



Preaward Account Set-up Request Form

New and Competing Awards

This form is used to setup a new OGA Award and Project for a pending award to OHSU and also to request spending prior to the agency awarded start date on awards where OHSU does not have the authority to internally approve such a request.

Unrestricted, non-sponsored alias or account string to transfer charges to in the event the award is not funded or expenditures incurred prior to the start of the authorized period are not approved by the sponsor: REQUIRED

OGA Project #: _____ OGA Award #: _____
Expected Start date: _____ Expected Project/Budget Period End Date: _____
Proposed Preaward Spending Start date: _____
PI Name: _____ Dept Contact Name: _____
Agency Name: _____
Agency Contact: _____ Contact email: _____
Agency Award No.: _____

Certifications and Approvals:

Signatures by PI and Project Fiscal Manager indicate a guarantee that costs will be absorbed by the department if an award is not made or sponsor approval is not obtained.

Principal Investigator Date

RDA Preaward Date

Chair or designee Date

Sponsored Projects Administration Date