

Graduate Nursing Senate Professional Development Funding Support

The Graduate Nursing Senate (GNS) has limited funds available to support the professional development of masters and doctoral students. The following are the guidelines and parameters for receiving funds:

- Events to be considered must be designed to promote professional development, networking and social interaction with one's professional colleagues. GNS funds cannot be used for student's program of study tuition.
- All events must occur within the fiscal year which runs from 7/1 to 6/30.
- Individuals will be funded up to \$100
- This money can go to any aspect of attending a conference/other professional development event (travel, lodging, etc.)
- Individuals will be funded no more than one time per term.
- Applications will be reviewed and approved on a first come, first served basis until that quarter's funds are dispersed.
- At the end of the school year, any funds remaining will be divided between unfunded applicants. Preference will be given to individuals who have not been previously funded in that school year.
- If an individual is funded, they must commit to sharing information gleaned from the event. This can be in the form of a Brown Bag, putting a synopsis on the GNS website, sharing in class, sending out a synopsis via email, or some other mechanism to be described in your application. Fulfillment of this responsibility will be based on applicant's word (honor code).
- The information sharing should occur within a month of attending the event. If this is not possible, this information needs to be communicated back to the Professional Development Conference Committee.
- Money will be given in the form of reimbursement. Requests for reimbursement must be accompanied with appropriate receipts.
- In most cases, applicant will be informed of committee decision within two (2) weeks of receipt of application. If there will be a delay, applicant will be informed to this.
- Applications should be sent as a word document to SNNGNS@ohsu.edu. An electronic version of the application can be downloaded from <http://www.ohsu.edu/son/student/gns.shtml>
- If the application has been received in hard copy, it is available as a word document from the Professional Development Conference Committee Chair.
- If the space allowed is insufficient, feel free to elaborate on more pages.

If you have any questions or concerns about this program, please contact scobeer@ohsu.edu

**GRADUATE NURSING SENATE
PROFESSIONAL DEVELOPMENT FUNDING SUPPORT APPLICATION**

Name: _____ **Date Submitted:** _____

Mailing Address: _____

Phone: _____ **email:** _____

Student ID: _____ **Masters** **PhD** (circle or highlight one)

If Masters Student, name of program: _____

Please describe the event: name, date(s), type of event (conference, workshop, training, etc.), level of event (regional, national, international) level of involvement (participant, presenter, etc.)

What are your anticipated costs? _____ **Does this include items besides registration? (i.e. travel, lodging, etc).** **Yes** **No** (circle or highlight one)

Are you anticipating other sources of funding? **Yes** **No** (circle or highlight one)

How is this opportunity related to your professional development?

How will you share information from the event with other students at the SON?

PROFESSIONAL DEVELOPMENT FUNDING SUPPORT REVIEW

Name: _____ **Date Submitted:** _____

Date application distributed to committee members: _____

Committee comments: _____

Committee Decision: **Approved** **Declined**

If declined, reason for decision _____

Date of Decision: _____

Date/means applicant notified: _____

Date and nature of conference report: _____

Date reimbursement request submitted: _____ **Date money released:** _____

Signature of Committee Chair

_____ **Date:** _____