



**Oregon Health & Science University**

**SCHOOL OF MEDICINE**

**FACULTY HANDBOOK**

**2005-2006**

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## **I. OHSU, Past and Present: Mission, History, Facts and Figures**

### **A. Welcome Statement**

This handbook is intended to provide a useful guide to all aspects of life in Portland and at OHSU that would be helpful to faculty of the School of Medicine. The Handbook will be posted on-line and continually updated as opportunities arise. Please send your comments and suggestions to Dr. Sharon Anderson ([anderssh@ohsu.edu](mailto:anderssh@ohsu.edu)), Associate Dean for Faculty Development and Faculty Affairs.

### **B. OHSU's Mission**

[www.ohsu.edu/about/mission](http://www.ohsu.edu/about/mission)

Oregon Health & Science University (OHSU) is the state's only comprehensive public academic health center. Its fundamental purpose is to improve the health and well being of people in Oregon and beyond. A ten-member Board of Directors nominated by the Governor and confirmed by the Oregon Senate governs the university.

As part of its multifaceted public mission, OHSU strives for excellence in education, research and scholarship, clinical practice and community service. Through its dynamic interdisciplinary environment, OHSU stimulates the spirit of inquiry, initiative, and cooperation among students, faculty, and staff.

Setting the example for integrity, compassion, and leadership, OHSU strives to:

- Educate tomorrow's health professionals, scientists, engineers, and managers in top-tier programs that prepare them for a lifetime of learning, leadership, and contribution.
- Explore new basic, clinical, and applied research frontiers in health and biomedical sciences, environmental and biomedical engineering and information sciences and translate these discoveries, wherever possible, into applications in the health and commercial sectors.
- Deliver excellence in health care, emphasizing the creation and implementation of new knowledge and cutting-edge technologies.
- Lead and advocate for programs that improve health for all Oregonians, and extend OHSU's education, research, and health care missions through community service, partnerships and outreach.

### **C. History of OHSU**

[www.ohsu.edu/about/history.html](http://www.ohsu.edu/about/history.html)

The Oregon State Board of Higher Education established OHSU in 1974 when the previously existing University of Oregon Schools of Dentistry, Medicine, and Nursing were merged and the first president, Lewis W. Bluemle, Jr., M.D., was appointed. The campus on Marquam Hill had been occupied by the Schools of Medicine and Nursing since 1920 and by the Child Development and Rehabilitation Center since 1954. The School of dentistry joined this complex in 1956 when a new building was constructed adjacent to the hospital. In 1995, OHSU became a public corporation, separating from the Oregon State System of Higher Education. Governance of OHSU changed from the Board of Higher Education to the OHSU Board of Directors, whose members are nominated by the governor and approved by the Oregon Senate.

## D. OHSU Facts and Figures

[www.ohsu.edu/about/](http://www.ohsu.edu/about/)

OHSU educates health and high-technology professionals, scientists and environmental engineers, and it undertakes the indispensable functions of patient care, community service and biomedical research. No other institution in the state is quite like OHSU. It touches the life of everyone in Oregon.

### 1. Simply OHSU

[www.ohsu.edu/about/facts/simply\\_ohsu.pdf](http://www.ohsu.edu/about/facts/simply_ohsu.pdf)

Oregon Health & Science University is the state's only health and research university, and only academic health center. Its fundamental purpose is to improve the well-being of people in Oregon and beyond. OHSU is:

- The provider of exceptional, patient-centered care for more than 187,000 infants, children and adults every year.
- A conduit for learning and discovery in health care, biomedical science, environmental engineering and computer science for more than 3,500 students, interns, residents, fellows and clinical trainees last year.
- A catalyst for the region's bioscience industry and an incubator of discovery. OHSU disclosed 89 inventions in the last year. That translates to an average of one new breakthrough, innovation, or discovery every four days.
- A source of more than 200 community outreach programs that bring health and education services to all 36 Oregon counties.
- Portland's largest business and Oregon's fourth largest, with more than 11,000 employees.
- As vital to the economy of the state as it is to the health of the state's citizens, annually generating more than 42,500 jobs in Oregon communities and fueling \$2.35 billion in regional economic activity.
- A nonprofit public corporation that is both a business and service partner of the state of Oregon.

### 2. Measures of Success

[www.ohsu.edu/about/facts/measures2003.pdf](http://www.ohsu.edu/about/facts/measures2003.pdf)

- OHSU's schools earn consistently high marks in annual ranking surveys by *U.S. News & World Report*. The latest rankings measure 125 American medical schools and more than 270 accredited nursing programs nationwide. The magazine ranks graduate programs based on reputation among peer institutions, NIH funding, test scores and GPA of entering students, percentage of applicants accepted and faculty-student ratio.
- The National Institutes of Health, the single largest supporter of medical research in the nation, ranks OHSU ranks 23rd among U.S. medical schools receiving NIH dollars. The School of Nursing ranks eighth overall among nursing schools, and four School of Medicine departments rank in the top 15 among their peers nationwide.

### 3. OHSU Facilities Master Plan

[www.ohsu.edu/about/plan/index.html](http://www.ohsu.edu/about/plan/index.html)

Currently, there are two new buildings under construction on Marquam Hill. The two buildings are the first in a series of progressively linked steps to redesign the campus and meet OHSU's pressing need for new space. The 300,000-square-foot patient care building will house many of OHSU's foremost patient care units. It also will house state-of-the-art

diagnostic services and workspace, and feature sky bridge connections to OHSU Hospital. A 420-space parking structure will be located next to it.

The 250,000-square-foot research building will provide OHSU investigators with six floors of lab space, imaging facilities and related research facilities. OHSU negotiated a unique joint venture between Hoffman Construction and Anderson Construction companies, both with headquarters in Portland, to construct the buildings. Construction is estimated to take 28 to 36 months with the total construction cost estimated at \$321 million.

The north Macadam area holds promise as a vital riverfront neighborhood. A 16-story, 400,000 square-foot building will house physician practices, outpatient surgery, a wellness center, research labs, and educational space. A three-story underground parking garage will provide 500 new parking spaces for patients. An aerial tram linking the new riverfront community to Marquam Hill results in a vitally connected and integrated campus.

#### **4. Directions to OHSU**

<http://www.ohsu.edu/about/directions.shtml>

This page contains information about parking, public transportation and directions to OHSU. If you have questions, call 503 494-8311.

## **II. Organization of OHSU**

### **A. Board of Directors**

[www.ohsu.edu/about/board.shtml](http://www.ohsu.edu/about/board.shtml)

The OHSU Board of Directors has 10 members. Mandated positions on the board include the president of OHSU, a member of the Oregon State Board of Higher Education and an OHSU student. The other seven members serve at the governor of Oregon's discretion and must be confirmed by the Oregon Senate. The university president serves on the board throughout his or her presidency, the student board member serves a two-year term, and each of the other members is appointed for a four-year term.

### **B. Administrative Team**

[www.ohsu.edu/about/leadership.shtml](http://www.ohsu.edu/about/leadership.shtml)

The OHSU Board of Directors relies on OHSU's administrative team and the University Health System Board for advice and counsel. The Executive Committee evaluates major policies related primarily to education and research. The University Health System Board plans and recommends policies and strategies for OHSU's clinical activities. The board includes administrators, clinicians, and educators from OHSU, the OHSU Medical Group and the OHSU Medical Board.

## **III. School of Medicine**

[www.ohsu.edu/som](http://www.ohsu.edu/som)

### **A. Mission Statement for the School of Medicine**

The mission of the Oregon Health & Science University School of Medicine is the enhancement of human health through programs of excellence in education, research, health care, and public service.

The goals:

- Optimize the quality and effectiveness of the educational programs in an environment that promotes excellence in scholarship, inquiry, and social awareness among students and faculty.
- Generate new knowledge through excellence in research encompassing the basic and clinical sciences.
- Foster an environment conducive to the recruitment, training, and development of ethnically diverse physicians.
- Provide comprehensive, humane, and cost-effective health care that reflects the ongoing pursuit of excellence by the faculty and students of the School of Medicine.
- Make available to the extramural community the expertise of the faculty, staff, and students of the School of Medicine that is commensurate with their needs and responsibilities.

## **B. About the School of Medicine**

The School of Medicine operates under the policy and financial structure of the University, which includes capital resource management. Within this framework, the school administration and its faculty are given the authority and responsibility to plan, develop, and operate its academic programs. In general, this relationship operates smoothly and effectively. As a vice president of the University, the Dean of the School of Medicine is a member of the Vice Presidents' Council, which meets weekly to evaluate and advise on policies and operational practices of the University. Any action proposed by the Dean that expands or conflicts with OHSU policy will come to this body.

The School of Medicine is divided into basic science and clinical science [departments](#). The faculty members of the clinical departments also are clinicians and investigators, and they staff OHSU's hospitals and clinics. The school offers doctorates in medicine and philosophy (in the basic sciences) and master's degrees in science, public health, and physician assistant studies. The school also offers a combined M.D./Ph.D. program, which allows a select group of students to dually prepare for careers in medicine and biomedical research.

In addition, the school offers a bachelor of science degree in the allied health disciplines of clinical laboratory science/medical technology and radiation therapy; a combined certificate and associates degree in emergency medicine technology (offered jointly with Chemeketa Community College); and a post-baccalaureate professional program that results in eligibility for licensure as a registered dietician.

A graduate certificate program recently was launched in medical informatics, a new discipline concerning the storage, sharing, and use of biomedical data. Classes are delivered online.

The school has developed and implemented an innovative, nationally recognized curriculum that brings medical students closer to patients earlier than do most other schools' programs and prepares them to be lifelong learners. Students begin working with patients their first week of school. The curriculum focuses on learning through problem solving, and seeks to better address societal and behavioral issues in health care. In addition, medical students receive a valuable part of their education (and their perspective) in a variety of medically underserved areas—a required component of their primary care training. In this way, the school is working to correct Oregon's provider distribution imbalances.

Several residency training programs offer new physicians the chance to experience the rewards of practicing in a small town. The Cascades East Family Practice Residency in Klamath Falls allows residents to complete their entire three-year program in a rural area.

While, in general, there are strong competitive relationships among the several major health care systems in Portland, virtually all of them provide important sites and resources for education of OHSU medical students without compensation. This is done in a spirit of generosity, collegiality, and shared responsibility to educate the physicians of the Northwest. It is a legacy from time within memory when community physicians provided most of the medical education in Portland.

The leaders of the major health systems in the area know and respect each other and meet periodically as necessity or opportunity dictates. There has been considerable interaction and cooperation recently, for example, in efforts to maintain the Oregon Health Plan in the face of severe State spending cuts.

## **C. School of Medicine Organization and Governance**

### **1. The Constitution**

#### [OHSU School of Medicine Constitution](#)

The goals of the Oregon Health & Science University are to foster learning, teaching, patient care and research. The faculty of this School of Medicine is concerned with the accumulation, preservation and dissemination of knowledge and is equally concerned with keeping under critical review the values and methods of its educational system.

The objectives of the faculty organization in attaining these institutional goals are as follows:

- to foster an active and informed faculty.
- to promote effective communication among members of the faculty.
- to facilitate effective decision-making on matters of faculty concern.
- to provide a mechanism whereby representative faculty opinion may be made available to other groups of the School of Medicine and thereby facilitate the attainment of overall institutional goals.
- to provide a mechanism for the faculty, as officers of the institution, to share appropriate authority and responsibility for School of Medicine operation, as designated by the Oregon Health & Science University Policies.

The mechanisms by which these objectives may be accomplished are set forth in this document. The operating procedures have been formulated within the legal framework of the Oregon Health & Science University. The procedures are subject to the authority of the Oregon Health & Science University Board and to the approval of the President of the Oregon Health & Science University and the Dean of the School of Medicine.

### **2. The Dean**

The Dean is a principal in the executive committees of the University, the University Medical Group, and the Health Systems Board, which is comprised of key clinical, education, and health system administrators and recommends policies and strategies for the health system. He is also a member of the Office of Clinical Programs, with the University President, the Medical Group President, and the Executive Director of the Hospital to review physicians' clinical program proposals and development.

The Dean's Office is staffed by assistant and associate deans and support personnel. The Dean has responsibility for all decisions that affect the academic policies and administrative operations of the School, and for reporting directly to the President and to the Board of Directors. The Dean will consult with the President and the Executive Committee before making school-wide policy decisions.

During the academic year the Dean meets with all Department Chairpersons and Center Directors as a group and individually, the Faculty Council, and the Associate and Assistant Deans. Serving under the Dean's authority are the Department Chairs, Center/Institute Directors, Associate Deans, and Assistant Deans.

<http://www.ohsu.edu/som/dean/general/dean.shtml>

### **3. The Faculty Council**

#### **[Faculty Council Charter](#)**

The Faculty Council is the principal advisory and legislative body of the Oregon Health & Science University School of Medicine. The membership consists of the Dean, Associate and Assistant Deans, appointed by the Dean to the Council, the Department Chairs, the free-standing Division Heads, directors of interdepartmental programs, and Elected Faculty Representatives. The President of the Oregon Health & Science University, the Provost, the Vice Provost for Research, the Vice President for Clinical Programs and the Executive Vice President shall be ex officio voting members of the Faculty Council. The individual who serves as the School of Medicine representative on the Executive Committee of the Faculty Senate of the Oregon Health & Science University shall also be an ex-officio voting member of the Faculty Council.

### **4. Committees of the Dean**

<http://ozone.ohsu.edu/som/faculty/comm.shtml>

Committees of the Dean include the following: Admissions, Committee on Committees, CME Advisory, Curriculum, Faculty Council, MD/PhD, Medical Student Progress Board, Promotion & Tenure, Research, Residency Advisory, Scholarship, Student Honors & Awards, and Women in Academic Medicine.

## **D. School of Medicine Policies and Procedures**

### **1. Appointments, Promotion, and Tenure**

#### **[Policies, Procedures & General Guidelines for Promotion and Tenure](#)**

The mission of the School of Medicine is the enhancement of human health through programs of excellence in education, research, health care and public service. The chief instrument for executing this responsibility is the Faculty of the School of Medicine. Their success depends in a significant way on a system that provides adequate recognition and rewards for work done in promoting the mission of the school.

It is the intent of the Faculty Council that this policy provide faculty and department chairs guidance for faculty development by defining the expectations for promotion at a given rank and the criteria for granting tenure. This policy was constructed to be deliberately broad in scope inasmuch as it is to be used throughout the entire School of Medicine, including each of its various departments and department-like administrative divisions. These policies are intended to be used by the Committee on Promotion and Tenure in making decisions regarding promotion to rank and the granting of indefinite tenure.

Because the faculty of the School of Medicine at OHSU participates in four major activities—teaching, research, patient care, and service to the institution and to the public—these activities have been selected as the basis for recommendations of appointment at or promotion to a given rank. In evaluating an individual's performance in

these areas of activity, the appropriate constituencies of the School of Medicine must attempt to apply these criteria in such a way as to take into consideration the different expectations, which apply at each of the various levels of faculty rank. There are higher and more stringent expectations of associate professors and professors than is the case for assistant professors. The faculty must, through its representatives on the Committee on Promotion and Tenure, maintain high standards so that only outstanding individuals are promoted to the senior ranks of associate professor and professor.

The degree of excellence of a given individual's academic contributions often cannot be exactly defined. However, an evaluation of the degree of excellence of contribution is, in the last analysis, a professional judgment, which can best be made initially, subject to later faculty review, by the members of the discipline itself. Teachers, basic or clinical medical scientists, specialist-clinicians, and academic administrators can and do accurately judge the quality of an individual's academic achievement. Increasingly higher levels of excellence within the four areas of activity listed above are the basis for judgments at these levels of review as one moves from one academic rank to the next higher rank. Increasing achievement is conferred by the growth of the candidate's reputation both locally and nationally. For example, recognized esteem speaks to the person's leadership in his or her field of professional activity, the importance of his or her work and the continuing achievements of his or her former students.

The policies for appointment, promotion, tenure, and dismissal are clear and are followed consistently among the departments. The promotion and tenure policies are readily available on the School of Medicine intranet site and are outlined to all new faculty in their offer letter, and the [University on-line policy manual](#) addresses renewal, dismissal and grievance policies and procedures.

## **2. Recruitment**

[Faculty Recruitment](#)  
[Faculty Recruitment Guidelines](#)

Recruitment and retention of the faculty are aided by a variety of very favorable factors at OHSU. The institution's reputation for excellence in medical education and the growth of its research programs continue to attract medical educators and preeminent scientists to all of the schools. The clinical programs are highly successful and clinical departments have been able to attract excellent new chairs, who themselves attract talented clinicians and clinical scientists.

Other links:

[AAMC Medical School Faculty Salary Tables](#)  
[Resources for Women Faculty](#)

## **3. Diversity**

Diversity is one of the nine institutional core values at OHSU. The institutional commitment to increasing our diversity is firm. We understand that racial and cultural diversity increases opportunities to enrich our personal and professional lives, and to better serve the people of Oregon, including those whose care might be improved and those who might otherwise become our students and colleagues.

The Assistant Dean for Minority Affairs has identified several strategies to enhance the diversity of the faculty. The first of these is to increase the diversity of the students, both for its own benefit and to increase the diversity of this "pipeline" to the faculty. The Assistant

Dean will also be active in the faculty recruitment process, working with the Dean's Office to meet with search committees and chair candidates to affirm this goal.

Gender balance in the School of Medicine faculty has improved steadily over the past decade. Currently there are 265 women on the School of Medicine full-time faculty. [OHSU will continue with its efforts to create gender balance among the residencies and departmental faculties.](#)

#### **4. Centers and Institutes**

<http://ozone.ohsu.edu/som/faculty/docs/centers.pdf>

Centers and Institutes are units designed to further the missions of the University and the School of Medicine by fostering interdisciplinary activities in pursuit of basic and clinical research, patient care, and instruction.

The naming and use of the word "Center" or "Institute" may be allowed only if:

- The Center or Institute is officially approved under this policy; or
- The Center or Institute is created in direct response to a funding agency's initiative to fully fund a Center or Institute for a focused program, usually of regional or national scope; or
- The Center or Institute has been formally recognized under the previous policy.

### **E. Faculty as Employees**

<http://www.ohsu.edu/hr/>

#### **1. Salaries**

<http://ozone.ohsu.edu/hr/benefits/index.shtml>

Two important ways that OHSU recognizes your role in realizing its mission are by providing a comprehensive set of benefits and a competitive salary. Invest a little time to learn about your benefits—you'll make more informed decisions about the choices that are right for you.

#### **2. Benefits**

<http://www.ohsu.edu/hr/benefits.htm>

#### **3. Identification Card, Parking and Transportation**

<http://ozone.ohsu.edu/parking/>

#### **4. Continuing Education**

OHSU sponsors continuing professional development activities for physicians and other health care specialists in a wide variety of clinical areas, with special emphasis on primary care. Programs draw on the clinical and academic strengths of the Oregon Health & Science University faculty and are held throughout the year in many different locations and formats.

##### **a. Courses and Tuition Remission**

<http://ozone.ohsu.edu/hr/training/edu.shtml>

##### **b. Continuing Medical Education**

<http://www.ohsu.edu/ohsu-cme/>

**c. Seminars and Special Events**

<http://www.ohsu.edu/ohsu-cme/index.cfm?fuseaction=confs.home>

**5. Grievances and Problems**

[http://ozone.ohsu.edu/policy/pac/chapt\\_3/3-50-001.htm](http://ozone.ohsu.edu/policy/pac/chapt_3/3-50-001.htm)

**6. Outside Activities/Outside Compensation**

[http://ozone.ohsu.edu/policy/pac/chapt\\_10/10-01-015.htm](http://ozone.ohsu.edu/policy/pac/chapt_10/10-01-015.htm)

**7. Leaves of Absence & Sabbaticals**

**a. Family Medical Leave**

[http://ozone.ohsu.edu/policy/pac/chapt\\_3/3-25-015.htm](http://ozone.ohsu.edu/policy/pac/chapt_3/3-25-015.htm)

**b. Sabbatical**

[http://ozone.ohsu.edu/policy/pac/chapt\\_3/3-25-040.htm](http://ozone.ohsu.edu/policy/pac/chapt_3/3-25-040.htm)

**c. Other leaves of absence**

[http://ozone.ohsu.edu/policy/pac/chapt\\_3/3-25-020.htm](http://ozone.ohsu.edu/policy/pac/chapt_3/3-25-020.htm)

**F. Faculty as Managers**

<http://ozone.ohsu.edu/hr/managers/index.shtml>

**1. Hiring Employees**

[http://ozone.ohsu.edu/hr/manager\\_nei\\_toolkit/index.shtml](http://ozone.ohsu.edu/hr/manager_nei_toolkit/index.shtml)

**2. Managing Employees**

**3. Yearly Evaluation of Employees**

**G. General Information**

[Department and Division Contact Information](#) (pdf)

[Dean's Office Organizational Chart](#) (pdf)

[Mission-Based Management at OHSU](#)

[School of Medicine Awards for Fiscal Year 2004](#) (pdf)

[OHSU SoM Self-Study Report](#) The Liaison Committee on Medical Education (LCME)

**H. Other Human Resources Information**

- [Tuition discounts](#)
- [Education and training opportunities](#)
- [Health and wellness programs](#)
- [Transportation programs](#)
- [Savings and Retirement programs](#)
- [Fitness center](#)

- [Employee Assistance Program \(EAP\)](#)
- [Postal Annex](#)
- [Credit union membership](#)
- [Commuting and Parking](#)
- [Labor Relations](#)
- [Code of Conduct](#)
- [Affirmative Action](#)
- [Human Resource Policies](#)
- [Workplace Safety](#)
- [Employee Services and Amenities](#)
- [Employee Resource Guide](#)
- [Employee Discounts](#)
- [Inclement Weather Guidelines For Employees](#)
- [Child Care](#)

#### **IV. The OHSU Hospital and its Major Teaching Affiliates**

Organizational Chart: Office of Clinical Programs  
[http://ozone.ohsu.edu/healthsystem/ORGCHARTS/orgImages/hcs\\_org.pdf](http://ozone.ohsu.edu/healthsystem/ORGCHARTS/orgImages/hcs_org.pdf)

OHSU Hospital [www.ohsuhealth.com](http://www.ohsuhealth.com)

Doernbecher Children’s Hospital [www.ohsудоernbecher.com/](http://www.ohsудоernbecher.com/)

The Portland VA Medical Center [www.va.gov/portland/](http://www.va.gov/portland/)

OHSU Hospital is physically linked to the Portland VA Medical Center via a sky bridge. The two facilities are closely affiliated in their educational and research missions.

#### **V. The OHSU Medical Group**

[www.ohsu.edu/ohsumg](http://www.ohsu.edu/ohsumg)

The OHSU Medical Group, a 501(c)(3) with independent governance from the OHSU public corporation, is a 700-plus physician group practice. All OHSU physicians on faculty in clinical departments are part of OHSU Medical Group. Physicians from OHSU Medical Group comprise two-thirds of OHSU practicing physicians and provide more than 80 percent of OHSU's patient care.

#### **VI. The OHSU Foundation**

[www.ohsu.edu/about/ohsufoundation/](http://www.ohsu.edu/about/ohsufoundation/)

The OHSU Foundation's mission is to secure private philanthropic support for Oregon Health & Science University, and to invest and manage gifts responsibly in accordance with donors' wishes. The foundation aspires to set the standard for success, excellence and integrity among fundraising organizations. The foundation is an independent 501(c)(3) organization that raises funds from individuals, companies, foundations, and organizations. Each year, the commitment and generosity of thousands of donors help create new facilities, new ideas, and new hope for OHSU and those it serves.

#### **VII. Resources: OHSU Research**

[www.ohsu.edu/research/](http://www.ohsu.edu/research/)

OHSU receives more than \$257 million a year in awards. The majority of this funding supports research activities. Research dollars at OHSU have nearly quadrupled in the last decade. Few research programs in the country can boast of such significant and sustained growth.

## **A. Centers and Institutes at OHSU**

### **1. Research Institutes**

- [Center for Research on Occupational and Environmental Toxicology](#)
- [Center for the Study of Weight Regulation and Associated Disorders](#)
- [Neurological Sciences Institute](#)
- [OHSU Cancer Institute](#)
- [Oregon National Primate Research Center](#)
- [Vaccine and Gene Therapy Institute](#)
- [Vollum Institute for Advanced Biomedical Research](#)

### **2. Interdisciplinary Academic and Research Centers**

- [Center for Ethics in Health Care](#)
- [Center for Healthy Aging](#)
- [Center for Research on Symptom Management in Life-Threatening Illness](#)
- [Center for Women's Health](#)
- [Center on Self-Determination](#)
- [Child Development and Rehabilitation Center](#)
- [General Clinical Research Center](#)
- [John A. Hartford, Inc. Center of Geriatric Nursing Excellence](#)
- [Heart Research Center](#)
- [Oregon Aging and Alzheimer's Disease Center](#)
- [Oregon Hearing Research Center](#)
- [Pediatric Clinical Research Office](#)
- [Portland Alcohol Research Center](#)
- [Shriner's Hospital Research Unit](#)

## **B. Research Development and Administration**

[www.ohsu.edu/research/rda](http://www.ohsu.edu/research/rda)

## **C. Quick link to Research Grants & Contracts**

forms: [www.ohsu.edu/research/rda/forms.shtml#ap](http://www.ohsu.edu/research/rda/forms.shtml#ap)

## **D. OHSU Research Integrity Office (ORIO)**

[www.ohsu.edu/research/rda/irb/orio.shtml](http://www.ohsu.edu/research/rda/irb/orio.shtml)

The OHSU Research Integrity office (ORIO) is responsible for assuring compliance with all laws, regulations and guidelines that govern human, animal, basic science, and applied science research at OHSU. The ORIO is responsible for the function and oversight of the Institutional Review Board (IRB), the Institutional Animal Care and Use Committee (IACUC), the Institutional Biosafety Committee (IBC), and the Conflict of Interest in Research Committee (CoIR).

## **E. Office of Technology & Research Collaborations**

[www.ohsu.edu/tech-transfer/](http://www.ohsu.edu/tech-transfer/)

The mission of this office is to support the university's research community by facilitating and managing research collaborations and business partnerships, and to promote a culture of innovation and entrepreneurship which enables transfer of research from the laboratory to the market for public benefit.

## F. Other Links

[Conflict of Interest in Research \(COIR\) Committee](#)  
[Institutional Review Board \(IRB\)](#)  
[Institutional Animal Care and Use Committee \(IACUC\)](#)  
[Institutional Biosafety Committee \(IBC\)](#)

## VIII. Resources: Library, e-Journals, Information Technology

### A. Library Resources

<http://www.ohsu.edu/library/>

- What's New
- Hours/directions
- Libraries
- Services
- Library Departments
- Classes
- Locating materials
- Journals
- Online catalog
- Biomedical databases
- Checking out materials/Online request forms
- Health Professional Internet Resources
- Consumer Health/Patient Education
- FAQ
- Public Workstation Use Policy
- OHSU Library Policy on Cell Phone and Pager Use
- Staff directory

### B. OHSU Electronic Library

[www.ohsu.edu/library/ejournals/](http://www.ohsu.edu/library/ejournals/)

#### 1. Off-Campus Access

[www.ohsu.edu/library/offcampus](http://www.ohsu.edu/library/offcampus)

#### 2. On-line request forms

[www.ohsu.edu/library/requests/](http://www.ohsu.edu/library/requests/)

#### 3. Library and Digital Media

- [OHSU Library](#)
  - [OHSU Library Internet Page](#)
  - [OHSU Library Staff Information/Intranet Page](#)
- [Educational Communications \(ED-COMM\)](#)
- [Edu-Tech Center](#)

- [Photography/Graphics Services](#)

### **C. Information Technology Group (ITG)**

[www.ohsu.edu/itg/](http://www.ohsu.edu/itg/)

The Information Technology Group (ITG) develops, implements and maintains technology-based services and solutions enabling OHSU to effectively manage information to accomplish its missions.

#### **1. Groupwise**

#### **2. Off-campus access to the ozone**

<http://www.ohsu.edu/remotel/>

## **IX. Resources - General**

### **A. External Affairs**

### **B. Development Office**

See OHSU Foundation, above

### **C. Office of Public Affairs and Marketing**

<http://stjohns.ohsu.edu/news/unp/pubaffairs.shtml>

The four departments that constitute Public Affairs and Marketing help with these communication responsibilities and opportunities. Their purpose is to help you with your communication needs.

### **D. Alumni Association**

[www.ohsu.edu/som/alumni/index.shtml](http://www.ohsu.edu/som/alumni/index.shtml)

### **E. News and Publications**

<http://stjohns.ohsu.edu/news/unp/index.shtml>

News and Publications offers communication services for the entire OHSU community. Every day the activities and accomplishments of Oregon Health & Science University researchers, educators, students, clinicians and other staff members result in stories worth sharing, both within OHSU and with the outside world. Print, electronic and verbal communications help showcase OHSU's contributions to the world of health care, environmental science and high technology.

### **F. Media Relations**

<http://stjohns.ohsu.edu/news/unp/media.shtml>

University News and Publications Media Relations Services Mission: Research, write and obtain news coverage, initiate and respond to media queries, and provide media relations training and strategic communication planning.

### **G. Office of Governmental Relations**

<http://www.ohsu.edu/about/govrel/>

The Government Relations Department advocates for OHSU at the federal, state and local levels on issues regarding education, health care, health care financing, medical research, bioscience and other areas of interest to the university. The department generates support for OHSU by mobilizing various members of the OHSU community, including faculty, staff, students, researchers, local neighborhoods and Oregon businesses to act on behalf of OHSU. The department also serves as a resource for faculty, staff and the OHSU community about current public policy issues. Advocacy and outreach programs are coordinated and directed at federal, state and locally elected representatives, agency officials, and community leaders.

## **H. Community Relations**

[www.ohsu.edu/about/comrel/](http://www.ohsu.edu/about/comrel/)

The Office of Community Relations is responsible for many community and campus events, educational tours, Marquam Hill Lectures, the Speakers' Bureau, and community involvement activities.

## **I. Minority Affairs links**

### **1. Office of Affirmative Affairs and Equal Opportunity**

<http://www.ohsu.edu/aaeo/>

### **2. Center for Diversity and Multicultural Affairs**

<http://www.ohsu.edu/academic/diversity/>

## **J. Other School of Medicine / University Resources**

### **1. Special Events Team (SET)**

### **2. Information Systems Office**

### **3. Publications, Artistic Services, Graphics and Photography**

### **4. Bookstores**

<http://www.ohsu.edu/mednursbookstore/>

### **5. Mail Services (fact sheet)**

<http://www.ohsu.edu/newspub/outlook/0502/mailsvcs.html><http://www.ohsu.edu/sa/fsc/services.shtml>

### **6. Travel Arrangements**

<http://ozone.ohsu.edu/financial/travel/>

### **7. Public Safety**

<http://www.ohsu.edu/pubsafety/>

### **8. OHSU Services for Disabled Faculty, Students, and Staff (Oregon Office of Disability and Health)**

<http://cdrc.ohsu.edu/oodh/>

## **X. About Portland – Useful Links and Other Information**

### **A. Living in Oregon**

[http://www.ohsuhealth.com/about/oregon.cfm#  
www.ohsu.edu/about/cofacts/](http://www.ohsuhealth.com/about/oregon.cfm#www.ohsu.edu/about/cofacts/)

There's a risk in visiting Oregon—you may find it impossible to leave! From the coast to the high desert, from the Willamette Valley wine country to the glaciers of Mt. Hood, Oregon offers seasonal beauty, awe-inspiring vistas, cultural delights and an abundance of recreational activity.

## **B. Living in Portland**

[Oregon Live](#) A web site dedicated to everything Oregon

[City Search](#) (coffee shops, restaurants, brew pubs)

Find a roommate or check out the weather. What's hot in Portland is just a click away!

Make Oregon your home by finding a place to live. Let the Real Estate Multiple Listing Service help.

[RMLS](#)

[Finding Child Care in Portland](#)

[Spirituality, Religion and Churches](#)

[Local Schools and Educational Programs](#)

[Tri-Met's Web Site](#) - Find out how easy it is to get around town.

## **C. Portland – Gateway to the Pacific Northwest**

[www.ohsuhealth.com/about/portland.cfm#](http://www.ohsuhealth.com/about/portland.cfm#)

## **D. Portland Visitors Association**

[www.pova.org](http://www.pova.org)

## **E. 2003 Census Bureau, Oregon Demographics**

<http://www.census.gov/acs/www/Products/Profiles/Single/2003/ACS/OR.htm>

## **F. Portland's Office of Sustainable Development**

<http://www.sustainableportland.org/>

“In 1993, Portland became the first local government in the United States to adopt a strategy to deal with climate change. The latest data, released a few weeks ago, show the results: Greenhouse gas emissions last year in Multnomah County, which includes Portland, dropped below the level of 1990, and per capita emissions were down 13 percent.” – New York Times, 7/3/05