



## Faculty Enrollment in Degree/Certificate Programs

<b>Domain/Division:</b>	<b>Faculty / Education</b>	<b>Index</b>	<b>60-04.01<sup>1</sup></b>
<b>Responsible Unit(s)<sup>2</sup>:</b>	<b>Faculty Affairs Committee</b>	<b>Page:</b>	1 of 2
		<b>Attachments:</b>	0

**Authorization Date:** 7/24/1984

**If checked, policy requires Faculty Council Approval. Most recent approval date:** \_\_\_\_\_

### Review History: Includes Effective Date, Review and Revision History:

11/21/2000; 12/2003: Revised:  
 2/2/2004: Approved by Faculty:  
 1/8/2008: Revised & Approved by Faculty Affairs Committee  
 2/20/2008: Sent to SON Council Subcommittee on Policy for Review & Approval  
 3/7/2008: Sent to SON community for comment. No comments received.  
 3/28/2008: Policy updates effective

### POLICY STATEMENT:

It is desirable for faculty to enroll in courses or enter an OHSU School of Nursing (SON) degree/certificate program to advance their learning, obtain a degree, or an additional specialty credential. Therefore, OHSU School of Nursing (SON) faculty, defined as a full- or part-time SON employee who holds faculty rank of lecturer, instructor, assistant professor, associate professor, or professor may apply for admission to SON degree/certificate programs.

Faculty members enrolled in SON degree/certificate programs may not teach within or supervise students in the program in which the faculty member is enrolled. Faculty members must also resign any Faculty Governance committee or council memberships (and voting rights) once matriculated in a SON degree/certificate program. Exceptions to this policy can be appealed to the School of Nursing Dean.

If accepted for admission, individual faculty, their supervising faculty, and the director of the program in which the faculty plans to matriculate must agree that there are no apparent conflicts of interest or work load commitments. A documented management plan must be developed if a conflict(s) is identified.

### IMPLEMENTING PROCEDURES:

**Responsible Party:**

**Action:**

SON faculty/matriculated student • Responsible for coordination of faculty

<sup>1</sup> Previously numbered SON Policy 10-06.01

<sup>2</sup> The Chair of the Faculty Committee/Council or Official Administrative Unit responsible for oversight

	<p>assignments/responsibilities with appropriate Program Director.</p> <ul style="list-style-type: none"> <li>• Responsible for informing the Faculty Executive Committee of matriculation in a SON degree/certificate program</li> </ul>
SON Faculty Executive Committee	<ul style="list-style-type: none"> <li>• Removes identified SON faculty voting rights and faculty member from future Council/Committee ballots through their enrollment in SON degree/certificate program</li> <li>• Works with appropriate committee(s) if a Council/Committees resignation is warranted</li> </ul>

<b>DEFINITIONS, RELATED REFERENCES, &amp; NOTES (if applicable):</b>	
OARS 580-020-0005 Academic Rank: Faculty rank will not be given to graduate students. <a href="http://arcweb.sos.state.or.us/rules/OARS_500/OAR_580/580_020.html">http://arcweb.sos.state.or.us/rules/OARS_500/OAR_580/580_020.html</a>	

<b>Committee/Council Chair or Official Administrative Approval required for new policies</b> Original Signed Copies Stored in Office of Academic Affairs	
<b>Signature</b>	<b>Date</b>
<b>Printed Name</b> Nancy Perrin, PhD	
<b>DEANS APPROVAL (required for new policies).</b> Original Signed Copies Stored in Office of Academic Affairs	
<b>Signature</b> Saundra L. Theis, Interim Dean, PhD, RN	<b>Date</b>