

Computer Equipment

Domain/Division:	Admin / Technology	Index	10.14.01
Title:	Computer Equipment		
Responsible Unit(s):	Office of Administration	Page:	1 of 2
		Attachments:	0
Authorized Approver:	Claudia Burnett	Authorization Date:	07/19/2004

If checked, policy requires Faculty Assembly Approval. Most recent approval date: _____

Review History: Includes Effective Date, Review and Revision History:

Reviewed by: Katherine O'Meara, Brian Jones, & Robert Woods.

7/9/2004: Reviewed & approved by: Administrative Council, July 10, 2003; final edits and review via email, Admin Council

12/2007 & 3/2008: Reviewed & approved by Office of Administration

02/20/2008: Reviewed & Approved by SON Council Subcommittee on Policy

03/04/2008: Sent to SON community for comment. No comments received.

POLICY STATEMENT:

The School of Nursing (SON) Office of Administration will manage computer equipment resources to best meet the needs of employees given technology advances and budget management. All network access, computer purchases, moves and maintenance in the SON will comply with OHSU policy and meet the standards set by ITG. All computing equipment placed on the OHSU network must comply with these standards. SON programs on regional campuses must comply with the campus network standards at each hosting university. Those computer and network standards are maintained by hosting university technical staff.

OHSU core applications are software applications licensed by OHSU and installed without additional cost on workstations on the OHSU network. All computing equipment and computer peripherals purchased by the School of Nursing remain the property of OHSU. For the allocation of OHSU computing equipment, School of Nursing users are faculty and staff employed on state funds.

Computing equipment purchased with extramural funds but installed on the OHSU network or other hosting campus network must be operated in compliance with OHSU and other applicable policies. When a grant ends, computer equipment resources will be returned or distributed as directed in the grant, or reverts to OHSU property.

IMPLEMENTING PROCEDURES:	
Responsible Party:	Action:
Office of Administration	Responsible for management of computer technology and core applications

DEFINITIONS, RELATED REFERENCES, & NOTES (if applicable):
OHSU Policy Nos. 11-10-001 and 11-20-010. ITG Technical directives Nos. 05-9801, 05-9802, 05-9803, and 09-9801.

Committee Chair or Official Administrative Approval (required for new policies). Original Signed Copies Stored in Office of Academic Affairs	
Signature	Date
Printed Name Claudia Burnett, MBA	

DEANS APPROVAL (required for new policies). Original Signed Copies Stored in Office of Academic Affairs	
Signature	Date
Saundra L. Theis, Interim Dean, PhD, RN	