eIRB Registration

How to register and login to the eIRB application.

Edu-Tech Center

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Step 1 - Click on Registration

Notes:
You must register with the application before you can use it. Click on Registration to begin.
Step 2 - Click on OHSU the Employee ID field to select it

Notes:
Click in the OHSU Employee ID field to select it.
Registration - Microsoft Internet Explorer

Step 3 - Type "12345" in edit box

Notes:
For simulation purposes, enter 12345 for an ID number. When logging in yourself you will need your own OHSU ID number.
Registration - Microsoft Internet Explorer

Step 4 - Press the Tab key to move to the next field

Notes:
Press Tab or click in the First Name field.
Registration - Microsoft Internet Explorer

Step 5 - Type "John" in edit box

If you are not an OHSU employee, please fill out the OHSU eIRB Account Registration for Non-OHSU employees.

Help Text

- Enter your first name as it reads on your earnings statement. For example, if you go by Bob, but your earnings statement reads Robert please enter Robert.
- Enter your last name as it reads on your earnings statement.
- Please select a user name that you would like to use for this system. This can be whatever you would like (with a minimum of five characters). Once you submit this form, the system will check to see if the selected user name is available.
- Enter your preferred email address (this does not have to be an OHSU email address). You will receive email notifications generated by the system at this address you enter to the left.

Notes:

For simulation purposes, enter John for the first name.
Step 6 - Press the Tab key to move to the next field

Notes:
Press the Tab key, or click in the Last Name field.
Step 7 - Type "Doe" in edit box

Notes:
For the last name, type Doe.
Step 8 - Press the Tab key to move to the next field

Notes:
Press the Tab key, or click in the Preferred User Name field.
Step 9 - Type "JohnDoe" in Preferred User Name field

Notes:
For the Preferred User Name, type JohnDoe with no spaces.
Registration - Microsoft Internet Explorer

Step 10 - Press the Tab key to move to the next field

Notes:
Press the Tab key, or click in the E-mail Address field to select it.
Step 11 - Type "doejohn@ohsu.edu" in edit box

Notes:
Enter doejohn@ohsu.edu for the e-mail address.
Step 12 - Click on the window scroll down button

Notes:
Click on the scroll down button to access the Register button.
Step 13 - Click on **Register**

Notes:
Click on Register.
Step 14 - Click on

Notes:
Within about 30 minutes you will receive an e-mail that contains your temporary password.

Click Here to continue
Registration - Microsoft Internet Explorer

Step 15 - Click on **Login**

**Notes:**
Click the Log in button to return to the log in screen.
Step 16 - End of simulation