eIRB Create Adverse Experience

June 30, 2004
Step 1 - Click on the **New Adverse Experience** button to begin the process.

**Notes:**
Click on the New Adverse Experience button to begin the process.
Step 2 - Click on 

**Notes:**
Click in the Name field to select it.
Step 3 - Type "Carpal Tunnel" in edit box

Notes:
Type in, Carpal Tunnel, for the name of the Adverse Experience.
Step 4 - Click on Continue >>

Use this form to initiate a new Adverse Experience.

Please enter a short name to help you identify this AE when it appears in lists.

Name: Carpal Tunnel

When you click Continue you'll be taken to a new page where you can fill out the Adverse Experience form.

Notes:
Click the Continue button to move to the next screen.
Step 5 - Click on __________

Notes:
Click in the Experience Number field to select it.
Step 6 - Type key 1

Notes:
Type in 1 for the Experience Number.
Step 7 - Click on

Notes:
Click in the Number Enrolled at OHSU field to select it.
Step 8 - Type "34" in edit box

Enter 34 for the number enrolled at OHSU.
Step 9 - Click on __________

Notes:
Click in the Number Still in Treatment field to select it.
Step 10 - Type "34" in edit box

Notes:
Type in 34 for the number of people still in treatment.
Step 11 - Click on

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Notes:
Click in the Total subjects enrolled field to select it.
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Step 12 - Type "34" in edit box

Notes: Type in 34 for the total subjects enrolled.
Step 13 - Click on 

**Notes:**
Click on the date selection button to set the Date of AE (Adverse Experience).
Step 14 - Click on 2

Select the button for June second.

Notes:
Select the button for June second.
Step 15 - Click on **OK**

**Notes:**
Click **OK** to confirm your choice.
Step 16 - Click on

Notes:
Click in the Date Notified of Experience field to select it.
Step 17 - Type "6/4/2004" in edit box

Notes:
Type 6/4/2004 in the date field.
Step 18 - Click on 

Notes:
Scroll down to display more of the page.
Step 19 - Click on

Notes:
Click on the drop-down menu for the enrollment location.
Step 20 - Select list box item OHSU

Notes:
Select OHSU for the enrollment location.
Step 21 - Click on **Yes**

**Notes:**
Select Yes for question 7, Was the subject on this study?
Step 22 - Click on __________

**Notes:**
Click in the Participant Identifier field to select it.
Step 23 - Type "12345" in edit box

Notes:
Type, 12345, for the Participant Identifier.
Step 24 - Click on

Notes:
Click on the drop-down arrow for report type.
Step 25 - Select list box item **Initial**.

Notes:
Select Initial, as the report type.
Step 26 - Click on

Notes:
Click in the brief description field to select it.
Step 27 - Type "Subject reported symptoms of carpal tunnel related to e-Learning activities." in edit box

Notes:
Type, Subject reported symptoms of carpal tunnel related to e-Learning activities, for a description.
Step 28 - Click on

Notes:
Click the scroll down arrow to display more of the current screen.
Step 29 - Click on

Notes:
Click in the agent, drug or device description field to select it.
Step 30 - Type "Keyboard" in edit box

Notes:
Type Keyboard for a description.
Step 31 - Click on

**Notes:**
Click on the drop-down arrow for question 12, Was the adverse experience related to the agent?
Step 32 - Select list box item: **Possibly Related**

Notes:
Select, Possibly Related, as your choice.
Step 33 - Click on

Notes:
Click in the Number of Similar Experiences field to select it.
Step 34 - Type key 0

Notes:
Enter, 0 for the Number of Similar Experiences.
Step 35 - Click on

Notes:
Click on the scroll down button to view more of the current screen.
Step 36 - Click on **No**

**Notes:**
Select **No** for question 14, Is this experience mentioned in the consent form?
Step 37 - Click on **Yes**

**Notes:**
Select Yes for question 16, Will you be changing the consent form?
Step 38 - Click on

Notes:
Scroll down to view more of the current form.
Step 39 - Click on Continue >>

Notes:
Click Continue to move to the next screen.
Step 40 - Click on "...".

**Notes:**
From this screen you could add any additional documents if necessary. Click Here to continue.
Step 41 - Click on **Finish**

**Notes:**
Click on the Finish button to complete the Adverse Experience entry.
Step 42 - End of simulation