



Student Drug Screening

Domain/Division:	Student / Progression	Index	50-01.01
Responsible Unit(s)¹:	Office of Academic Affairs	Page:	1 of 3
		Attachments:	0

Authorization Date: June 1, 2008

If checked, policy requires Faculty Council Approval. Most recent approval date: _____

Review History: Includes Effective Date, Review and Revision History:

4/11/08: Reviewed and edited by Academic Administrative Group 2 (AAG2)
 4/23/08: Reviewed and edited by OHSU Legal Department
 5/14/08: Sent to SON Council Subcommittee on Policy for Review
 5/20/08: Reviewed and approved by OHSU Legal Department
 5/20/08: Sent out to SON faculty and staff for comment. Waiver-related comments to reviewed during next cycle
 6/01/08: Policy effective

POLICY STATEMENT:

Effective Summer term 2008 (200901):

The OHSU School of Nursing (SON) encourages students with substance abuse/use issues to seek assistance voluntarily and assume responsibility for their personal professional conduct. However, to be compliant with OHSU student drug screening policy (#02-01-003), Oregon law, and federal law all incoming and current non-degree and matriculated students with a clinical component in their programs must successfully pass a 5-panel drug screening process; this drug screen shall involve urine testing. The 5-panel drug screen targets amphetamines/methamphetamines, cocaine, marijuana, opiates, and phencyclidine. Students will be assessed a Drug Test Fee through the OHSU Bursar's office and will not be allowed in clinical placements until evidence of successful drug screening has been received by the SON.

Students in Public Health and the Doctor of Philosophy programs are exempt from this requirement unless their graduate internship or dissertation research puts them in direct patient contact. A student who refuses to submit to the required drug screening, who was admitted to a degree or certificate program that requires it, will be barred from enrollment and administratively withdrawn from the SON.

Once a student has successfully passed an OHSU drug screening process, the student will not be required to submit to additional drug testing unless clinical agencies in which the students will be placed require it or there is a "for cause" reason as defined in the OHSU drug testing policy (#02-01-003). Students returning from an approved Leave of Absence (LOA) within the established time frame will not be required to submit to and pay for an additional drug screening at the time of return to the

¹ The Chair of the Faculty Committee/Council or Official Administrative Unit responsible for oversight

SON, unless they have yet to be initially tested under this policy.

OHSU will waive the requirement of this drug screening process, in those instances where students can provide acceptable evidence that they have successfully passed a 5-panel drug screen within the past 36 months. Drug screening within the past 36 months must have been completed by a state-approved health care facility or educational institution.

In those cases where a student qualifies for a waiver, the Drug Test Fee will be refunded. To waive drug screening, students must provide evidence of a successful drug screen to the School of Nursing Office of Recruitment, Admission & Progression (ORAP). ORAP will work with the School of Nursing programs and the OHSU Bursar to record the accepted drug screening waiver and refund the Drug Test Fee when applicable.

If a student has a positive drug test, the student will be required to follow the vendor(s)' procedures related to positive drug screening reviews. If the vendor's Medical Review Officer upholds the positive drug screening results, taking into account valid prescriptions and prescribed dosages, the student will be subject to discipline, up to and including dismissal, in accordance with SON policies and procedures (SON 20-04.22). A dismissal letter will indicate if the student is eligible to reapply to the SON.

Most drug screening results are considered confidential and have restricted access in accordance with the Family Educational Rights and Privacy Act (FERPA) and/or any other applicable state or federal law. Information in drug screening reports/records will not be shared with facilities participating in clinical rotations unless a legitimate need is demonstrated and approved by the Sr. Associate Dean for Academic Affairs. Drug screening results (pass/fail) will be coded in the student record for the purpose of granting student access to clinical sites. The details of positive drug screening reports will not be recorded in the OHSU Student Information System or other OHSU student tracking or information system (e.g., DegreeWorks). However, if there is any violation by a student of any alcohol or drug laws, which result in an arrest or disciplinary action, the OHSU School of Nursing Office of Academic Affairs are required to report this to OHSU Public Safety-Portland campus per the US Federal Government Cleary Act.

Reports/records related to drug screening will be retained in the official student file until 1 year after graduation except those resulting in subsequent disciplinary actions, which are stored in the School of Nursing files in accordance with the OHSU Record Retention Schedule.

DEFINITIONS, RELATED REFERENCES, & NOTES (if applicable):

RELATED REFERENCES:

OHSU Drug Screening (02-01-003)

OHSU Record Retention (07-90-010)

SON Student Code of Conduct and Responsibility (20-04.22)

SON Student Grievance (20-04.21)

IMPLEMENTING PROCEDURES:	
Responsible Party:	Action:
Office of Recruitment, Admission, & Progression (ORAP) & Academic Programs	<ul style="list-style-type: none"> • Coordinates notification to accepted students of drug screening requirements and campus protocols • Supplies final list of students and their social security numbers to either OML or Pre-Employ.com as appropriate • Available for troubleshooting
Drug Screening Vendors	<ul style="list-style-type: none"> • Identifies drug screening location for students not on the Portland campus. • Contacts students and provides Chain of Custody form
Student	Submit to and pay for 5-panel drug screening or provide waiver request to ORAP
ORAP	Coordinates with OHSU Bursar's Office when fees should be refunded.
OAA	Receives batch drug screening reports and notifies programs of positives.
ORAP	Records the drug screening results into the student information system
Academic Program Managers	Receives drug screening reports and tracks successful screening
In the event of a positive drug screening:	
Associate Deans or Program Directors	Notifies students of positive drug screening results and informs students of the initiation of disciplinary actions (e.g., option of a dismissal hearing or acceptance of dismissal without challenge)

Committee/Council Chair or Official Administrative Approval required for new policies Original Signed Copies Stored in Office of Academic Affairs	
Signature	Date
Printed Name Judith Baggs, PhD, RN	
DEANS APPROVAL (required for new policies). Original Signed Copies Stored in Office of Academic Affairs	
Signature	Date
Saundra L. Theis, Interim Dean, PhD, RN	