Welcome
July 2005
SPIN Meeting Agenda

Upcoming Events, John Caruso, Education & Training Coordinator, Sponsored Projects Administration (SPA)

Research Grants and Contracts (RGC) Department Assignments, Carolyn Foster, Operations Manager, RGC

RGC Award Set-up Procedures, Tom Marcussen, Director, RGC
SPIN Meeting Agenda

✧ Oracle Grants Accounting (OGA) Updates – Garrett Keeton, Information Systems Manager, SPA
✧ RGC Hot Topics, Carolyn Foster, Operations Manager, RGC
✧ SPA Hot Topics, Michael Clark, Institutional Effort Coordinator, SPA
Upcoming Events

John Caruso, Education & Training Coordinator, Sponsored Projects Administration (SPA)
NCURA Video Workshop

“Best Practices in Research Compliance”
  • Coming in September 2005

OHSU Hosts

Date and time to be announced
Oracle Drop-In Sessions

Oracle Trainers available for one-on-one help with OGA, GL, Requisitions, Discoverer, etc.

West Campus
• OGI, WCC 368
• Wednesday, August 3, 2005, 8:30am-12:00pm

Central Campus
• BICC 121
• Wednesday, August 10, 2005, 1:00pm-4:30pm
RGC Department Assignments

Purpose

• To provide departments a single point of contact within RGC
• To more efficiently route applications within RGC
RGC Department Assignments

Process Used to Determine Assignments

- Evaluation of awards based on volume, type and complexity
- Consideration for department-specific skills/knowledge

Timing

- Assignments will be announced on Friday, July 22
RGC Award Setup Procedures

Tom Marcussen, Director, Research Grants and Contracts (RGC)
RGC Award Setup Procedures

Interim Process

• Transfer of award setup responsibilities to Grant Contract Analyst (GCA), effective August 1, 2005

• A final, long-term solution is being jointly developed by RGC and SPA
Oracle Grants Accounting Updates

Garrett Keeton, Information Systems Manager, Sponsored Projects Administration (SPA)
Expenditure Type Document:

- [http://www.ohsu.edu/research/rda/spa/docs/expendituretypes.xls](http://www.ohsu.edu/research/rda/spa/docs/expendituretypes.xls)
ITG Data Center Move

ITG Data Center is moving to a new location during the weekend of August 12-15, 2005.

Many computer services will be unavailable during this time.

August 12 at 6pm – Monday August 15 at 8am
  • Oracle Administrative Application and related systems will be unavailable.

Emergency procedures are being developed for core services. These procedures will be in future communications.
ITG Data Center Move

From Friday August 12 at 6:30pm thru Saturday August 13 at 2:00pm.

- Kronos will be down. There will be no access for time sheet reports or corrections. However, people will be able to access the TACS system and clock in and out as normal.

During the weekend move.

- You will have access to the phone and paging systems, desktop computers, and networked drives.
For more information on ITG’s move, please go to the move website at:
http://ozone.ohsu.edu/ozone/central/itg/itgmove/
SPA Hot Topics

Effort Certification Process Deadline
- [http://www.ohsu.edu/research/rda/spa/effortcert.shtml](http://www.ohsu.edu/research/rda/spa/effortcert.shtml)

Effort Certification Packets Distributed to Departments
- June 24, 2005

Effort Certification Statements (ECS) returned to SPA
- August 15, 2005
RGC Hot Topics

Carolyn Foster, Operations Manager, Research Grants and Contracts (RGC)
F& A Calculating Tool (FACT) Update

- Apple FACT Available on website
- Opening the FACT using Windows XP
- MS Excel Macro Security Errors
- See the RGC Website for the latest updates regarding the FACT:
  http://www.ohsu.edu/research/rda/rgc/budgetdev.shtml#fact
Please mark your calendar

NO SPIN Meeting in August

The next SPIN meeting will be on September 15, 2005 at 9:30am in UHS 8B-60
Thank You