital presentations at Hospital Capital Council - tentative</div>	27	28		
29	30					Notes:				









Consolidated Budget Calendar - Fiscal Year 2013

 Hospital
 University

May-12						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		 Admin budget review continues 1	2	3	 Capital voting sheets due to HFS  University Operating budgets due to CFS 4	5
6 <i>Finance & Audit Committee mailing</i>	7	8	 Final Capital ranking due 9	 Approved Capital projects loaded into operating budget 10	 Capital & Operating Budgets finalized  Capital budget finalized 11	12
13 <i>Finance & Audit Committee meeting</i>	14	15	16	17	18	19
20	21	22	23	24	25	26
27	Memorial Day  <small>©www.123cart.com</small>	29	30	31	Notes:	

Consolidated Budget Calendar - Fiscal Year 2013

 Hospital
 University

Jun-12						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 <i>Finance & Audit Committee mailing</i>	5	6  University draft budget presented to CFO  OHSF to present final budget to their Boards	7	8	9
10  Budgets to departments for final review <i>Finance & Audit Committee meeting</i>	11	12	13  OHSF to present final budget to their Boards	14	15  Feedback from departments due	16
17   Final FY13 budget presented to Finance & Audit Committee	18	19 <i>Board of Directors mailing</i>	20	21	22	23
24	25	26 <i>Board of Directors meeting</i>	27	28	29  Capital & Operating budgets loaded into Oracle	30
					Notes:	