



RESEARCH DEVELOPMENT AND ADMINISTRATION
SPONSORED PROJECTS ADMINISTRATION

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SPA Effort Certification Statement (ECS) Acceptance Checklist

Date: ___/___/___

To: _____, Department Effort Coordinator

The ECS for _____ has not been accepted for the reason(s) marked below. After the items marked below have been corrected please return the ECS and any required supporting documentation to AD220

- Corrections to the ECS are not supported (i.e. LD Adjustment)
This is not the original signed ECS (copies are not acceptable)
The ECS is certified with unresolved Suspense
The ECS is not signed
The date signed is blank
Updated totals do not equal 100%
Use of whiteout, or other similar products, on the ECS (instead draw a single thin line through any necessary corrections)
Use of pencil to make corrections or certify
Responsible Official's name is not on the ECS
Signer's relationship to covered individual is not identified on the ECS
Not enough detail is provided for projects that are added to the ECS
ECS has been faxed/copied and is no longer legible
Other: _____

Any questions regarding this returned ECS can be directed to the Institutional Effort Coordinator (IEC) at spaeffrt@ohsu.edu or 503-494-3211