

# Graduate Nursing Senate

## November 27, 2007

### Meeting Minutes

Meeting Minutes Recorder: Brandon Matz from 4:00pm to 4:30pm and  
Connie Nguyen-Truong from 4:30pm to 5:30pm

Lyzz Caley called the meeting to order at 4:00pm

Present: Lyzz Caley, Brandon Matz, Connie Nguyen-Truong, Yi Yan, Kamonthip  
Tanglakmankhong, Yupawan Thongtanunam, Kathryn Sexson, Rebecca Scobee, Melanie, Katie  
Kern, Vivian Liu, Lauren Jenson, Maureen Moncada

#### Introductions & Dinner

Lyzz passed out a list of committee members

#### Life and Learning

- Students' issues around life happenings

#### Survey students

- Send email through GNS proxy
- MPH
- Sakai, survey about students' concerns

#### Committee Overview & Committee Work

- A work meeting time for committees to discuss
  - Social Activities
  - Life & Learning
  - Conference Funding
  - Transitions Committee
  - Leadership Sucession

#### Large Group: Committee Reports & Brainstorm

##### Social Activities

- Budget of \$1080.66 as of Nov 27, 2007
- To continue Welcome Back Breakfast at the beginning of Winter 2008 and Spring 2008 terms
  - To incorporate distance learning students as a part of the 'Welcome Back' in the form of possibly \$5.00 coffee cards or a 'baggie' of tea and aroma therapy. Will need to find out the actual number of distance learning students prior to confirming ideas.
- To continue with graduation gift ideas. Would like to do the same as last year with the 'nice pen w/ engraving' and business card cases. Lyzz suggested to have 2 or 3 people at graduation handing out gifts and Connie suggested to have people to package gifts as well. To budget for shipping and handling.

- Katie suggested an idea about contacting the Massage school and having them come here during Finals week.
- Melanie brought forth a concern that most graduate students did not hear about the Sun River Trip. The Sun River trip is organized by the OHSU Student Council. Lyzz had talked to SNAP and SNAP had agreed to organize it for the graduate students at the SON. Connie suggested an idea that it might be due to the use of email addresses for the graduate student body. Lyzz will contact SNAP about the email address issue.

#### Life & Learning

- Sakai-issues for students and faculty
  - Rebecca has spoken to Dr. Maggie Lynch, Dr. Lynch has strongly suggested to use the technical help button prior to calling her directly
  - Dr. Judith Baggs has been meeting with faculty re: Sakai
  - Possibly setting up a brown bag
  - Maureen Moncada will talk with Dr. Baggs re: what is the best way for students to provide input re: Sakai, Brandon Matz will be the primary person for Maureen to contact
- MPH students don't have access to the Wellness as well as OGI, this is likely to be attributed to not having to pay incidental fees
- Lyzz discussed that there is an Incidental Fee Task Force and they have a meeting in January 2008, monthly meetings, a Life & Learning committee member will be a part of the Incidental Fee Task Force
- The Breast Feeding room is on the 2<sup>nd</sup> floor, will need to ask for a key
- Katie was advocating for students' inquiry regarding whether there was a way to give feedback anonymously, generally-Maureen offered an idea to create a box- she will look into this

#### Conference Funding & Information Sharing

- Currently funded 2 applications
- For the most part, funding is first come first serve basis
- Kathryn will send an email to students about the funding application
- Rebecca will be the primary contact person to receive funding applications, Rebecca will send the funding application that has her contact name to Connie and this will be posted on the GNS website
- Generally, students have 30 days to turn in receipt and sharing of information

#### Transitions Committee

- Budget of \$900
- Putting packages together for taken the boards (ie. costs)
- Career fair in Spring 2008
- To check on any policy about recruitment
- Speaker and Panel
- A site about job postings, will check on this to see if it is current and updated and then will share with the graduate student body
- Maureen will check with the alumni association about 'transition'

### Leadership Succession

- Several positions open at this time

### Chat with the Deans

- There were only 3 people at the meeting and one was the facilitator.
- Lyzz will try to see if we can combine the GNS meeting with the Chat with the Deans

### New Business

#### Open Forum for Student Concerns & Reports

- inquiring about Computer Software programs and the process and policy of installing programs on school computers, Maureen suggested to contact Program Director Dr. Gail Houck, Lyzz suggested to contact Brian Jones
- A question was raised about why the PhD reading room is only reserved for Doctoral students and not Master students, Lyzz will speak with Dr. Houck regarding this concern
- Inquiring about the issue of not having after hours access to the SON building, ie. to use computers to write scholarly papers, mostly due to a history of theft
- Currently still waiting for GNS website to be updated since August 2007, Maureen informed us that we hopefully will have a new webmaster by December/January
- Tonja McGill and Laura Jenson went to the One Main meeting for the Student Conduct and Grievance, if have emergent issues, have a pool of people to contact, Maureen shared that the hearing is about 2 hours
  - Cannot file a grievance for a grade unless can prove that it is due to discrimination reasons
  - Grievance policy can be viewed online
- Lyzz is a part of the Subcommittee for Policy, Lyzz sends out any student policy that is undergoing revision to the student body for feedback, Tonja A. is the contact person about Policy and currently many policies are being discarded. There is one undergraduate and one graduate student representative on the Subcommittee

Next Meeting will be scheduled for..... Winter 2008 term