



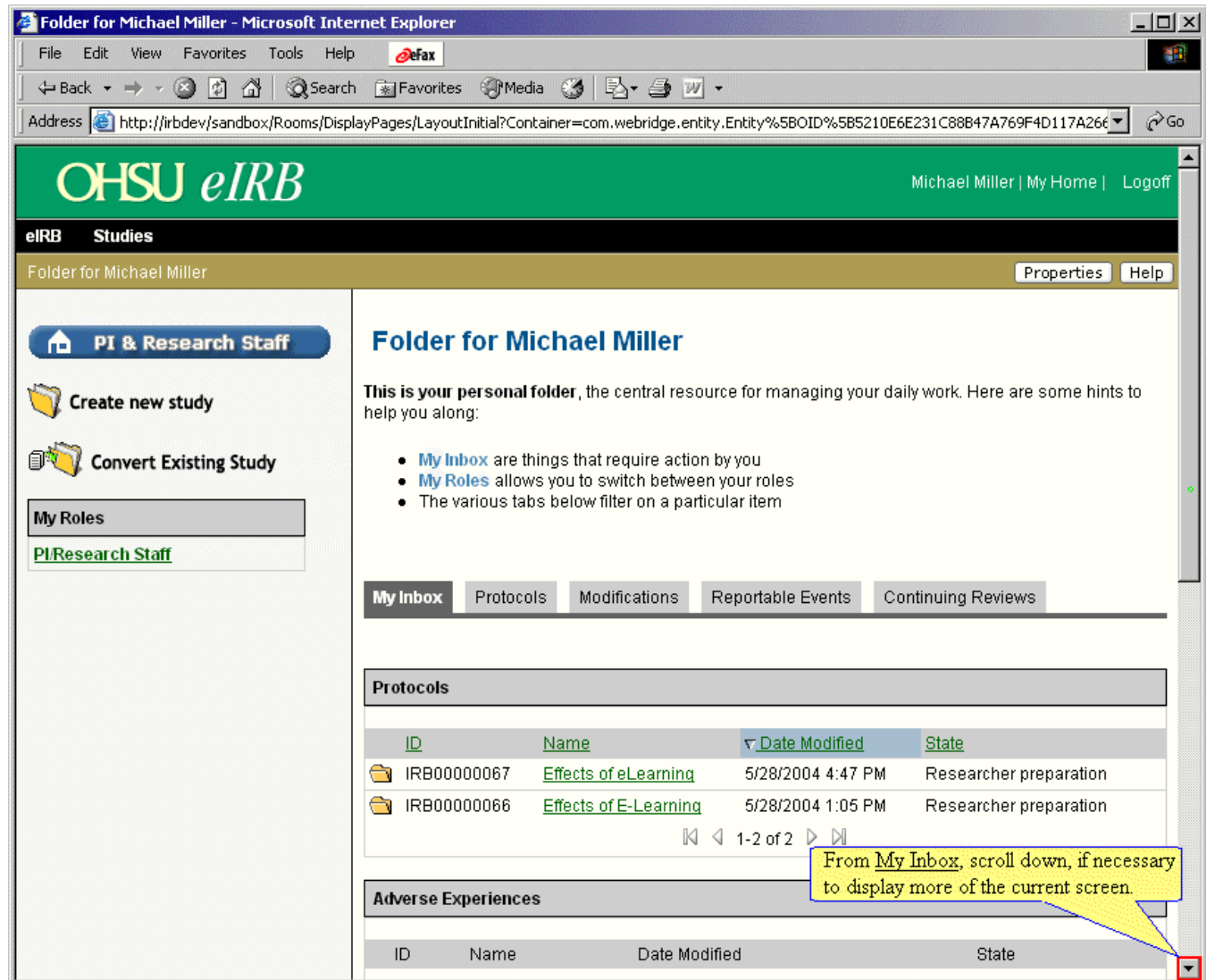
eIRB Submit Termination

June 30, 2004



Folder for Michael Miller - Microsoft Internet Explorer

Step 1 - Click on 



The screenshot displays the OHSU eIRB web application in Microsoft Internet Explorer. The browser window title is "Folder for Michael Miller - Microsoft Internet Explorer". The address bar shows the URL: <http://irbdev/sandbox/Rooms/DisplayPages/Layout/Initial?Container=com.webbridge.entity.Entity%5B...>

The application header features the OHSU eIRB logo on the left and the user name "Michael Miller | My Home | Logoff" on the right. Below the header, the page is titled "Folder for Michael Miller" and includes "Properties" and "Help" buttons.

The left sidebar contains navigation options: "PI & Research Staff" (home icon), "Create new study", "Convert Existing Study", and "My Roles" (with "PIResearch Staff" selected).

The main content area is titled "Folder for Michael Miller" and contains the following text:

This is your personal folder, the central resource for managing your daily work. Here are some hints to help you along:

- **My Inbox** are things that require action by you
- **My Roles** allows you to switch between your roles
- The various tabs below filter on a particular item

Below the text are several tabs: "My Inbox", "Protocols", "Modifications", "Reportable Events", and "Continuing Reviews". The "My Inbox" tab is currently selected.

The "Protocols" section displays a table with the following data:

ID	Name	Date Modified	State
IRB00000067	Effects of eLearning	5/28/2004 4:47 PM	Researcher preparation
IRB00000066	Effects of E-Learning	5/28/2004 1:05 PM	Researcher preparation

Below the table is a pagination control showing "1-2 of 2".

The "Adverse Experiences" section is partially visible at the bottom, showing a table header with columns: "ID", "Name", "Date Modified", and "State".

A yellow callout box with a blue border points to a dropdown arrow in the bottom right corner of the "Adverse Experiences" table, containing the text: "From My Inbox, scroll down, if necessary to display more of the current screen."

Notes:

From My Inbox, scroll down, if necessary to display more of the current screen.



Folder for Michael Miller - Microsoft Internet Explorer

Step 2 - Click on [Termination](#)

The screenshot shows a Microsoft Internet Explorer browser window with the following content:

- Address Bar:** <http://irbdev/sandbox/Rooms/DisplayPages/LayoutInitial?Container=com.webbridge.entity.Entity%5B OID%5B5210E6E231C88B47A769F4D117A266>
- Adverse Experiences:** A table with columns ID, Name, Date Modified, and State. It contains the message "There are no items to display" and pagination "0-0 of 0".
- Protocol Violations:** A table with columns ID, Name, Date Created, and State. It contains the message "There are no items to display" and pagination "0-0 of 0".
- Modifications:** A table with columns ID, Name, Date Modified, State, IRB Number, and Short Study Title.

ID	Name	Date Modified	State	IRB Number	Short Study Title
MR00000024	Termination	6/4/2004 3:59 PM	Researcher preparation	IRB00000063	Effects of e-Learning
MR00000022	Change consent form	5/21/2004 3:28 PM	Researcher preparation	IRB00000063	Effects of e-Learning

 A yellow callout box with the text "Click on the Termination to open it." points to the "Termination" link.
- Continuing Reviews:** A table with columns ID, Name, Date Modified, and State. It contains the message "There are no items to display" and pagination "0-0 of 0".

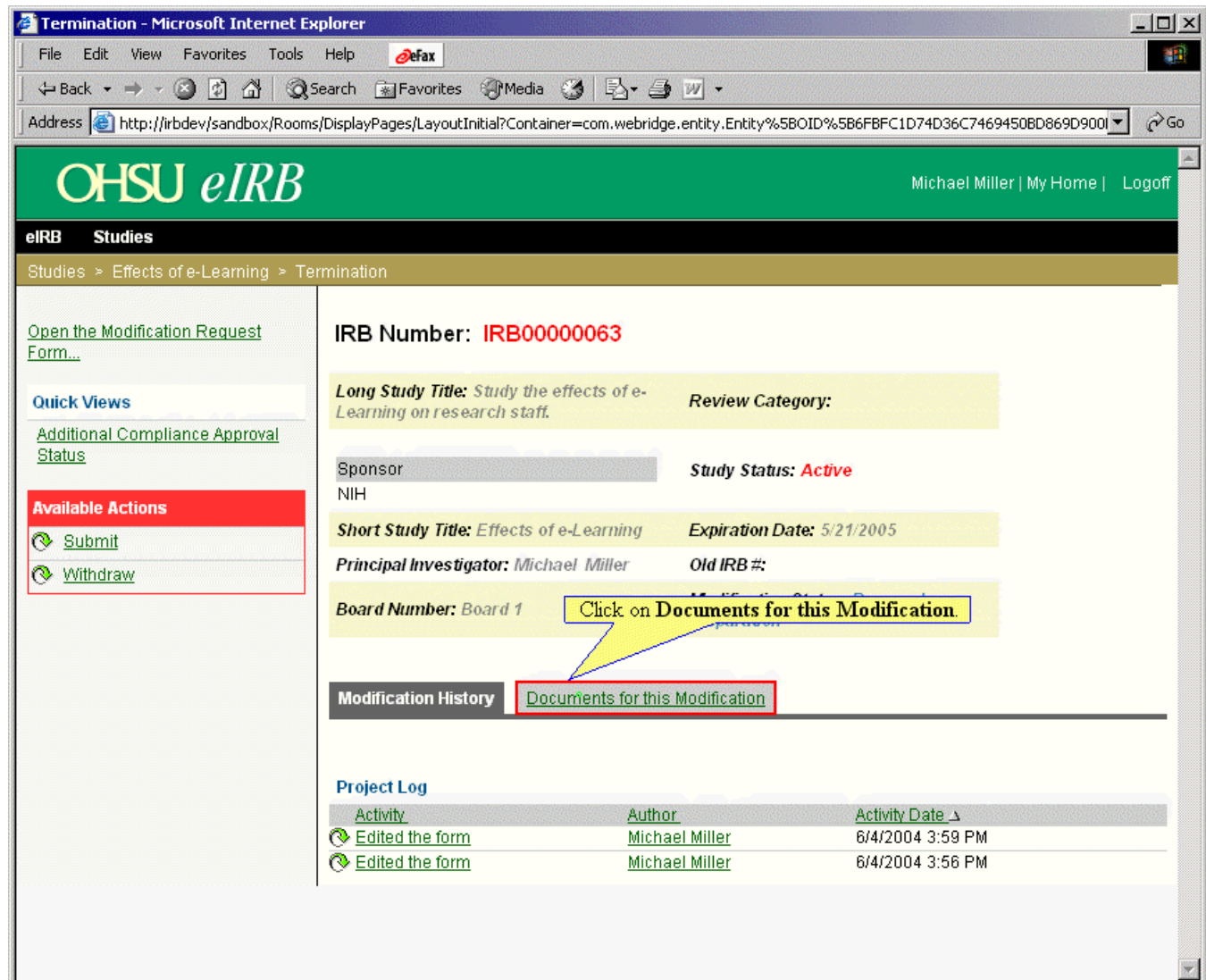
Notes:

Click on the Termination to open it.



Termination - Microsoft Internet Explorer

Step 3 - Click on [Documents for this Modification](#)



The screenshot displays the OHSU eIRB web application interface. The browser window title is "Termination - Microsoft Internet Explorer". The address bar shows the URL: <http://irbdev/sandbox/Rooms/DisplayPages/LayoutInitial?Container=com.webbridge.entity.Entity%5B6FBFC1D74D36C7469450BD869D900>. The page header includes the OHSU eIRB logo and the user name "Michael Miller | My Home | Logoff".

The main content area shows the "Termination" page for a study. The IRB Number is **IRB00000063**. The Long Study Title is "Study the effects of e-Learning on research staff." and the Review Category is blank. The Sponsor is NIH and the Study Status is **Active**. The Short Study Title is "Effects of e-Learning" and the Expiration Date is 5/21/2005. The Principal Investigator is Michael Miller and the Old IRB # is blank. The Board Number is Board 1.

There are two callouts: one pointing to the "Documents for this Modification" link in the Modification History section, and another pointing to the "Documents for this Modification" link in the Board Number section.

The Modification History section shows a table with the following data:

Activity	Author	Activity Date
Edited the form	Michael Miller	6/4/2004 3:59 PM
Edited the form	Michael Miller	6/4/2004 3:56 PM

Notes:

Click on Documents for this Modification.



Termination - Microsoft Internet Explorer

Step 4 - Click on [Findings](#)

Notes:

Click to select the Findings document.



Termination - Microsoft Internet Explorer

[Open the Modification Request Form...](#)

Step 5 - Click on

Open the Modification Request Form...

Quick Views
[Additional Comments](#)
[Status](#)

Available Actions
[Submit](#)
[Withdraw](#)

IRB Number: IRB00000063

Long Study Title: Study the effects of e-Learning on research staff. **Review Category:**

Study Status: Active

NIH

Short Study Title: Effects of e-Learning **Expiration Date:** 5/21/2005

Principal Investigator: Michael Miller **Old IRB #:**

Board Number: Board 1 **Modification Status:** Researcher preparation

Modification History **Documents for this Modification**

Modification Related Documents:

Title	Date Created	Date Modified	Version
Findings	6/4/2004 3:59 PM	6/4/2004 3:59 PM	0.01

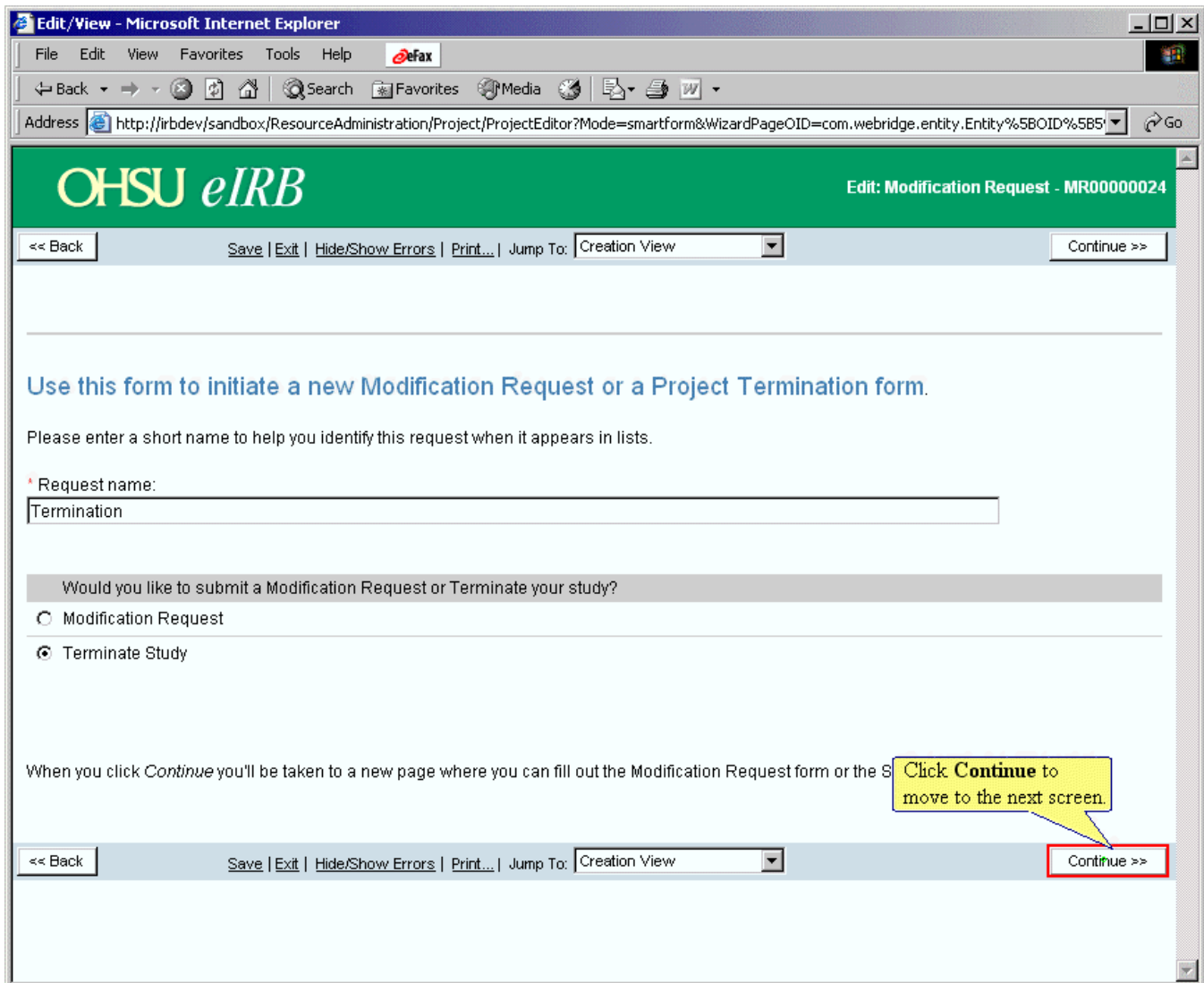
[Upload Documents Page](#)
[Upload Forms](#)

Notes:

Click on Open the Modification Request Form.

OHSU eIRB**Edit/View - Microsoft Internet Explorer**

Step 6 - Click on



OHSU eIRB Edit: Modification Request - MR00000024

<< Back Save | Exit | Hide/Show Errors | Print... | Jump To: Creation View Continue >>

Use this form to initiate a new Modification Request or a Project Termination form.

Please enter a short name to help you identify this request when it appears in lists.

* Request name:
Termination

Would you like to submit a Modification Request or Terminate your study?

Modification Request

Terminate Study

When you click *Continue* you'll be taken to a new page where you can fill out the Modification Request form or the S

Click **Continue** to move to the next screen.

<< Back Save | Exit | Hide/Show Errors | Print... | Jump To: Creation View Continue >>

Notes:

Click Continue to move to the next screen.



Edit/View - Microsoft Internet Explorer

Step 7 - Click on

Final Report Upon Termination of Project

PI: Michael Miller
Short Study Title: Effects of e-Learning
IRB Number: IRB00000063
Study State: Active

Federal guidelines require a final report upon the termination of a human-subjects research study. Please request termination **only** if no subjects are treated or followed; all data are gathered/analyzed; and any final report(s) or publication(s) are complete.

1. Date Study Ended:

The number of subjects approved for this study:

2. On all currently active and future projects, please begin recording and submitting subject data using the table formats of questions 2a and 2b. List number of consented subjects by ethnicity, race and gender (report total number over the life of the project). * The totals of tables 2a and 2b must be equal.

Table 2a. Ethnic Category	Sex/Gender		
	Female	Male	Unknown
Hispanic or Latino	<input type="text" value="3"/>	<input type="text" value="4"/>	<input type="text"/>
Not Hispanic or Latino	<input type="text"/>	<input type="text"/>	<input type="text"/>

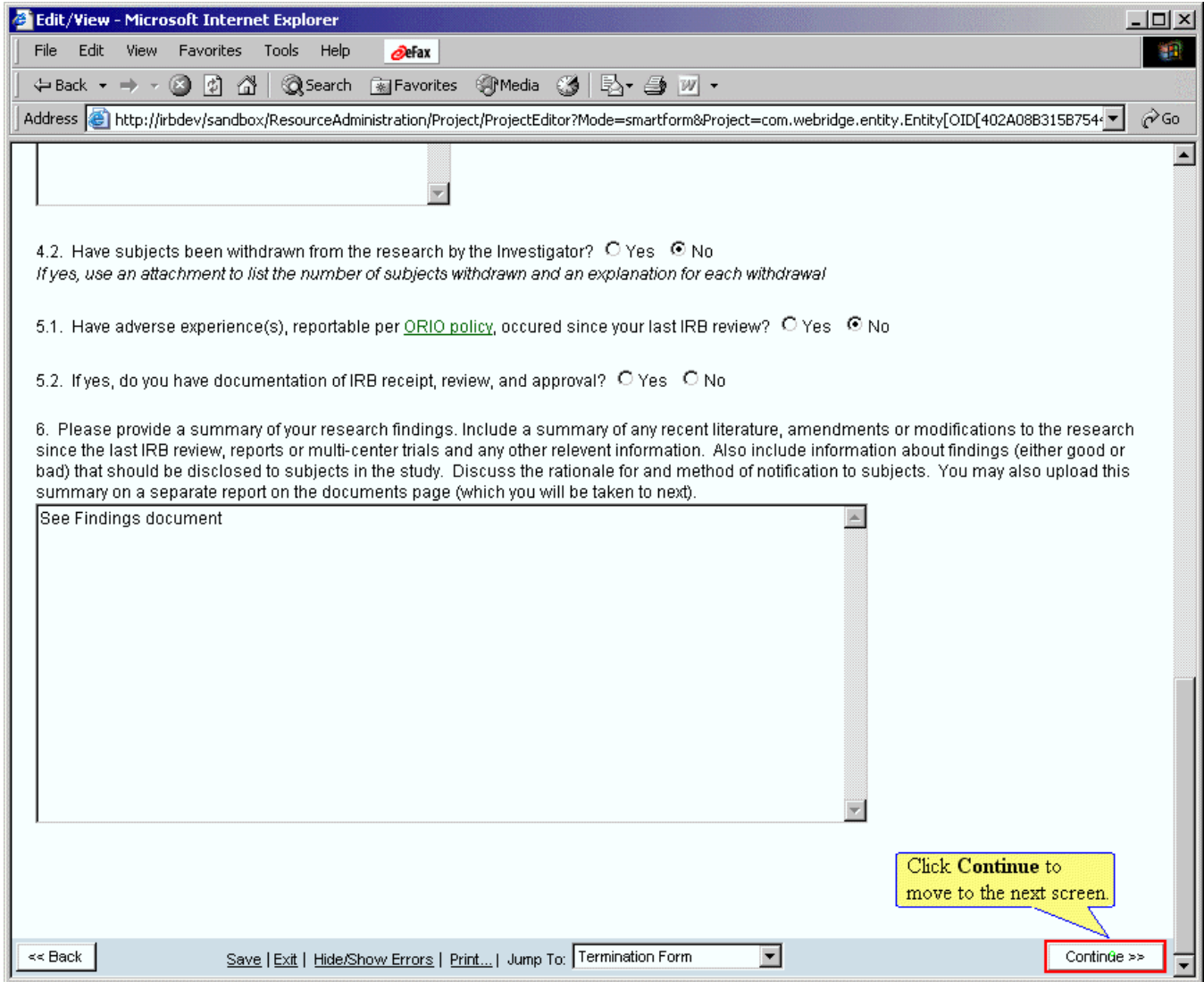
Notes:

Scroll down, to display more of the current page.



Edit/View - Microsoft Internet Explorer

Step 8 - Click on 



Notes:

Click Continue to move to the next screen.



Edit/View - Microsoft Internet Explorer

Step 9 - Click on

Final Report Upon Termination of Project

PI: Michael Miller
Short Study Title: Effects of e-Learning
IRB Number: IRB00000063
Study State: Active

Please verify your enrollment numbers in the tables below. If you need to update an entry, please click the "back" button and make your changes. Once you are done, click the "Continue" button to complete the form.

The number of subjects approve for this study:

* The totals of each table must be equal.

Table 2a. Ethnic Category	Sex/Gender			Total
	Female	Male	Unknown	
Hispanic or Latino	3	4	2	9
Not Hispanic or Latino				0
Unknown				0
Total	3	4	2	

Table 2b. Racial Category	Female	Male	Unknown	Total

Notes:

Scroll down, to display more of the current page.



Edit/View - Microsoft Internet Explorer

Step 10 - Click on

The screenshot shows a Microsoft Internet Explorer browser window displaying a web application. The address bar shows a URL related to a project editor. Two tables are displayed on the page:

Table 2a. Ethnic Category

	Sex/Gender			Total
	Female	Male	Unknown	
Hispanic or Latino	3	4	2	9
Not Hispanic or Latino				0
Unknown				0
Total	3	4	2	* 9

Table 2b. Racial Category

	Female	Male	Unknown	Total
American Indian or Alaskan Native				0
Asian		2	2	4
Black or African American	3	2		5
Native Hawaiian or other Pacific Islander				0
White				0
More than one race				0
Unknown				0
Total	3	4	2	* 9

A yellow callout box with a pointer indicates: "Click **Continue** to move to the next screen." The "Continue >>" button at the bottom right of the page is highlighted with a red box.

Notes:

Click Continue to move to the next screen.



Edit/View - Microsoft Internet Explorer


Step 11 - Click on 

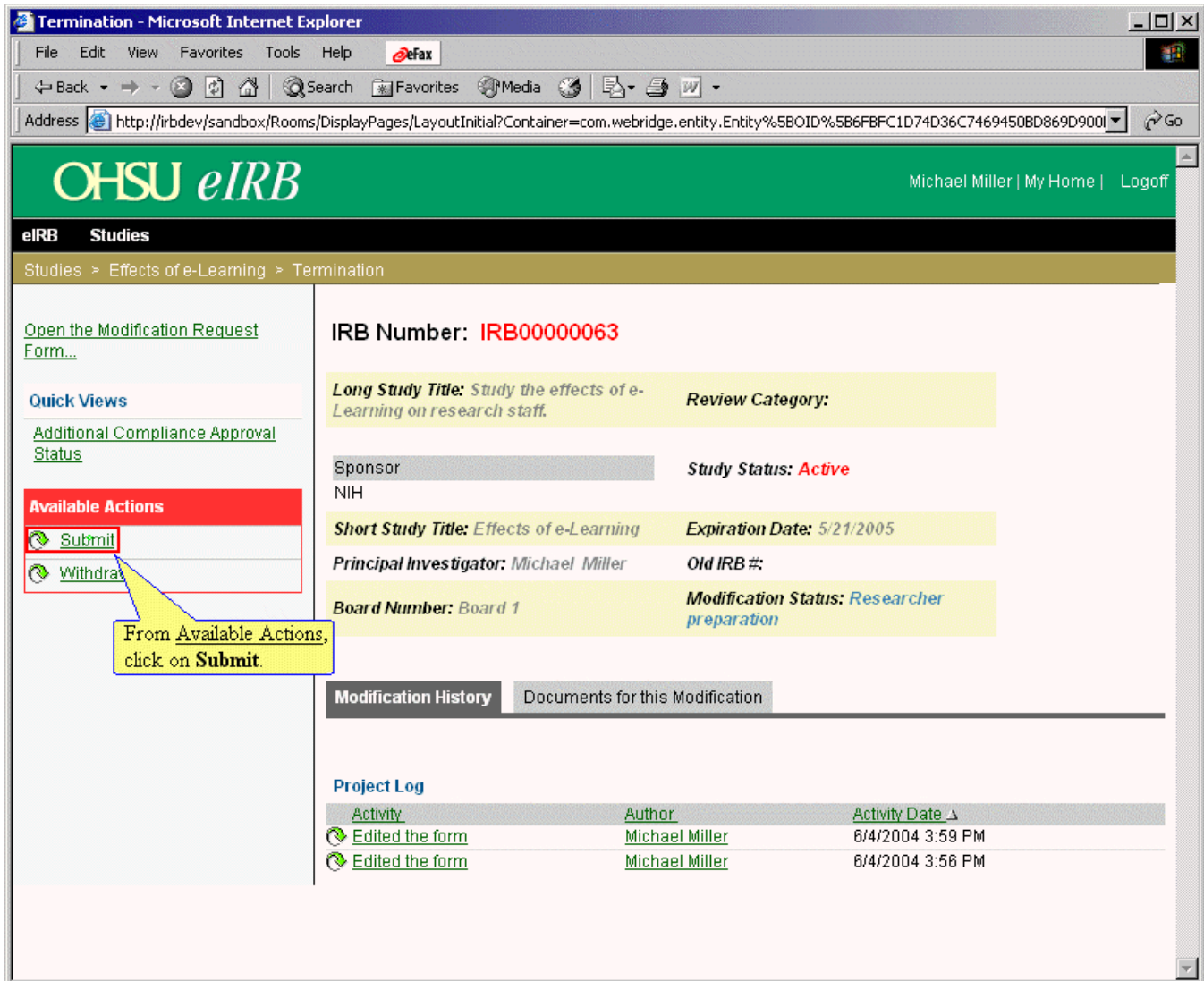
Notes:

Click on Finish to complete this form.



Termination - Microsoft Internet Explorer

Step 12 - Click on  [Submit](#)



OHSU eIRB Michael Miller | My Home | Logoff

eIRB Studies



Studies > Effects of e-Learning > Termination

[Open the Modification Request Form...](#)

Quick Views

[Additional Compliance Approval Status](#)

Available Actions

-  [Submit](#)
-  [Withdraw](#)

From Available Actions, click on **Submit**.

IRB Number: **IRB00000063**

Long Study Title: Study the effects of e-Learning on research staff. **Review Category:**

Sponsor: NIH **Study Status:** **Active**



Short Study Title: Effects of e-Learning **Expiration Date:** 5/21/2005

Principal Investigator: Michael Miller **Old IRB #:**

Board Number: Board 1 **Modification Status:** *Researcher preparation*

Modification History Documents for this Modification

Project Log

Activity	Author	Activity Date
 Edited the form	Michael Miller	6/4/2004 3:59 PM
 Edited the form	Michael Miller	6/4/2004 3:56 PM

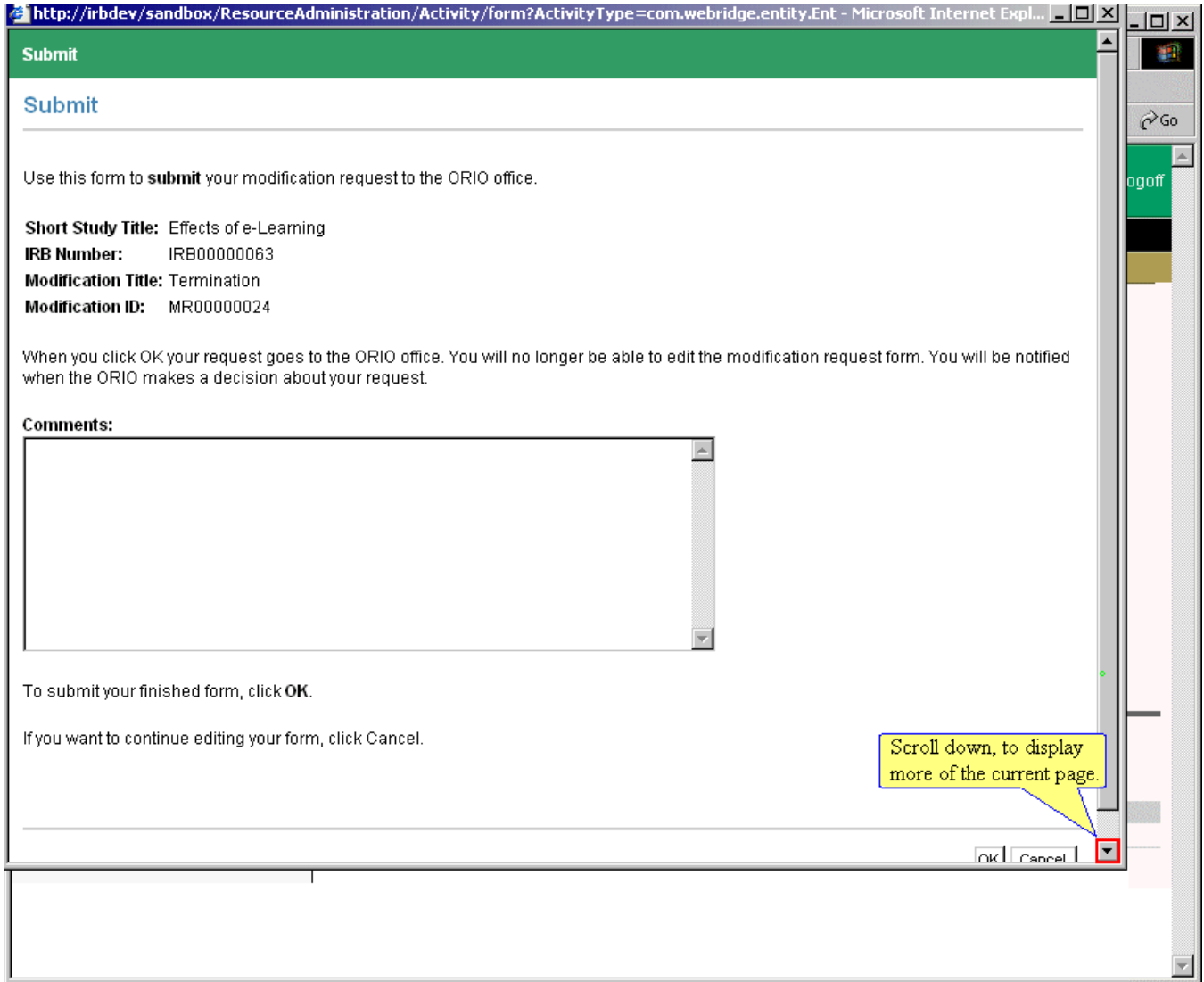
Notes:

From Available Actions, click on Submit.



<http://irbdev/sandbox/ResourceAdministration/Activity/form?ActivityType=com.webridge.entity.Ent> - Microsoft Internet Explorer

Step 13 - Click on

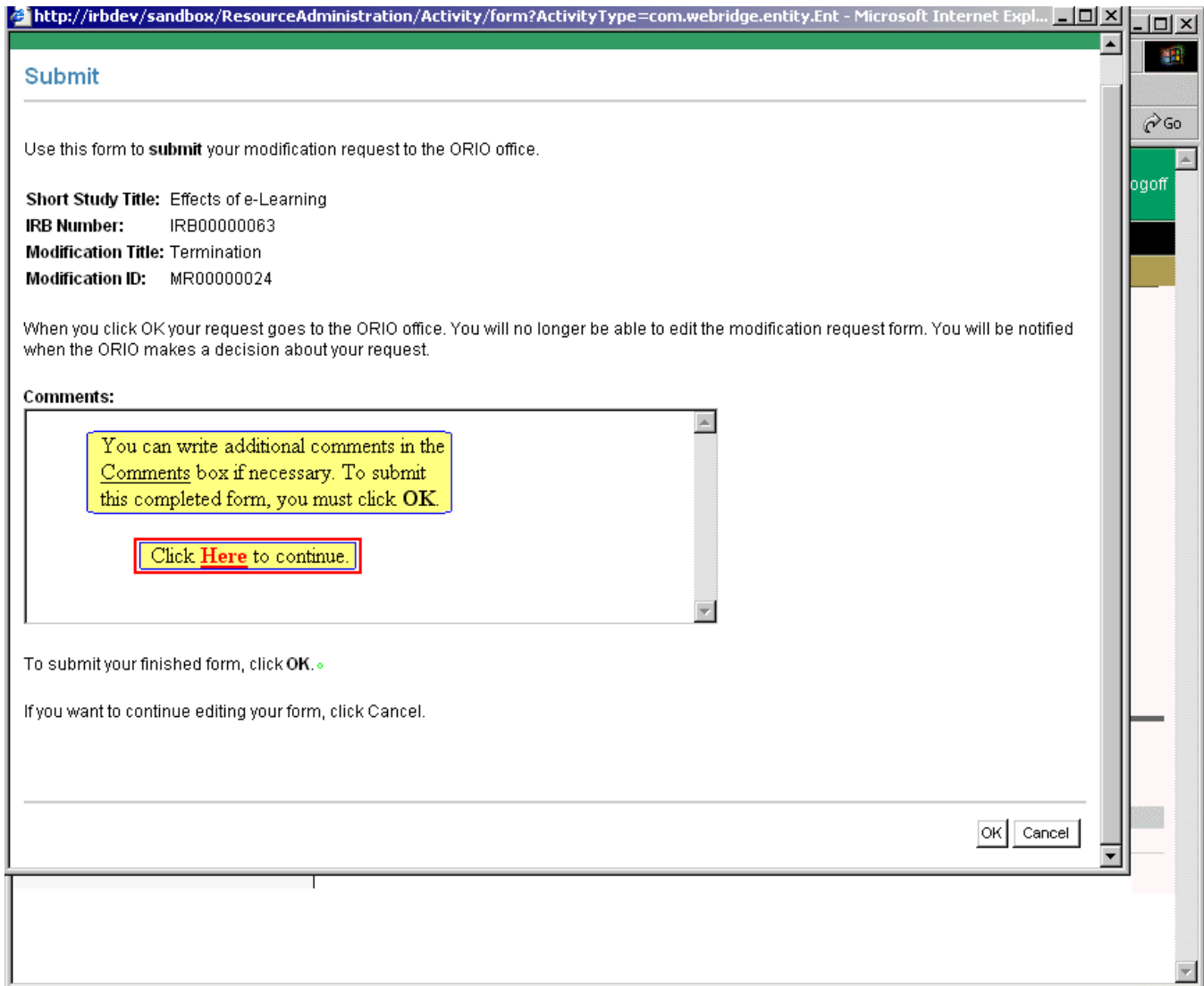


Notes:

Scroll down, to display more of the current page.

<http://irbdev/sandbox/ResourceAdministration/Activity/form?ActivityType=com.webridge.entity.Ent> - Microsoft Internet Explorer

Step 14 - Click on



Submit

Use this form to **submit** your modification request to the ORIO office.

Short Study Title: Effects of e-Learning
IRB Number: IRB00000063
Modification Title: Termination
Modification ID: MR00000024

When you click OK your request goes to the ORIO office. You will no longer be able to edit the modification request form. You will be notified when the ORIO makes a decision about your request.

Comments:

You can write additional comments in the Comments box if necessary. To submit this completed form, you must click OK.

Click [Here](#) to continue.

To submit your finished form, click **OK**.

If you want to continue editing your form, click **Cancel**.

OK Cancel

Notes:

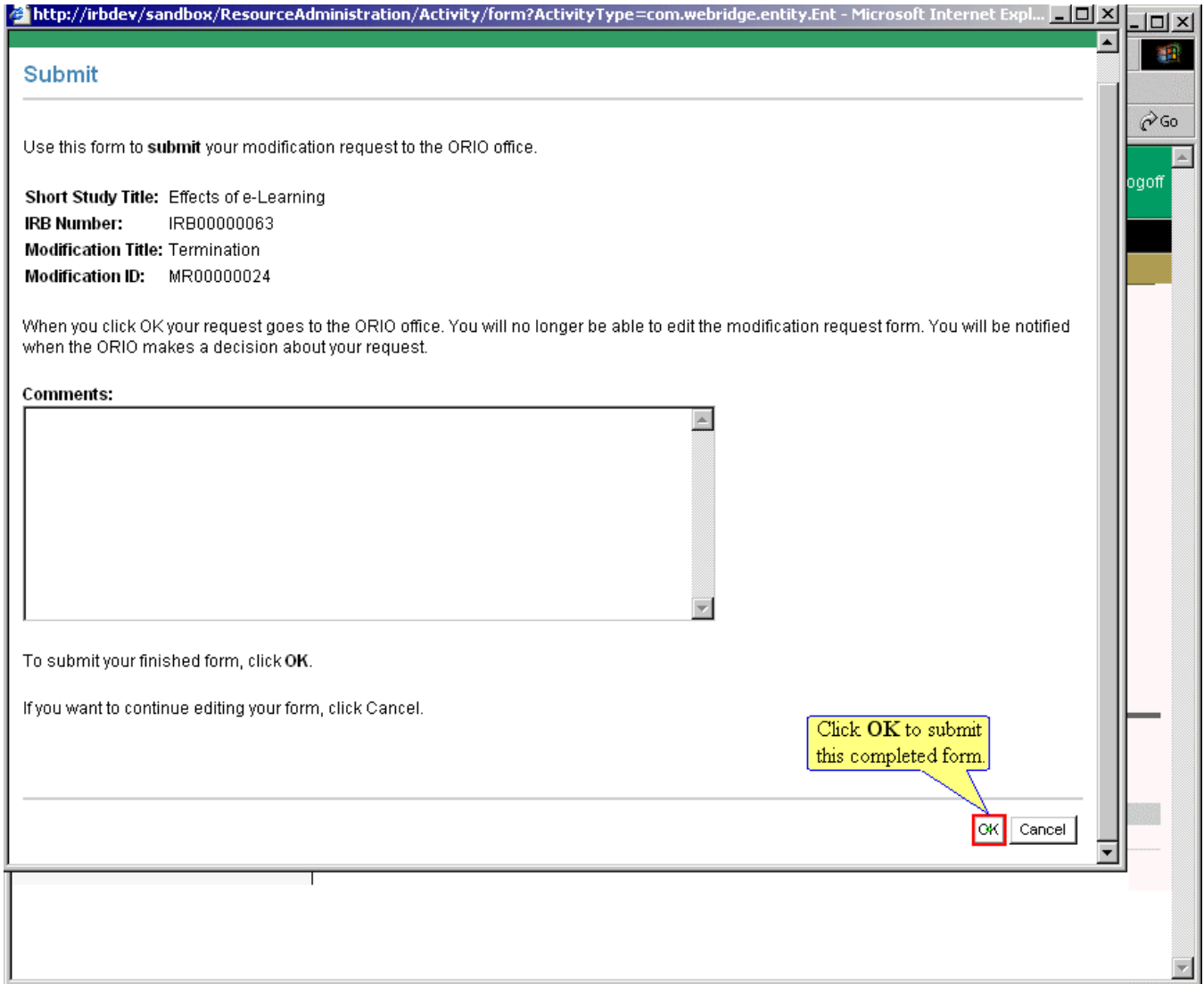
You can write additional comments in the Comments box if necessary. To submit this completed form, you must click OK.

Click Here to continue.



<http://irbdev/sandbox/ResourceAdministration/Activity/form?ActivityType=com.webridge.entity.Ent> - Microsoft Internet Explorer

Step 15 - Click on 



Notes:

Click OK to submit this completed form.



Step 17 - End of simulation

Termination - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media Print W

Address http://irbdev/sandbox/Rooms/DisplayPages/LayoutInitial?Container=com.webbridge.entity.Entity%5BBOID%5B6FBFC1D74D36C7469450BD869D900

OHSU eIRB Michael Miller | My Home | Logoff

eIRB Studies

Studies > Effects of e-Learning > Termination

[Open the Modification Request Form...](#)

Quick Views

[Additional Compliance Approval Status](#)

Available Actions

IRB Number: IRB00000063

Long Study Title: Study the effects of e-Learning on research staff. **Review Category:**

Sponsor: NIH **Study Status:** Active

Short Study Title: Effects of e-Learning **Expiration Date:** 5/21/2005

Principal Investigator: Michael Miller **Old IRB #:**

Board Number: Board 1 **Modification Status:** Analyst review

Modification History Documents for this Modification

Project Log

Activity	Author	Activity Date
Submitted	Michael Miller	6/4/2004 4:04 PM
Edited the form	Michael Miller	6/4/2004 3:59 PM
Edited the form	Michael Miller	6/4/2004 3:56 PM