eIRB Initial Login

How to register and login to the eIRB application for the first time.

Edu-Tech Center

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Login - Microsoft Internet Explorer

Step 1 - Click in the User Name field to select it

Notes:
Once you have received your temporary password via e-mail, select the User Name field.
Login - Microsoft Internet Explorer

Step 2 - Type "DoeJohn" in the User Name field

Notes:
Type in DoeJohn for the User Name
Login - Microsoft Internet Explorer

Step 3 - Press the Tab key to move to the next field

Notes:
Press the Tab key, or click in the Password field to select it.
Login - Microsoft Internet Explorer

Step 4 - Type "12345" in the Password field

Notes:
Enter 12345 as the password. Normally, this will be the password sent to you via e-mail
Step 5 - Click on the **Login** button

**Notes:**
Click Login
Step 6 - Click in the New Password field to select it

Notes:
The first time you login you will be asked to enter a new password.

Click in the New Password field to select it.
Step 7 - Type "123456p" in the New Password field

Notes:
Enter 123456p for the new password
Login - Microsoft Internet Explorer

Step 8 - Press the Tab key to move to the next field

Notes:
Press the Tab key or click in the Confirm Password field.
Step 9 - Type "123456p" in the Confirm Password field

Notes:
Enter 123456p to confirm the password.
Step 10 - Click on the **Change** button

**Notes:**
Click on the Change button to complete the password change, and log in
Step 11 - End of simulation