

What is Sakai?

Sakai is the name of the online course system we are using in the School of Nursing. It is similar to systems such as Blackboard, WebCT, Angel, Desire2Learn, and eCollege. Though it has many of the same features and functions of these systems, it also has a great deal more tools and an enhanced collaborative work environment. For example, you can see who else is logged into your course at the same time you login. It also has connection to new online tools such as webconferencing, wiki, calendaring, and dynamic announcements. Sakai is available via the web, so it is easily accessed and you are automatically loaded into the appropriate courses each term.

How To Access Your Online Courses in Sakai

1. Go to: <http://sakai.ohsu.edu>
2. Your Username is your University ID (U number) Example: u00012345
3. Your Password is set to the word "password." Enter it all in lowercase without the quotes.
4. The first screen you will see is you're MY WORKSPACE area. The content on the right describes how to change your password and provides a brief tutorial.
5. To get to your courses, click on the blue COURSES tab at the top of your screen.
6. Your courses will be listed by name. Click on the course you wish to access.

To get HELP, click on the word HELP in the right menu. Or click on the orange question mark (?) on any screen.

Getting Help and How to Learn Sakai

We have developed many tutorials on how to use Sakai. They can be accessed at the Sakai Help Website:

Information on How to Get Started

<http://www.ohsu.edu/edcomm/academictech/sakai/help/helppages/gettingstarted.shtml>

Sakai Frequently Asked Questions

<http://www.ohsu.edu/edcomm/academictech/sakai/help/faqstudent.shtml>

Sakai Video and Text Tutorials

<http://www.ohsu.edu/edcomm/academictech/sakai/help/tutorials.shtml>

You may call the **Help Desk** directly for assistance at **503-494-7074**. You may also log a help ticket at any time of day or night at

<http://www.ohsu.edu/edcomm/academictech/sakai/help/helpdesk.shtml>

When Are Courses Available?

Courses are available on the first day of classes. At that time you will have access to any course materials the professor designates (e.g., the Syllabus and some or all units of content). Some professors prefer to provide all of the course materials on the first day, while others prefer to provide those materials on a week by week basis. In any case, at least the completed Syllabus would be available to you on the first day.

Some courses are delivered primarily in an online mode with few face-to-face classes. Other courses are delivered primarily face-to-face and Sakai serves only as an enhancement of that course and a repository of materials like readings and PowerPoint presentations from the lectures. You will need to check the Syllabus to determine how much your course will use Sakai.

Use Your MY WORKSPACE in Sakai to Save Copies of Your Work

As you move fully into this new collaborative environment we hope you will take advantage of your personal workspace, the MY WORKSPACE tab, to save copies of your work for future reference. Some School of Nursing programs are beginning to incorporate e-portfolios as a demonstration of your final competencies. This would require you to save copies of your work to upload to those portfolios.

Your MY WORKSPACE area remains available to you throughout your student life at OHSU, so it is a great way for you to be able to review work and notes from previous courses as you progress through the program.